

**Miami University Airport (OXD)**  
**OXD Courtesy Vehicle Policy**



The Kenton County Airport Board, operator of the Miami University Airport (“OXD”), provides vehicle(s) for complimentary use (“Courtesy Vehicle” or “Courtesy Vehicles”) by OXD patrons (“Operator” or “Operators”).

Eligibility:

Unless otherwise authorized by the OXD Airport Manager or their designee, Courtesy Vehicles are available during attended airport hours to arriving pilots at or over the age of 21 on a first-come, first-served basis.

Conditions of Courtesy Vehicle Use:

1. Prior to obtaining access to a Courtesy Vehicle, Operators must execute a Courtesy Vehicle Use Release, made available upon request to the OXD Airport Manager. Operators must possess and provide proof of a valid driver’s license and automobile insurance on their person when completing the release.
2. Operator acknowledges that Courtesy Vehicles are made available in an as-is, where-is condition, and accepts as such with all faults.
3. Unless otherwise authorized by the OXD Airport Manager or their designee, Operator will use the Courtesy Vehicle only within a 5-mile radius of OXD for a duration not to exceed 2 hours.
4. Operator will not use the Courtesy Vehicle beyond the front gate at OXD (i.e., on aprons, ramps, taxiways, and runways at OXD).
5. Operator will not use a Courtesy Vehicle’s beacon light(s) or other affixed equipment which is intended for airport operation.
6. Operator will ensure that no person other than the Operator will operate a Courtesy Vehicle while in their care, custody and control.
7. When operating a Courtesy Vehicle, Operators will comply fully with the State of Ohio Motor Vehicle Laws, this OXD Courtesy Vehicle Policy, the Miami University Airport Rules and Regulations (viewable at <https://oxdairport.com/about>), and with all instructions issued by law enforcement personnel or KCAB.
8. Operator is responsible for any traffic citations or fines arising from their use of the Courtesy Vehicle.
9. Operator will not tow any trailer or other vehicle or allow any pets in the Courtesy Vehicle unless restrained in a cage or crate.
10. Operator may not operate the Courtesy Vehicle under the influence of alcohol or mind-altering substances.

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11. Operator will refrain from mobile phone usage, eating, drinking, or smoking within the Courtesy Vehicle.
12. Operator will return the Courtesy Vehicle in the condition in which it was obtained, including fuel level.
13. In the event of traffic accident, Operator will contact emergency services and cooperate with law enforcement in their investigation. As soon as reasonably possible, Operator will contact the OXD Airport Manager or their designee reporting:
  - The details of the accident including location, reported injuries, and the extent of property damage
  - The responding police department, the name of the reporting officer, and the report number

Operator will report any accident to its insurer and cooperate in good faith with KCAB to address post-accident considerations.

14. In the event of breakdown, Operator will contact the OXD Airport Manager or their designee as soon as it is safe to do so and follow the instructions given.