



SERVICETITAN

HVAC

MAINTENANCE CHECKLIST

(855) 899-0970 | servicetitan.com
801 N Brand Blvd Suite 700, Glendale, CA 91203

YOUR LOGO HERE

DOWNLOAD THE [TEMPLATE](#)

Fill out the form below and download this free template to start using for your business today.

Date: _____

Voltage of unit: _____

Phase of unit: _____

Location of unit: _____

Type of refrigerant: _____

Serial/Model # of unit: _____

SAFETY:

- The disconnect switch is off
- The area around the unit is cleared of any debris or hazards

A/C

THE FOLLOWING WAS INSPECTED:

BLOWER AREA

Belt tension, motor, bearings, wiring, blower wheel

Document belt(s) size #: _____

FILTER AREA

Air filters

Check if changed

Economizer screen

Check if cleaned

Evaporating coil

COOLING AREA

Drain trap

Check if flushed out

Thermostat controls

Electrical connections

CONDENSER/COMPRESSOR AREA

Condenser fan motor

Blades

Condenser coil

Filter dryer

Crankcase (may be hot to touch)

HEATING

THE FOLLOWING WAS INSPECTED:

EXCHANGE AREA

Air filters

Heat exchangers

Fan, blower motor, burner assembly

IGNITION AREA

Gas pipe and valve

Draft induce motor

Burner logs

Ignition board

Thermostat controls

Electrical connections

NOTES:
