



CINCINNATI/NORTHERN KENTUCKY
INTERNATIONAL AIRPORT

**EMERGENCY CONTINGENCY PLAN
-EXCESSIVE TARMAC DELAYS-**

Prepared for
U.S. Department of Transportation

Third Update submitted by
Kenton County Airport Board
June 22, 2022

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Overview

This Emergency Contingency Plan is submitted by the Kenton County Airport Board ("Board") operator of the Cincinnati/Northern Kentucky International Airport ("Airport") pursuant to §42301 of the FAA Modernization and Reform Act of 2012.

Airport Information

Questions regarding this plan may be directed to :

Airport Name: Cincinnati/Northern Kentucky International Airport
 Airport Operator: Kenton County Airport Board

Plan Contact: Adam Kressler, Vice President of Customer Experience
 Phone: 859-767-4710 (M-F 8a-5p Eastern Time)
 Email: akressler@cvgairport.com
 Mail: CVG Customer Services
 Attn: Adam Kressler
 P.O. Box 752000
 Cincinnati, OH 45275-2000

NOTE (Aircraft Operators): Emergency Notification and Coordination should be directed to the Airport Operations Center (AOC)

Phone: (859)767-7777 (24 hr. line)
 Email: 7777@cvgairport.com

Applicability and Known Constraints

The Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport and (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Airport will coordinate:

- the deplanement of passengers;
- the sharing of facilities and available gates at the airport; and

- the establishment of a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the Airport's safe operation and strongly encourages aircraft operators to contact the AOC at (859)767-7777 for prior coordination of diverted flights, except in the case of a declared in-flight emergency.

Situations that may create specific facility and/or ramp constraints may include the following:

- Diverted aircraft exceeding eight (8) domestic/pre-cleared and two (2) international flights on ground.
- On-ground flights unable to depart or relocate that would facilitate the clearing of gates.

During diversion events, the Airport will issue NOTAMs should the number of diversions approach or exceed the Airport's capacity constraints. The issued NOTAMs may address the Airport's ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

The Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. This includes but not limited to two (2) mobile passenger air stairs; two (2) manually-operated passenger boarding ramps; various buses ranging in size from eleven (11) + two (2) ADA to thirty-six (36) passengers. The Airport will coordinate to the best of our ability with our locally-based airlines, ground handlers, fixed base operators and others who have additional equipment and personnel to safely deplane passengers. This will be completed as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The Airport has a mix of preferential and common use gates in addition to remote ramp space and strategically located passenger vestibules. The vestibules may be used for regional-type aircraft equipped with boarding stairs to taxi within safe proximity, deplane passengers, and reposition the aircraft in a remote area.

Should diversions exceed unoccupied gates capacity, we will direct our common use gate permittees or users to make gates available to an air carrier seeking to deplane at a gate, to the maximum extent practicable. If additional gates are needed, we will direct tenant air carriers to share preferential gates and other facilities available to an air carrier seeking to deplane at a gate, during those time periods when the tenant airline is not using, or not scheduled to use, the gate, to the maximum extent practicable.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

The Airport has defined sterile areas capable of accommodating limited numbers of international passengers. We will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

The Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (<http://cvgairport.com/about/notice>)
- Providing notice of the availability of the plan on the airport's social media accounts.