|  |
| --- |
| * New or ModificationSite Fee: $4,067/Node (Non-refundable ACH Payment Required with Application) (PGE-owned poles ONLY) * PGE requires submittal of a completed Structural Analysis along with the completed Application * PGE necessitates evidence of jurisdictional endorsement for the suggested colocation project. In the event that ownership is categorized as "Option C" and the jurisdiction declines to transfer ownership to PGE, DO NOT continue with this application (refer to the worksheet on page 7 for assessing the feasibility of the proposed project). * Submit all application and other required payments via ACH, as referenced in the ACH Guidelines included with this Application. Please be sure to include your Remittance ID below.   Remittance ID: Date Sent to PGE: |

This application pertains exclusively to the entity named in the application. If there is a change in the company and/or contractor after an initial application, the initial application fee will not be refunded, and submission of a new application and application fee will be required.

**APPLICATION DATE: NEW SITE  MODIFY EXISTING SITE**

|  |  |
| --- | --- |
| Carrier Name |  |
| Site Name & ID Number |  |
| Street Address of Site (or closest physical address) |  |
| Closest Cross Street |  |
| City, State, Zip Code |  |
| PGE Map/Grid and Pole or Tower Number |  |
| Confirm Metal Streetlight Pole: | Yes |
| PGE Site Selection Contact |  |

**APPLICANT:**

|  |  |
| --- | --- |
| COMPANY/CONTRACTOR NAME |  |

**POINT OF CONTACT FOR APPLICATION:**

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| City, State, ZIP Code |  |
| Office Phone Number |  |
| Cell Phone Number |  |
| E-Mail Address |  |

**POINT OF CONTACT AFTER EXECUTION OF LEASE:**

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| City, State, ZIP Code |  |
| Phone Number |  |
| E-Mail Address |  |
| Accounts Payable Contact |  |
| Contract To Be Executed by |  |
| Company Name & Address as They Should Appear in Legal Documents |  |

**POINT OF CONTACT FOR MONTHLY POWER BILLING:**

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| City, State, ZIP Code |  |
| Phone Number |  |
| E-Mail Address |  |
| Contract or Account # with PGE (if applicable) |  |
| Accounts Payable Contact |  |

**POINT OF CONTACT FOR BILLING RENT:**

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| City, State, ZIP Code |  |
| Phone Number |  |
| E-Mail Address |  |
| Accounts Payable Contact |  |
| Company Name & Address as They Should Appear in Legal Documents |  |

**FCC SERVICE:**

|  |  |
| --- | --- |
| FCC 47 CFR Part |  |
| Transmit Frequencies |  |
| Receive Frequencies |  |
| FCC Call Sign |  |

**PROPOSED CONFIGURATION – WHAT WILL BE ENCLOSED WITHIN AND ON STRUCTURE WHEN CONSTRUCTION HAS BEEN COMPLETED.**

**Antennas:** *(Include manufacturer, model number, quantity, dimensions (i.e., HxWxD), weight(s) including mounts, height (i.e., A.G.L.), etc.)*

|  |
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Will antennas be enclosed by a canister assembly? Yes  No

Diameter Length Weight (*with mounting hardware)*

Top of Canister A.G.L.

**Pole Mounted Equipment:** *(Other than Antennas, include manufacturer, model number, quantity, dimensions (i.e., HxWxD), weight(s) including mounts, height (i.e., A.G.L.), etc. This includes Antenna Mounting frames)*

|  |
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**PLEASE DESCRIBE ANY OTHER EQUIPMENT TO BE MOUNTED “*ON”* THE STRUCTURE AND ANY SPECIAL REQUIREMENTS:**

|  |
| --- |
|  |
|  |

**Foundation Design:** Foundation design must be included in the FCDs, and must adhere to PGE standards. Foundation must be pre-fabricated; no pour-in-place allowed.

**Power Requirements:**

List total number of services Voltage required Amperage Average use in (kW) Kilo-watts

Battery Backup? Yes No

**Attachments (Required): *Items 1-4 Shall be incorporated into the Construction Drawings Set***

1. Site plan sketch
2. Site elevation sketch
3. Profiles of structure with locations and elevations of proposed antennas, equipment boxes, cabinets *(Existing and proposed)*
4. Final Pole Equipment Inventory Table
5. Correspondence from applicable jurisdiction indicating approval of the proposed collocation project
6. FCC license
7. Completed Structural Analysis to include all proposed equipment to be contained within or on the structure as well as a detailed foundation design (pre-fab only, no pour-in-place)

**PGE Small Cell on Metal Streetlight Pole Application Checklist**

**Initial Pole Selection: Visit our webpage at** <https://www.portlandgeneral.com/construction/services-for-wireless-carriers>

* 1) Vet poles through PGE database to verify ownership. *(Note: If pole has no tag or is unreadable, obtain number of adjacent pole and indicate relative bearing from candidate pole prior to contacting PGE)*
* 2) After vetting poles though the above process**, if carrier/site acquisition group still has questions**, **contact the PGE Wireless Project Management group prior to submitting formal application** and construction drawings at UAMWireless@pgn.com.

**Construction Drawings/Applications and Fees**

***(Note: PGE will retain application fees on rejected applications, resubmissions will require a new application fee)***

1) Follow the 2-phase PGE application process as outlined in the PGE Wireless Carrier Instructions & Check List file supplied on our webpage. Submit all Construction Drawings, Applications, metal streetlight pole Structural Analysis & FLA draft documents via email to [UAMWireless@pgn.com](mailto:UAMWireless@pgn.com).   
Fees associated with the application are outlined below:

* + For Small Cell Metal Streetlights: **$4,067**

Construction Drawings, Structural Analysis and Applications must be submitted electronically. Please submit all application and any other applicable fees via **ACH ONLY**.

***Note: Failure to submit payment via ACH will result in extensive delays in application processing.***

2) Each site requires individual ACH payment with all required information as per the included ACH Guidelines.

* + Please email [UAM.Billing@pgn.com](mailto:UAM.Billing@pgn.com) with your ACH notification to insure timely processing.

3) Submitted Construction Drawings must include:

* Project name and pole ID
* Picture of the subject pole/tower showing any current attachments
* Closest Physical Address to site
* Equipment specs
* ROW/Survey Information
* Dimensional/elevational drawings with existing and proposed pole attachments
* Foundation Design
* Final owner of the site

**Other payments PGE will request:**

* Line Extension Cost Agreement
* Possible specialized permit fees over and above standard permitting

**ACH Requirements Guide for Utility Asset Management Transactions**

* ACH payments should not aggregate payments for multiple sites, please make every effort to submit separate payments for each site
* Please send ACH Notification email to [UAM.Billing@pgn.com](mailto:UAM.Billing@pgn.com) in advance of ACH submittal indicating payment details:
  + PGE Site Name
  + What the payment is for, i.e. Application, Structural Analysis, Rent, Construction
  + Invoice number if applicable
  + Remittance ID, also please include associated Remittance ID for application fees on the associated “Site Lease or Modification Application” form
* For ACH questions, please contact us:
  + By email: [ACCOUNTS.PAYABLE@PGN.COM](mailto:ACCOUNTS.PAYABLE@PGN.COM)