

# DAILY LOG

<b>Date:</b>	
<b>Project Number:</b>	
<b>Location Address:</b>	
<b>Overall Project Status:</b>	

## Weather

### Condition

Sunny

Cloudy

Rainy

Snowy

Other:

Min Temperature (°F)

Max Temperature (°F)

## Site Conditions

### Condition

Dry

Wet

Muddy

Other:

## In-House Personnel

### Name

### Hours Worked

Name	Hours Worked
	hrs
	hrs
	hrs
	hrs
	hrs

## Subcontractor Personnel

### Name

### Company

### Hours Worked

Name	Company	Hours Worked
		hrs
		hrs
		hrs
		hrs
		hrs

## Safety Planning

### Toolbox Talks and Pre-task Plans


## Asset / Tool Utilization

### Asset / Tool

### Hours of Operation

	hrs
	hrs

## Deliveries Received

### Equipment / Material

### Quantities Received


## Work Performed

### Description of Work


## Haul Aways

### Debris and Refuse Haul Aways


## Safety Incidents

### Description

### Actions Taken


## Visitor Log

Visitor Name	Company	Purpose

## Call Log

Name	Company	Purpose

## Notes

Notes


Name:	
Signature:	