

2024-2025 Big Joe Scholarship Application Instructions

Joseph M. Sheetz, "Big Joe", was the head of Store Development at Sheetz, Inc. for over 20 years. He was well known by many as a respected businessman, an avid community member and most importantly, a beloved family man. Joe passed away in August of 2006 from kidney cancer and the Joseph M. Sheetz Scholarship Fund, Inc. was created to honor his memory.

Eligibility Requirements

To be eligible to apply for a scholarship, an applicant must either be a qualified Sheetz employee or the child/stepchild of a qualified Sheetz employee. A qualified Sheetz employee must have been in active employment and must have worked at least 320 hours (average 10 hours per week) from October 1, 2023 through May 10, 2024. Children/Stepchildren must be full-time, post-secondary students for the 2024-2025 academic year. Employee applicants may be full-time or part-time students (earning no less than 12 credit hours per academic year). Part time student applicants are eligible for a \$5,000 Scholarship.

DEADLINE: Applications and all required materials must be submitted online via the submission form by:

May 10, 2024

Applicants are to submit applications into the submission form here: <https://app.smartsheet.com/b/form/b12ed408cfa248f7a40dc1b75848494b>

***If you have any questions regarding the completion of this application, please call Jennifer Hamelin at PFMA (717) 745-3670 or (800) 543-8207 extension 3670 or e-mail jhamelin@pfma.net. If you have any questions regarding the process for submitting this application, please call Sarah Bosch at (814) 626-8365 or email sbosch@sheetz.com.**

ALL APPLICANTS WILL BE NOTIFIED OF THE JUDGES' DECISION VIA EMAIL BEFORE AUGUST 1.

Sheetz and PFMA staff will not track down missing materials on your behalf. It is the applicant's responsibility to complete and submit all materials by the deadline. Any materials or applications received after the deadline may not be considered for judging. Here are some helpful hints to get your materials in on time:

1. Keep only the forms you need to avoid confusion and completion of unnecessary forms.

If you are a current High School Senior

- Application
- Personal Essay
- H.S. Guidance Counselor/Principal Form
- H.S. Transcript with SAT scores
- Employer Recommendation Form*

If you are a Post-Secondary Student

- Application
- Personal Essay
- College Registrar Form
- College Transcript (may require a fee)
- College Dean Form
- Employer Recommendation Form*

*The Employer Recommendation Form is required if the applicant is the qualified employee. If your parent/stepparent is the qualified employee, you are not required to complete this form.

2. Print your name on the bottom line of each form.
3. Forward the required forms to the appropriate person(s). You may want to highlight the instructions and remind them to return the form(s) to you in advance of the application deadline.
4. DO NOT re-type/re-create this application! Handwrite or type in the application only.
5. The essay should be typed on the page provided.
6. Once you have received your materials back from the appropriate person(s), submit these materials, along with the completed Application, into the online application form before the deadline.

2024-2025 Big Joe Scholarship Scholarship Application Form

(Required to be completed by all Applicants)

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Home Phone Number () _____ Date of Birth _____

Email Address _____

School attending in Fall 2024 (if application(s) are pending, list school(s) applied to)

Student Designation - Fall 2024 ☐ First Year ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate Student

Planned area of study _____

Has your education ever been interrupted? If yes, explain when and why.

School currently attending _____ Anticipated Date of Graduation (MM/YY) _____

Is it a High School or a College? (Please mark one) _____ High School _____ College/Post Secondary School

Former High Schools and/or Post Secondary Schools and years attended

School Name

List Years Attended (i.e. 2018-2024)

Work Experience: (please list your current or most recent job)

Company Name _____

Company Address _____

Company City, State & Zip _____

Company Phone () _____ Your Job Title _____

Average Hours per Week _____ Months/Years Worked _____

Applicant's Name _____

Using only the spaces provided, please list the following:

In-school Extra-Curricular Activities (list most recent first)

Activity	Dates of Activity (Month / Year)	Hours / Weeks per week / per year	High School or College Activity (check one)
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C
_____	_____	_____/____	☐ HS ☐ C

Community Service/ Activities (list most recent first)

Name of Organization	Dates of Service (Month / Year)	Hours / Weeks per week / per year	High School, College or Other Activity (check one)
_____	_____	_____/____	☐ HS ☐ C ☐ O
_____	_____	_____/____	☐ HS ☐ C ☐ O
_____	_____	_____/____	☐ HS ☐ C ☐ O
_____	_____	_____/____	☐ HS ☐ C ☐ O
_____	_____	_____/____	☐ HS ☐ C ☐ O
_____	_____	_____/____	☐ HS ☐ C ☐ O

Leadership Role(s) (in or out of school)

Name of Organization	Role/Position	Dates of Service (Month / Year)	High School or College or Other Activity (check one)
_____	_____	_____	☐ HS ☐ C ☐ O
_____	_____	_____	☐ HS ☐ C ☐ O
_____	_____	_____	☐ HS ☐ C ☐ O
_____	_____	_____	☐ HS ☐ C ☐ O
_____	_____	_____	☐ HS ☐ C ☐ O

Awards, honors or prizes

Applicant's Name _____

2024-2025 Big Joe Scholarship Personal Essay

(Required to be completed by all Applicants)

(Your personal essay should be typed and should not exceed a word count of 300 words. Remember to proofread, check punctuation, paragraphing, and grammar.)

