

Remotely Hire and Manage Government Employees and Contractors with DocuSign

The ability to remotely hire, onboard and manage employees and contractors has never been more important for the federal and state and local governments.

With the public sector workplace continuing its hybrid work model, agencies need the ability to streamline contractor procurement and enhance existing Human Resource (HR) systems to connect, automate and accelerate employee agreement processes—so more time is spent on people, not paper.

It's now possible to simplify the employee experience by leaning on digital tools and automation to get work done faster while maintaining compliance and reducing risk. This can all now be achieved on mobile devices from virtually any location.

Use cases

To remotely hire and manage employees, many government agencies need to streamline a wide range of human resources and procurement processes and paperwork to optimize and empower staff. Whether it's for the hiring and onboarding of employees, ongoing project collaboration or employee reviews, DocuSign can help agencies through these challenges.

Employee, contractor and vendor hiring and onboarding

Speed up the overall procurement cycle for hiring industry and vendor experts, as well as automate and digitize processes for streamlining all employee, contractor and vendor onboarding.

Signer authentication

Verify the identity of your contractors, vendors and employees remotely and securely. Require signers to verify their identity by using knowledge-based authentication (KBA).

Employee policy and handbook distribution

Digitally distribute employee policies and handbooks, effectively manage the entire signing process, and allow employees to self-submit and sign from any location.

Employee and contractor PIV card authorization

Enable employees and contractors to electronically sign documents using their Personal Identity Verification (PIV) credential, reducing non-value-added paperwork and providing a better employee experience.

Integrate with existing HR systems

Save staff time getting employee agreements sent and signed by integrating with existing HR systems.

Manage signed documents

Track agreements throughout every step of the signing process and access notes, recipient information, documents, document fields and timestamps that indicate delivery progress.

Centralize all documents

Collect and store employee and contractor documentation in a central agreement repository.

DocuSign solutions simplify agreements

DocuSign helps public servants focus on their mission instead of paperwork, deliver a better constituent experience, reduce costs and streamline processes. DocuSign serves over 5,000 local, state, and federal public sector agencies—and over a billion users.

eSignature

Get remote work done faster and easier. eSignature makes it quick and easy to complete offer letters and background checks. Securely capture digital signatures and provide your employees and contractors with a great onboarding experience while alleviating the need for follow-up and rework.

SMS delivery

Get candidate and employee agreements signed faster with text notifications.

Web Forms

Streamline data collection from hiring managers and candidates and speed up signing.

Advanced Workflows

Add more flexibility, control and ease to your eSignature workflows with conditional routing, signing groups and share access.

Document Generation

Eliminate traditional document-creation pain points, save employee time, reduce manual work and produce professional-looking agreements without leaving the eSignature workflow.

Monitor

Guard your critical agreements. Use advanced analytics to track eSignature web, mobile and API account activity across the agency. Monitor employs rules-based alerts to empower security teams to detect potential threats from outsiders or insiders and respond quickly with decisive action to verified threats.

DocuSign is secure and trusted

Secure

Modernize and accelerate your agreement and contracting workflow processes with eSignature and **DocuSign CLM**, which are authorized at the FedRAMP Moderate level and have been granted a provisional DoD IL4 authorization.

Accessible

eSignature offers an accessible signing experience that conforms to Section 508 of the Rehabilitation Act and WCAG 2.1 AA. The sending experience supports WCAG 2.0 AA guidelines and is in the process of updating to WCAG 2.1.

Integrated solutions streamline processes

DocuSign includes over **400+ pre-built integrations** with leading platforms where government work is done so you can start leveraging eSignature capabilities quickly and efficiently.

Salesforce

Maximize your Salesforce investment and streamline your processes with DocuSign. Reduce costs and integrate directly into the Salesforce applications employees and contractors are already using every day.

SAP

Integrate easily with SAP SuccessFactors to streamline and improve business processes and cost savings while reducing risk and supporting compliance.

Workday

Pre-populate HR documents with candidate and employee data from Workday and quickly send, receive and track them from a single application. Reduce agreement turnaround times and increase the efficiency of your HR team.

To learn more, go to docusign.com/government.



About DocuSign

DocuSign helps organizations connect and automate how they navigate their systems of agreement. As part of its industry-leading product lineup, DocuSign offers eSignature, the world's #1 way to sign electronically on practically any device, from almost anywhere, at any time. Today, over a million customers and more than a billion users in over 180 countries use the DocuSign platform to accelerate the process of doing business and simplify people's lives.

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