

DRAFT MOTION

**KENTON COUNTY AIRPORT BOARD
CINCINNATI/NORTHERN KENTUCKY INTERNATIONAL AIRPORT**

ORDINANCE 2025-01

January 20, 2025

I move that the Kenton County Airport Board adopt Ordinance 2025-01 entitled:

ORDINANCE 2025-01

AN ORDINANCE OF THE KENTON COUNTY AIRPORT BOARD, AMENDING THE RULES AND REGULATIONS RELATING TO THE OPERATION AND CONTROL OF THE CINCINNATI/NORTHERN KENTUCKY INTERNATIONAL AIRPORT.

ORDINANCE 2025-01

AN ORDINANCE OF THE KENTON COUNTY AIRPORT BOARD, AMENDING THE RULES AND REGULATIONS RELATING TO THE OPERATION AND CONTROL OF THE CINCINNATI/NORTHERN KENTUCKY INTERNATIONAL AIRPORT.

RECITALS

The Kenton County Airport Board (the “Board”) operates the Cincinnati/Northern Kentucky International Airport (CVG);

The Board is authorized to establish, develop, approve, maintain, operate, regulate and protect the Airport; and

The Board desires to promote safe and efficient operations at the Airport by regulating certain activities at the Airport including without limitation the operation of vehicles, parking of aircraft and operation of ground service equipment, and responsibility for fire safety equipment; and

The Board desires to clarify, consolidate, and correct certain Rules and Regulations of the Kenton County Airport Board relating to the Operation and Control of the Cincinnati/Northern Kentucky International Airport (“Rules and Regulations”).

Therefore, the Kenton County Airport Board ordains the following changes to the Rules and Regulations:

SECTION I

Divisions (A)(4), (A)(5), and (A)(6) under **Rule 306.00 Animals** are renumbered to (A)(3), (A)(4), and (A)(5) respectively to correct a formatting error as follows:

306.00 ANIMALS.

- (A) No person may bring an animal into the airport except:
 - (1) Non-service animals to be or that have been transported by air. Non-service animals to be or that have been transported by air must be properly confined as set forth in division (B) below before entering the terminal buildings;
 - (2) A service animal that is harnessed, leashed, or tethered, unless these devices interfere with the service animal’s work or the individual’s disability prevents using these devices in which case the individual must maintain control of the animal through voice, signal, or other effective controls;
 - (3) An animal which remains inside a vehicle at all times;
 - (4) An animal used for law enforcement and security screening purposes; or
 - (5) Animals authorized by the CEO or designee for special events.

SECTION II

A new rule entitled **Rule 501.08 Vehicle Roadworthiness** is added immediately after Rule 501.07 Compliance with Directives as follows:

501.08 VEHICLE ROADWORTHINESS.

Before operating any vehicle on the airport, the driver must ensure that the vehicle is in roadworthy condition. The operation of a vehicle that is not in a sound mechanical and safe condition is prohibited. The CEO reserves the right to inspect any vehicle at the airport and declare it unfit for use on the airport if it is not mechanically sound and safely operable. Vehicles declared unfit may be towed in the CEO's discretion at the owner's expense.

SECTION III

Rule 505.06 Pulling More Than Four Carts is amended to reduce the number of carts permitted to be towed from four to three and to permit the towing of up to four dollies as follows:

505.06 PULLING MORE THAN THREE CARTS, FOUR DOLLIES.

Any person may not operate a tug to pull more than three tandem carts or four dollies at the airport, except when operating in an airline's exclusive use area. For purposes of this Rule 505.06, a dolly is a standard sized flatbed trolley or platform, with many wheels, roller bars or ball bearings protruding above the top surface for loading and unloading of unit load devices and cargo pallets respectively.

SECTION IV

Rule 605.00 Aircraft Parking is amended to the following:

605.00 AIRCRAFT PARKING.

Overnight parking of aircraft is restricted to areas designated for such purpose by the CEO or the COO. Aircraft operators are responsible for the safety of their aircraft and vehicles, including without limitation ground service equipment, and shall have all aircraft and vehicles either tied down or chocked properly.