How has your community service inspired you? If you had unlimited time and resources what need would you fulfill for your community? Describe how you came to believe this need existed and describe what you would do to fulfill this need?

Applicant's Name _____

2024-2025 Big Joe Scholarship Applicant's Employer Recommendation

(Required if Applicant is a qualified Sheetz employee only)

Joseph M. Sheetz, "Big Joe", was the head of Store Development at Sheetz, Inc. for over 20 years. He was well known by many as a respected businessman, an avid community member and most importantly, a beloved family man. Joe passed away in August of 2006 from kidney cancer and the Joseph M. Sheetz Scholarship Fund, Inc. was created to honor his memory.

To the Employer:

_____ has applied for a 2024-2025 Big Joe Scholarship.

Please complete this form and return it to the applicant by Friday, April 26, 2024.

Employee Start Date: _____

Please describe how well the candidate carries out his or her assigned duties.

Please describe the candidate's ability to interact positively with your customers.

Additional Comments regarding the applicant:

Store/Department Manager's Name (Printed) and Signature _____

Store Number or Department Name _____

Applicant's Name _____

2024-2025 Big Joe Scholarship High School Guidance Counselor/Principal Form

(Required for 2024 high school student/graduate only)

Joseph M. Sheetz, "Big Joe", was the head of Store Development at Sheetz, Inc. for over 20 years. He was well known by many as a respected businessman, an avid community member and most importantly, a beloved family man. Joe passed away in August of 2006 from kidney cancer and the Joseph M. Sheetz Scholarship Fund, Inc. was created to honor his memory.

To the Guidance Counselor/Principal:

_____ has applied for a 2024-2025 Big Joe Scholarship. Please complete this form and attach an **official transcript** (optional to include SAT/ACT scores OR copy of score report).

Please return it to the applicant by Friday, April 26, 2024.

The applicant's cumulative grade point average was _____ on a scale of _____.

The applicant's class rank was _____ in a class of _____.

Date of graduation _____.

SAT Scores:

Before March 2005

_____ Highest Verbal + _____ Highest Math = _____ **Highest Total** (out of 1600)

After March 2005

_____ Highest Critical Reading + _____ Highest Math + _____ Highest Writing = _____ **Highest Total** (out of 2400)

ACT Score: _____ Highest ACT Score

Comments:

Counselor's/Principal's Name (Printed) and Title _____

School Name _____

School Address _____

City _____ **State** _____ **Zip Code** _____

Phone () _____ **Fax ()** _____ **Date** _____

Applicant's Name _____

2024-2025 Big Joe Scholarship College Registrar Form

(Required for current post-secondary student only)

Joseph M. Sheetz, "Big Joe", was the head of Store Development at Sheetz, Inc. for over 20 years. He was well known by many as a respected businessman, an avid community member and most importantly, a beloved family man. Joe passed away in August of 2006 from kidney cancer and the Joseph M. Sheetz Scholarship Fund, Inc. was created to honor his memory.

To the Registrar:

_____ has applied for a 2024-2025 Big Joe Scholarship. Please complete this form, attach an official transcript, and **return it to the applicant by Friday, April 26, 2024.**

The applicant has a cumulative grade point average of _____ on a scale of _____.

The applicant's class rank is _____ in a class of _____.

Anticipated date of graduation: _____.

Comments:

Registrar's Name (Printed) and Signature _____

School Name _____

School Address _____

City _____ State _____ Zip Code _____

Phone () _____ Fax () _____ Date _____

Applicant's Name _____

2024-2025 Big Joe Scholarship Dean's Report Form

(Required for current post-secondary student only)

Joseph M. Sheetz, "Big Joe", was the head of Store Development at Sheetz, Inc. for over 20 years. He was well known by many as a respected businessman, an avid community member and most importantly, a beloved family man. Joe passed away in August of 2006 from kidney cancer and the Joseph M. Sheetz Scholarship Fund, Inc. was created to honor his memory.

To the Dean:

_____ has applied for a 2024-2025 Big Joe Scholarship.
Please complete this form and return it to the applicant by Friday, April 26, 2024.

- | | | |
|---|-------------------------------------|----|
| 1. Is this student in satisfactory academic standing at your institution? (If "no," please explain on the reverse.) | Yes | No |
| 2. Is this student in satisfactory non-academic standing at your institution? (If "no," please explain on the reverse.) | Yes | No |
| 3. Would you permit this student to continue at your institution? (If "no," please explain on the reverse.) | Yes | No |
| 4. Has this student, to your knowledge, ever been involved in any personal, social or academic difficulties of which you feel the Big Joe Scholarship judging panel should be aware? (If "yes," please explain on the reverse.) | Yes | No |
| 5. Would you give this student a good character recommendation? | Yes | No |
| 6. Are your responses to these inquiries based on (please check all that apply): | | |
| _____ Records/reports? | _____ Close personal acquaintance? | |
| _____ Counseling/advising contacts? | _____ Casual contacts/observations? | |

Please give any other information, which you believe to be relevant. Thank you.

Dean's Name (Printed) and Signature _____
 School Name _____
 School Address _____
 City _____ State _____ Zip Code _____
 Phone () _____ Fax () _____ Date _____

Applicant's Name _____