

Sharpie Bullet Journal

Bullet journaling is a smarter, more efficient method for organizing your life so you can get more out of it.

All it takes is a blank journal and a pen. So naturally, Sharpie—with a brilliant array of boldly – coloured inks and versatile tips—has all the right writing tools for the task at hand!

What you need:

- Sharpie Fine Permanent Markers, Assorted & Metallic
- Sharpie Pens, 0.8 mm Fine Tip, Assorted
- Sharpie Clear View Stick Highlighter, Assorted
- Bullet Journal

STEP 1 – Create an index. The index is the backbone of your BuJo system. Think of it like the table of contents in a book. This will be your reference key to find certain sections or pages in your bullet journal.

STEP 2 – Create logs. Logs are staples of the bullet journal system. Essentially, these are places where you can brain – dump tasks and projects you're currently working on. It's also your storehouse for future goals.

In general, there are three types of logs:

1. A future log helps you keep track of items that aren't yet on your immediate radar. In Getting Things Done (GTD) terms, this is similar to a someday/maybe list.
2. Monthly logs include things like calendars and categorized goal lists for the next 30 days.
3. Daily logs may include entries of to – dos, meetings, and reminders.

STEP 3 – Pick signifiers. Many people use bullets for lists of tasks, circles for events, and dashes for notes. Stars commonly denote high – priority items. Of course, this is all is customizable, and over time you'll arrive at a system of symbols that's unique to you.