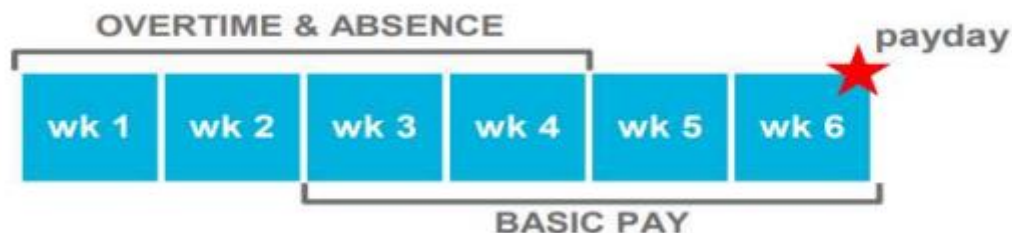


Payroll Calendar for 2024

Each payday you will receive:

4 weeks of pay for your **contracted hours** (including any allowances) paid up until the Saturday after payday

4 weeks of pay for your **overtime** and **absences** paid up until the Saturday 2 weeks before payday



*If you enter overtime and absences through MyHR anything approved for weeks 5 & 6 before payroll cut off will also be paid on payday

Payday	Pay dates for contracted hours	Pay dates for overtime and absence	Deadline for MyHR Changes	Deadline for forms sent to HRSS
11 January 2024	17.12.23 - 13.01.24	03.12.23 - 30.12.23	28.12.23 (5pm)	22.12.23 (6pm)
8 February 2024	14.01.24 - 10.02.24	31.12.23 - 27.01.24	25.01.24 (5pm)	22.01.24 (6pm)
7 March 2024	11.02.24 - 09.03.24	28.01.24 - 24.02.24	22.02.24 (5pm)	19.02.24 (6pm)
4 April 2024	10.03.24 - 06.04.24	25.02.24 - 23.03.24	21.03.24 (5pm)	18.03.24 (6pm)
2 May 2024	07.04.24 - 04.05.24	24.03.24 - 20.04.24	18.04.24 (5pm)	15.04.24 (6pm)
30 May 2024	05.05.24 - 01.06.24	21.04.24 - 18.05.24	16.05.24 (5pm)	13.05.24 (6pm)
27 June 2024	02.06.24 - 29.06.24	19.05.24 - 15.06.24	13.06.24 (5pm)	10.06.24 (6pm)
25 July 2024	30.06.24 - 27.07.24	16.06.24 - 13.07.24	11.07.24 (5pm)	08.07.24 (6pm)
22 August 2024	28.07.24 - 24.08.24	14.07.24 - 10.08.24	08.08.24 (5pm)	05.08.24 (6pm)
19 September 2024	25.08.24 - 21.09.24	11.08.24 - 07.09.24	05.09.24 (5pm)	02.09.24 (6pm)
17 October 2024	22.09.24 - 19.10.24	08.09.24 - 05.10.24	03.10.24 (5pm)	30.09.24 (6pm)
14 November 2024	20.10.24 - 16.11.24	06.10.24 - 02.11.24	31.10.24 (5pm)	28.10.24 (6pm)
12 December 2024	17.11.24 - 14.12.24	03.11.24 - 30.11.24	28.11.24 (5pm)	25.11.24 (6pm)