|  |
| --- |
|  |
| **Food, Drink and Craft Winter Festival** |
| **Application Form** |
| **Thursday 14th – Sunday 17th November 2019** |
| **Llandudno Christmas Fayre is not only a great place where artisans of arts, craft, food and drink come together to sell their specialist goods to the public. It is also an all-round entertainment venue including stage performances by professional and amateur groups & individuals plus side shows with children’s rides and other entertainment such as Santa’s Grotto.  Making it an enjoyable occasion for everyone.** |

|  |  |  |
| --- | --- | --- |
| **Trader Details** | | |
| Business / Trading Name | |  |
| Name of Business Operator | |  |
| Address | |  |
| Mobile No. | |  |
| Work No. | |  |
| Website | |  |
| Email Address | |  |
| Social Media Profiles | Facebook |  |
| Twitter | |  |
| Instagram | |  |
| Other | |  |
| Local Authority Registered with | |  |
| VAT No. | |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Booking Details** | | | | | | | |
| Cost | Stall type and size | | Location | | Electricity Supply required charged in addition to stall fee. | | |
| £360**\***  £450 | 6 foot frontage  8 ft frontage | | **Open Marquee**  Church Grounds all 10 foot deep  (please email for image) | | 16 amp | Single | Total watts |
| 32 amp | 3 Phase |
| £545**\*** £630 | 10 foot frontage   12 foot frontage | | 16 amp | Single | Total watts |
| 32 amp | 3 Phase |
| £550**\*** | 10 foot frontage 10 foot deep | | **Gazebo** (possible to share)  Trinity Sq./Augusta St/Church Grounds | | 16 amp | Single | Total watts |
| 32 amp | 3 Phase |
| £1050**\*** | 20 foot frontage 10 foot deep | | **Double Gazebo** (possible to share)  Trinity Sq./Augusta St/Church Grounds | | 16 amp | Single | Total watts |
| 32 amp | 3 Phase |
| £640**\*** | 10 foot frontage 10 foot deep | | **Single Cabin**  Barn door or Counter style | | 16 amp | Single | Total watts |
| 32 amp | 3 Phase |
| £1200**\*** | 20 foot Frontage 10 foot deep | | **Double Cabin**  Barn Door or Counter style | | 16 amp | Single | Total watts |
| 32 amp | 3 Phase |
| All cabins trade in either Trinity Sq., Augusta St or the Holy Trinity Church grounds.  see following link for cabin details <http://www.chaletevents.net/types-of-chalet/> | | | | | | | |
| \***10% discount off above prices for all businesses from Wales** | | | | | | | |
| £6 each | For any additional tables | | **One table included in the price of your pitch** Please add to your stall fee | | Number required. |  | |
| **£50 extra**  No discount allowed | | Electricity Charge For a basic supply consisting of one 16 or 32 amp double socket Additional socket, please enquire for costs. | | **Please call our Event Director on 07725 237667 with any queries** | | | |
| **£** | | **TOTAL COST  (to include electricity charge)** | | **Amount Payable either by BACS or cheque.** Sort Code - 30.95.13 Account number - 00639407 Account Name - Llandudno Christmas Fayre | | | |

|  |
| --- |
| **Location Requests** |
| Please detail any request for locations in the provided space below. |
| We cannot guarantee location requests.  However, we do operate a first come first served basis subject to our selection process with the closing date for applications on 31st August 2017. (We therefore recommend you apply as soon as possible to avoid disappointment). |

|  |  |  |  |
| --- | --- | --- | --- |
| **Product Details** | | | |
| Products intended to be sold  *(Please note any changes to your listed commodities must be approved by the market operator in advance)*  *Please provide photographs if possible. (this will be advantageous in our selection process)* |  | | |
| Country of Origin |  | | |
| Product Type | Craft Product | Food & drink | Street Food |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Food Hygiene Requirements** | | | | | | |
| Food Hygiene Rating (Scores on the Doors)  *(Applications with a rating less than 3 will be unsuccessful)* | 1 | 2 | 3 | | 4 | 5 |
| Certificate Date |  | | | | | |
| Copy Certificate Attached | YES | | | NO | | |
| If NO, please explain why | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Public Liability Insurance** | | | |
| Insurer and Contact Details |  | | |
| Policy Number | |  | |
| Expiry Date | |  | |
| Copy Policy Attached | | YES | NO |
|  | | If NO, please explain why | |

