

Electrical Safety Checklist

General Information

Date: _____

Job Location: _____

Technician Name: _____

Job Description: _____

Personal Protective Equipment (PPE)

Ensure all PPE is used following company policy and manufacturer recommendations.

Safety glasses

Gloves

Ear protection

Dust mask/respirator

Safety shoes

Hard hat

Pre-job Safety Checklist

Review job orders for specific hazards.

Inspect work area for tripping hazards.

Ensure adequate lighting.

Verify that all tools are in good condition.

Check the accessibility of the fire extinguisher.

Confirm that the first aid kit is accessible and stocked.

Electrical Safety

Ensure power is disconnected before starting work.

Use appropriate lockout/tagout procedures.

Inspect electrical cords and tools for damage.

Test for live wires using a non-contact voltage tester.

Use insulated tools.

Ensure proper grounding of electrical equipment.

Gas and Chemical Safety

Identify and locate any gas lines.

Use appropriate PPE for handling chemicals.

Ventilate the area if chemicals are present.

Store chemicals safely, away from electrical equipment.

Be aware of the location of gas shut-off valves.

Equipment Safety

- Inspect all electrical equipment before use.
- Ensure equipment is properly maintained.
- Do not use damaged or defective equipment.
- Use equipment according to manufacturer instructions.
- Maintain a clean and organized work area.

Emergency Procedures

- Electrical Shock:** Do not touch the person. Disconnect the power source if possible, and call emergency services.
- Gas Leak:** Evacuate the area immediately. Do not use electrical switches or open flames. Call the gas company from a safe distance.
- Fire:** Use a fire extinguisher if safe to do so. Evacuate the area and call emergency services.
- Chemical Spill:** Use appropriate PPE and clean-up materials. Refer to the Safety Data Sheet (SDS) for specific handling instructions.

Job Completion Checklist

- Clean the work area and remove all debris.
- Inspect installation or repair area.
- Test electrical system operation.
- Review job completion with the homeowner.
- Provide maintenance and safety tips to the homeowner.

Certification

I certify that I have followed all safety protocols outlined in this checklist during the job visit.

Technician Signature: _____ Date: _____