Carter Jonas

CENTRAL LONDON - OUR SERVICES AND FEES

THREE LEVELS OF RESIDENTIAL LETTING SERVICE

LETTING ONLY SERVICE – fees payable in advance 12% inc VAT for the initial term & 12% inc VAT for any renewal, extension or continuation.

LETTING & RENT COLLECTION SERVICE – fees taken in instalments as the rent is payable 14.4% inc VAT for the initial term & 14.4% inc VAT for any renewal, extension or continuation.

LETTING, RENT COLLECTION & MANAGEMENT SERVICE – fees taken in instalments as the rent is payable 19.2% inc VAT for the initial term & 19.2% inc VAT for any renewal, extension or continuation.

TENANT REFERENCING

The fee for obtaining references on each prospective tenant will be £90 inc VAT. This fee includes checking the passport and visa (if applicable) of any prospective tenant, to comply with the Immigration Act 2014.

TENANCY DOCUMENTATION

Preparation of our standard Tenancy Agreement is £360 inc VAT

Preparation of our standard documentation for a fixed term renewal, periodic or a rent review including serving a Section 13 Notice (where applicable) is £180 inc VAT.

DEPOSIT REGISTRATION

Carter Jonas LLP is able to register the Tenants deposit with the Tenancy Deposit Scheme for a fee of £72 inc VAT paid annually in advance and £30 inc VAT at renewal.

Our services include	Letting only	Letting & rent collection	Letting, rent collection & management
Advice on pre-letting prospects and market rent	●	●	●
Advice on statutory duties	●	●	●
Arranging an EPC (Energy Performance Certificate)*	●	●	●
Producing property details, marketing and advertising	●	●	●
Conducting viewings & negotiating offers and terms	●	●	●
Applying for references and Right to Rent check*	●	●	●
Preparation of documentation*	●	●	●
Membership of Tenancy Deposit Scheme*		●	●
Inventory preparation, check in and check out*			●
Arrangements for electric and gas safety records*			●
Cleaning arrangements* & transferring of utilities			●
Dealing with ongoing receipt of rent		●	●
Payment of invoices			●
Submitting a statement of account to the Landlord		●	●
Attending to day-to-day maintenance including minor repairs			●
Carrying out property visits			●
Preparing and serving notices*	●	●	●
Negotiating and arranging the deposit return			●

*Depending on your particular requirements, other fees may apply and more information on these fees is given in our terms of business. Please ask the lettings team for a copy.

Carter Jonas is proud to be a member of The Association of Residential Lettings Agents (ARLA Propertymark). ARLA Propertymark is the UK's foremost professional body for letting agents: **arla.co.uk**

Carter Jonas is regulated by RICS which funds a client moneyprotection scheme. Clients who entrust money to firms regulated by RICS are protected in the unlikely event that the money is mishandled: **rics.org/uk**

Carter Jonas is a member of The Property Ombudsman redress scheme. We are proud of the service we provide to our clients, but should you wish to contact the ombudsman: **tpos.co.uk**

RICS Regulated by RICS

The Property Ombudsman

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