|  |  |  |
| --- | --- | --- |
| **Electricity Requirements** | | |
| Total Watts (estimate) |  | |
| Cable Supply Size | 16 amp | 32 amp |
| Phase Supply | Single Phase | 3 Phase |
| Equipment to be used |  | |
| Copy of PAT Certificates Attached | YES | NO |
| If NO, please explain why | |
| PAT Retest Date |  | |

|  |  |  |
| --- | --- | --- |
| **Gas Requirements** | | |
| Do you intend to use gas at the event? | YES | NO |
| Copy of Gas Test Certificates Attached | YES | NO |
| If NO, please explain why | |
| Gas Retest Date |  | |

|  |  |
| --- | --- |
| **Responsible Person On-Site During the Event** | |
| Contact Name |  |
| Contact Mobile No. |  |

|  |  |
| --- | --- |
| **Trading History** | |
| Number of Years Trading |  |
| Other events that you have attended |  |
| If you have not traded with us before then please provide a reference: | Name:  Contact No.  Email: |

|  |  |  |
| --- | --- | --- |
| **Advertising** | | |
| Applications must be submitted by 31st July 2018. This entitles you to free advertising in our new regular newsletter, on our website and in the brochure for the event. | | |
| Are you happy for us to include your stall details in any advertising for the event? | YES | NO |
| Are you happy for us to use your photographs in any advertising for the event? | YES | NO |
| Please provide a short paragraph to describe your business and products. |  | |

|  |  |  |
| --- | --- | --- |
| **Email** | | |
| Would you like us to keep you up to date by emailing to you our new regular newsletter?  (After Subscribing you will be able to unsubscribe from this email at any time by contacting the organiser at any time). | YES | NO |
| **All data will be held securely on file and will only be used by the Llandudno Christmas Fayre in the process of running the business of the annual fayre and to provide information of traders for the event.** | | |

|  |  |
| --- | --- |
| **PLEASE ENSURE YOU HAVE CLEARLY AND FULLY COMPLETED EACH SECTION**  ***(It is the traders’ responsibility to ensure this application is completed correctly)*** | |
| I wish to apply to trade at the 2019 Llandudno Christmas Fayre.  I have read, understood and agree to the terms and conditions established by the market operator, to comply with all current legislation and provide the correct equipment on site including full first aid kits and fire safety equipment, ensure all equipment on site is up to date and suitable for use.  I understand that the total costs will be based upon my chosen stall/chalet type and size and is non-negotiable.  I confirm I have completed this application and have provided the relevant documentation required and provided full valid explanation where unable to do so. | |
| Traders Signature |  |
| Date |  |

|  |
| --- |
| Remember to join the Llandudno Christmas Fayre Exhibitors Group on Facebook  <https://www.facebook.com/groups/LlandudnoChristmasFayreExhibitors/>  The password needed to join the group is RHIWLEDYN |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **For Office Use Only** | | | | | | | | |
| Booking Received by Post / Email | | | | Date: | | | | |
| Vetted By: | | | | | | Yes | | No |
| Details: | | | | | | | | |
| **DEPOSIT PAID** | | | **TOTAL PAID** | | | | | |
| Amount Paid: | | Amount Paid | | | Date: | | | |
| Cash |  | Cheque |  | | Bacs | |  | |
| Banked: | | Acknowledgment sent: | | | Dates | | | |
| CONFIRMATION | | | | | | | | |
| Committee decision re selection process: | | | | Date: | | | | |
| Confirmation Sent By: | | | | Date: | | | | |