

CLEANING

Price List Template

WHAT A CLEANING PRICE LIST IS USED FOR:

Commercial cleaning businesses use price lists to outline their services and associated costs. It helps business owners set fair and competitive prices and communicate effectively with clients. Standardized price lists ensure transparency and consistency in their pricing strategies.



EVERY CLEANING PRICE LIST SHOULD INCLUDE:

SERVICE TYPES AND DESCRIPTIONS

Define each cleaning service offered

PRICING RANGES

Consider location, area size, and frequency

TERMS AND CONDITIONS

Payment terms, liability and insurance, and cancellation policies

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This Cleaning Price List Template helps cleaning businesses present pricing in a professional, organized, and customizable way. It also helps business owners save time, ensure consistency, and present a polished image to prospective customers.



FACTORS TO CONSIDER IN PRICING

There is no single equation for calculating prices in the cleaning industry. When establishing rates, look beyond competitor pricing and consider the following factors.

Service Sector:

- Residential Cleaning: Generally lower rates due to smaller spaces and less frequent cleaning.
- Commercial Cleaning: Higher rates due to larger spaces, higher foot traffic, and more frequent cleaning.
- Deep Cleaning: Premium rates for intensive cleaning tasks that require more time and effort.

Pricing by Square Footage or Number of Rooms:

- Pricing scales with the size of the area being cleaned.
- Provide examples: e.g., "\$0.10 - \$0.30 per sq ft" or "\$20 - \$50 per room."

Frequency of Service:

- Discounts for regular services (e.g., weekly, bi-weekly).
- Higher rates for one-time or emergency cleaning services.
- Examples: One-time (\$80-\$150), Weekly (\$60-\$120), Monthly (\$70-\$130).

Location and Cost of Living:

- Higher rates in urban areas with a high cost of living.
- Examples: New York City (\$100-\$200), Small/Mid-Size Cities (\$50-\$100).

Competitor Rates:

- Benchmark against local competitors.
- Provide examples to clients: Local competitor rates range from \$90-\$180.

EXAMPLE CLEANING SERVICE PRICES

General Office Cleaning

Small Offices (up to 2000 sq ft)	\$80 to \$120
Medium Office (2000 to 5000 sq ft)	\$150 to \$250
Large Office (5000+ sq ft)	\$300 to \$500

Deep Cleaning

Small Offices (up to 2000 sq ft)	\$120 to \$180
Medium Office (2000 to 5000 sq ft)	\$250 to \$350
Large Office (5000+ sq ft)	\$400 to \$600

Carpet Cleaning

Per Room	\$40 to \$60
Per Square Foot	\$0.10 to \$0.20

Window Cleaning

Per Window	\$10 to \$20
Per Square Foot	\$0.50 to \$1.00

Floor Stripping and Waxing

Per Square Foot	\$0.30 to \$0.50
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Note:

- Prices may vary based on location, competition, and specific client requirements.
- The higher end of the range applies to high-cost living areas and saturated markets.



TERMS AND CONDITIONS

Payment Terms

- **Invoices:** Invoices will be issued on the last working day of each month.
- **Payment Due:** Payment is due within 30 days of the invoice date.
- **Late Payments:** Late payments will incur a fee of 5% of the total monthly invoice amount.
- **Accepted Payment Methods:** We accept payment by bank transfer, check, or credit card.

Service Agreements

- **Service Schedule:** All services will be performed according to the agreed-upon schedule.
- **Changes to Schedule:** Any changes to the service schedule must be communicated at least 48 hours in advance.
- **Service Cancellation:** Clients must provide a minimum of 24 hours' notice for cancellations. Cancellations with less notice may incur a cancellation fee of 50% of the scheduled service cost.

Liability and Insurance

- **Insurance:** Our company is fully insured for liability and damage.
- **Liability:** We are not liable for any loss or damage caused by delays or missed appointments due to circumstances beyond our control.
- **Damage:** Any property damage must be reported within 24 hours of service completion. We will assess and address any reported damages on a case-by-case basis.

Quality Assurance

- **Satisfaction Guarantee:** We guarantee the quality of our services. If you are dissatisfied with the service provided, please contact us within 24 hours, and we will re-clean the area at no additional charge.
- **Complaints:** All complaints must be reported within 24 hours of the service date. Complaints reported after this period may not be considered.

Confidentiality

- **Client Information:** All client information will be kept confidential and will not be shared with third parties without prior consent.
- **Privacy:** Our staff is trained to respect client privacy and confidentiality at all times.



Health and Safety

- **Safety Protocols:** Our team adheres to strict health and safety protocols, including the use of PPE (personal protective equipment) and environmentally friendly cleaning products.
- **Access to Premises:** Clients must ensure safe and timely access to the premises so our staff can perform the scheduled services.

Termination of Services

- **Termination by Client:** Clients may terminate the service agreement with a minimum of 30 days written notice.
- **Termination by Company:** We reserve the right to terminate the service agreement with immediate effect in cases of non-payment, breach of terms, or any form of abuse towards our staff.

Governing Law

- **Jurisdiction:** These terms and conditions are governed by the laws of [Your State/Country].
- **Dispute Resolution:** Any disputes arising from these terms and conditions will be resolved through mediation or arbitration in [Your State/Country].