

# Garage Door Inspection Checklist

Company Name: \_\_\_\_\_

Technician Name: \_\_\_\_\_

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## Inspection Checklist

Inspection Item	Check	Notes
<b>Visual Inspection</b>		
Inspect door panels for cracks, dents, or rust	<input type="checkbox"/>	
Check for warping, water damage, or general wear	<input type="checkbox"/>	
Ensure door is aligned properly when open and closed	<input type="checkbox"/>	
<b>Door Operation</b>		
Open and close door manually to check for smooth movement	<input type="checkbox"/>	
Test automatic opener for proper function	<input type="checkbox"/>	
Verify door balance by disconnecting opener and lifting manually	<input type="checkbox"/>	
Listen for unusual noises during operation	<input type="checkbox"/>	
<b>Tracks &amp; Rollers</b>		
Inspect tracks for bends, obstructions, or misalignment	<input type="checkbox"/>	
Check rollers for wear, cracks, or improper movement	<input type="checkbox"/>	
Ensure tracks are clean and free of debris	<input type="checkbox"/>	

	Check	Notes
<b>Hardware &amp; Key Components</b>		
Inspect hinges for wear, cracks, or missing screws	<input type="checkbox"/>	
Check brackets for looseness or damage	<input type="checkbox"/>	
Examine pulleys for signs of wear or misalignment	<input type="checkbox"/>	
Tighten all nuts, bolts, and fasteners as needed	<input type="checkbox"/>	
<b>Springs &amp; Cables</b>		
Inspect torsion/extension springs for rust, cracks, or wear	<input type="checkbox"/>	
Check brackets for looseness or damage	<input type="checkbox"/>	
Ensure safety cables (if applicable) are installed correctly	<input type="checkbox"/>	
Verify proper spring tension and balance	<input type="checkbox"/>	
<b>Safety Features</b>		
Test auto-reverse function using an object under the door	<input type="checkbox"/>	
Check and clean photo-eye sensors	<input type="checkbox"/>	
Test manual emergency release function	<input type="checkbox"/>	
<b>Lubrication &amp; Maintenance</b>		
Lubricate hinges, rollers, and bearings	<input type="checkbox"/>	
Apply lubrication to springs and opener chain (if applicable)	<input type="checkbox"/>	
Remove dirt and debris from moving parts	<input type="checkbox"/>	
<b>Garage Door Opener <i>(If applicable)</i></b>		
Inspect motor unit for unusual noise or wear	<input type="checkbox"/>	
Test remote controls and wall-mounted buttons	<input type="checkbox"/>	
Inspect drive mechanism (belt, chain, or screw)	<input type="checkbox"/>	
Test backup battery (if applicable)	<input type="checkbox"/>	