

Groundskeeper Job Description Template

Company Overview

Brief company background, mission, and work environment description. Mention available opportunities for advancement and professional development.



Position Overview

We are seeking a dedicated Groundskeeper to maintain our property's landscaping and outdoor spaces. The ideal candidate will have experience in grounds maintenance and a commitment to creating beautiful, safe outdoor environments.

Key Responsibilities

Daily Tasks:

- Mow lawns and edge walkways
- Maintain flower beds and plant materials
- Trim hedges and prune shrubs
- Perform minor repairs and general grounds maintenance
- Operate lawn mowers, trimmers, and other equipment

Seasonal Duties:

- Fall cleanup and leaf removal
- Snow removal and salting walkways
- Fertilizing and seasonal plantings

Qualifications & Skills

- **Education:** High school diploma or GED
- **Experience:** 1-4 years in groundskeeping or landscaping
- **Skills:** Equipment operation, attention to detail, basic horticulture knowledge
- **Physical Requirements:** Ability to work outdoors year-round, lift heavy objects, and perform physically demanding tasks
- **Certifications:** Valid driver's license required; pesticide/herbicide certification preferred



Working Hours

- **Employment Type:** [Full-time/Part-time]
- **Schedule:** [Days/hours, e.g., Monday-Friday, 6:30 AM - 3:00 PM]
- **Seasonality:** [Year-round/Seasonal]

Compensation

- **Pay:** \$[X-Y]/hour
- **Benefits:** Health insurance, 401(k), paid time off
- **Additional:** [Overtime pay/bonuses as applicable]

To apply, please submit your resume and cover letter to [contact information].

