



Prior to commencement of construction complete the following: Pre-Construction Checklist items; Contract in hand; Precon meeting; Project notification

Pre-construction Meeting requirements: These items must be provided to the Project Manager a minimum of two business days prior to the Pre-construction Meeting.

<input type="checkbox"/>	Site Specific Safety Plan. Include Safety plan in submittal log.
<input type="checkbox"/>	Detailed Approved Project Schedule (Must meet specification requirements for detail)
<input type="checkbox"/>	Boone County Building Permit or status (If applicable)
<input type="checkbox"/>	Permit Log: Complete list of all permits required for the project. Including responsible party for submission and dates
<input type="checkbox"/>	Project Contact List inclusive of Superintendent/Safety Inspector/all subcontractors
<input type="checkbox"/>	Quality Control Plan (Site Specific to Airport Project)
<input type="checkbox"/>	Contractor Licenses for MEP contractors for project. Contractor to have copy of their license with them on site
<input type="checkbox"/>	Safety Survey From Safety SOP, the PM sends this doc with PreCon Checklist to contractor to fill out.
<input type="checkbox"/>	Submittal Log
<input type="checkbox"/>	Approved Certificates of Insurance for ALL contractors
<input type="checkbox"/>	Boone County Occupational Licenses
<input type="checkbox"/>	Contractor to be prepared to complete a Site Review Meeting as part of the Pre-construction Meeting. Items to be addressed will include: Site staging; Access Routes; Dumpster Location; Area of work; Barricade limitations; Access to surrounding areas; Site Specific Safety Plan.

The following items will also be required for airfield projects

<input type="checkbox"/>	A CSPP has been approved by the FAA
<input type="checkbox"/>	Contractors Safety and Phasing Compliance document (CPCD) per FAA AC 150/5370-2 current edition has been approved by the FAA