



Summer Camp Co-ordinator

Background

Markham Chinese Alliance Church (MCAC) is an established church located at the NE corner of Markham Road & 14th Avenue in the Markham area, Ontario in 1991. We serve the community by sharing the love of God. Each summer, we offer Vacation Bible camp to reach the kids and families with the gospel of Jesus Christ.

As a Summer Camp Co-ordinator, you are an enthusiastic team player, supporting the leadership and direction of the Camp Manager in all aspects of the camp program. The expected attendance of campers is from 30 to 80. You are to connect Christian values to children and youth through Christ-centered programs. If you are servant-hearted, you are encouraged to respond to this posting before the Closing Date.

Position and Employment Description

- **Position:** Summer Camp Co-ordinator
- **Employer:** Markham Chinese Alliance Church
- **Location:** 1 Chatelaine Drive, Markham ON L3S 3S9
- **Hours and Duration:** 30 hours per week for 10 weeks
- **Start Date:** June 08, 2026
- **End date:** August 14, 2026
- **Hourly Rate:** \$20
- **Application Closing Date:** Mar 31, 2026
- **Contact Name:** Pastor Faith Lau
- **Contact Email:** children.ministry@mcac-cma.com
- **Contact Phone:** (905) 201-6344

Qualifications

Mandatory:

- This job is funded by the Government of Canada through the Canada Summer Jobs Program, applicants must be between the ages of 15 & 30
- Passionate for the children and youth ministry, ability to interact and understand the development needs of the relevant age group
- A team player with strong leadership, organizational, communication and interpersonal skills

Desirable:

- Post Secondary education
- Understanding of activity planning, program development, safety and risk management, and project management



Duties and Responsibilities

- Work under the direction of the Summer Camp Manager and/or its designate to plan, organize and conduct the children and youth summer camps as specified by the church
- Adhere to and enforce all relevant church policies, including but not limited to health, safety, personnel and child protection.
- Provide leadership to team members by delegating, monitoring, coaching, and mentoring counsellors as well as providing ongoing feedback.
- Coordinate and lead daily camp activities that encourage the participation of each camper. Stimulate campers' social development through crafts, games, sports, singing, group discussion and field trips.
- Ensure the well-being, safety and protection of each camper, and proactively take action to mitigate any risks.
- Manage behavioural incidents and implement behavioural redirection strategies.
- Resolve conflicts arising between campers using conflict resolution strategies.
- Serve as a liaison with parents of campers.
- Conduct a daily debriefing session with team members at the end of each day.
- Participate in daily staff meetings and provide regular updates/feedback to the Camp Manager.
- Monitor the supplies for daily camp activities, and oversee the program and activities set-up and clean-up.
- Carry out any other duties as assigned by the Camp Manager and/or its designate.

HOW TO APPLY

Applicants should send a resume and cover letter outlining how they can meet the position's specific requirements to children.ministry@mcac-cma.com, attention: Pastor Faith Lau or before the **Closing Date**.

Application CLOSING DATE: March 31, 2026

We sincerely appreciate all applications. However, only candidates selected for the interview will be contacted. Please note the selected candidate must submit character reference checks and police vulnerable sector check records.