

Purpose

The purposes of the women’s committee is to:

- Assist the club in achieving substantive equality between all men and women
- Help the club to promote and support the participation of women and girls at all levels within clubs
- To assist the club in the provision in providing a pathway for future board representation

Objectives of the Women’s Committee

The objectives of women’s committee are sourced from the strategic plan and support the club to:

- Increase the number of new women and girls participating in golf
- Increase the number of new memberships from women and girls
- Increase the retention rate of existing women and girls as participants and members
- Re-engagement of lapsed women and girls as participants and members
- Improve the satisfaction levels of females within the club
- Increase the leadership of women in capacity, number, and representation in governance
- Deliver a suite of entry level and developmentally appropriate participation programs specifically catering to the needs of women and girls
- Deliver a suite of programs and initiatives designed to retain and engage existing and re-engage lapsed female members through social, on course, competition, and networking
- Provide opportunities for women to develop their leadership skills across all areas of the club

Structure of the Committee

The Women’s Committee is comprised of the following positions and where possible should be reflective of the demographic of your local community:

- Chair
 - o lead the women’s committee and chair meetings of the sub committee
- Vice Chair
 - o support the chair and assume chair duties in their absence
- Participation Officer
 - o coordinate the delivery of female specific golf participation programs
- Leadership Officer
 - o coordinate the engagement of women in leadership development opportunities in governance, teaching and community outreach
- Social Engagement Officer
 - o coordinate needs appropriate social activities to engage current and lapsed women and girls
- Membership Retention Officer
 - o coordinate strategy and processes to retain existing female participants and members

Women’s committee responsibilities

The Women’s Committee is responsible to present initiatives and request approval for authorisation by the club’s board/executive committee on matters that fit within the purpose and the goals of the committee. This includes the following:

- Meeting on a regular or semi-regular schedule
- To support and encourage Women’s Golf
- Distribute general information where required
- Provide induction for new members both on and off the course.

Committee member duties

Committee members are to carry out their duties in compliance with all applicable rules and regulations pertaining to the administration of golf and the playing of the game of golf. In discharging his/her duties, each committee member should:

- Exercise care and diligence
- Inform themselves about the subject matter of a decision to the extent they reasonably believe to be appropriate
- Act in good faith in the best interests of the club and its members
- Declare any material personal interest they have in the affairs of the club
- Not improperly use his/her position or misuse information of the club
- Communicate necessary information in an open and transparent way
- Commit the time necessary to discharge effectively his/her role as a women’s Committee member
- Engage in ongoing skill development in relation to their role as Committee member.

Training offered to the committee members

- Golf Australia’s Governance training module
- Other (please explain)

Other Best Practice Requirements of the committee members

- Induction training
- State working with children checks
- Police check – where applicable
- Any other training required (please describe)

Review of Charter

The Women’s Committee will conduct an annual review of this Charter and have any amendments authorised by the board to ensure they remain consistent with the board’s strategy, objectives and responsibilities.