

## LAKE ERIE COLLEGE ONLINE LEARNING ADVISORY COMMITTEE (OLAC)

The primary responsibility of the Online Learning Advisory Committee is to assist the Vice President for Academic Affairs is to advise Lake Erie College at all levels on the status and needs for online learning. This can also include technology and infrastructure needs and upgrade recommendations, professional development, and assessment review. This committee will meet once each academic term (Fall, Spring and Summer) to discuss all issues pertaining to online learning.

### **Membership**

Membership shall consist of at least three academic faculty members, at least one of whom shall be a full time academic faculty member. In addition, the Director of Information Technology will serve on the committee. The Vice President for Academic Affairs (or designate) shall serve as ex officio on this Committee. The Vice President for Academic Affairs may also invite one person not affiliated with the College to serve ex officio on this committee where that person's professional expertise will be beneficial to the deliberations of the committee.

### **Functions**

The functions of the Online Learning Advisory Committee are to:

- Serve as a recommending and advisory body to inform Academic Affairs regarding best practices in online teaching and learning
- Assist in development and training regarding online learning
- Provide a vision for the future of online teaching and learning at Lake Erie College
- Ensure the rigor of the offerings and the quality of the instruction