SECTION V

The preamble and section 1 of **Rule 702.15 Entry into Movement Area & Non-Movement Area** is amended to add runway safety areas so the requirements of the Movement Area equally apply to the runway safety areas as follows:

702.15 ENTRY INTO MOVEMENT AREA, SAFETY AREA & NON-MOVEMENT AREA.

The following applies to anyone entering in any manner or driving in the movement area or a safety area as defined in 14 CFR Part 139, and non-movement area at the airport:

(1) *Movement Area.*

(a) No person shall enter or drive in the movement area or a safety area at any time unless:

(1) The person driving receives clearance from the Control Tower; and

(2)

(a) The person possesses a valid identification badge authorizing access to the movement area; or

(b) The person is being escorted by a person possessing a valid identification badge authorizing access to the movement area or safety area.

(b) If any person fails to satisfy one of the conditions set forth in division (a), above, that person shall not enter or drive in the movement area or safety area, even if given authorization from the Control Tower or any other person.

(c) Any person authorized under division (a), above, to enter or drive in the movement area or safety area shall comply with all rules and regulations while operating in such area.

Rule 702.15(2) *Non-movement area* remains the same.

SECTION VI

Rule 704.07 Expired Badge is amended to correct a typo by changing “an” to “a” before the phrase “secured area” as follows:

Rule 704.07 Expired Badge. No person may use or attempt to use an expired personnel identification badge for entry into, exit from, or while inside of a secured area.

SECTION VII

Rule 805.00 Fire Extinguisher Equipment is amended by moving the current rule into a subsection and adding two subsections related to fire extinguishers on the Airport ramp areas as follows:

805.00 FIRE EXTINGUISHER EQUIPMENT

805.01 No person may tamper with fire extinguisher equipment at the airport at any time or use it for any purpose other than firefighting or fire prevention. All such equipment must be inspected and maintained according to the National Fire Protection Association. Annual inspections will be performed by ARFF.

805.02 Signatory airlines must maintain one wheeled fire extinguisher with a minimum rating of 80-B placed in the area designated for such extinguisher at all leased gates. Any airline that has an aircraft parked at a common use gate must provide a wheeled fire extinguisher with a minimum rating of 80-b while the aircraft is parked at the gate.

805.03 A wheeled fire extinguisher with a minimum rating of 80-B must be within 50 feet of an aircraft while maintenance is being performed, during fueling operations, aircraft cleaning, or the loading or unloading of passengers while the aircraft is parked at all remote parking locations.

SECTION VIII

The Rules and Regulations are amended to include the following general formatting and proofreading changes:

1. All Rules and Regulations use standard capitalization. Defined terms are lower case unless referring to a proper name, title, or specific agency.
2. Defined terms are alphabetized in Section 100 without any individual numbering except for instances of a defined term with sub-definitions.
3. Rules and Regulations are gender neutral using consistent references of “he or she”; “his or her”; and “him or her”.
4. All rule titles are all capitals using bold font. Subsection titles have the first initial capitalized with the remaining words lower case, all bold.
5. Numbers zero through ten are spelled out. Eleven and over are expressed as numbers. Decimals are not used for whole dollar monetary amounts (\$[number]). Digits are used for percentages.

SECTION IX

If any section or part of any section or any provision of this Ordinance is declared invalid by a Court of appropriate jurisdiction for any reason, such declaration does not invalidate, or adversely affect, the remainder of this Ordinance. All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of said conflict.

SECTION X

This Ordinance is effective and in full force after its passage and adoption according to Kentucky law.

KENTON COUNTY AIRPORT BOARD

BY: _____

Lisa Sauer, Board Chair

CERTIFICATION

The undersigned certifies that I am the Secretary/Treasurer of the Kenton County Airport Board (“Board”). As Secretary/Treasurer, I certify from official records of the Board in my possession that the foregoing is a true, correct, and complete copy of Ordinance 2025-01 adopted by the Board at a regular Board meeting held on January 20, 2025, on the same occasion signed by the Board Chair and now in full force and effect.

To certify, I have signed and affixed the seal of the Board on _____, 2025.

Dilwyn A. Gruffydd, Secretary/Treasurer
Kenton County Airport Board