

# Customer Authorization of Property Management



THIS IS A LEGALLY BINDING CONTRACT, PLEASE READ CAREFULLY

**(PLEASE PRINT OR TYPE)**

**Customer information (all applicable fields must be completed):**

Name (as appears on line 1 of your W9):

Property or account(s) affected:

*(For more than three addresses or accounts, please list additional accounts on a separate sheet and attach form, or indicate all accounts)*

**Property management information (herby referred to as Agent):**

Name of entity:

Mailing address:

Phone number:

Email:

**Property management agreement**

The undersigned represents that the Property Management Information is true and correct. I, the Agent, agree to release, hold harmless, and indemnify Portland General Electric Company from any liability, claims, demand, causes of action, damages, or expenses resulting from the use of customer information obtained pursuant to this authorization and from the taking of any action pursuant to this authorization, including rate changes.

Signature:

Date:

Printed name:

Title:

**Customer authorization (please initial all applicable actions)**

By completing this form, I authorize the above entity to:

Request and receive billing records, billing history, and all meter usage data used for bill calculation for all my account(s), as specified herein, regarding electric service provided by Portland General Electric.

Start and stop service on my behalf.

Establish interim billing between tenants.

Request rate changes and rate analysis.

Update account information, including but not limited to, mailing address, contact information, and billing preferences.

Authorize Third Party Utility Management.

Perform all of the actions listed above.

**(CONTINUED FROM PREVIOUS PAGE)**

If no time is specified, authorization will be limited to a one-time authorization. **(please initial)**

- \_\_\_\_\_ One-time authorization only (limited to one-time request for information and/or the acts and functions specified above at the time of this Authorization).
- \_\_\_\_\_ One-year authorization – Requests for information and/or the acts specified above will be accepted and processed each time requested within the twelve-month period from the date of execution of this Authorization.

\_\_\_\_\_ Authorization is granted from the date of execution until the Customer gives notice of cancellation or completes a new Authorization form for a different Property Management Company. – Requests for information and/or the acts specified above will be accepted and processed each time requested.

**DO NOT SIGN THIS FORM UNTIL IT IS FULLY COMPLETE. KEEP A COPY OF THIS FORM FOR YOUR RECORDS.**

I (Customer)\_\_\_\_\_ (print name or name of authorized signatory) represent and warrant that I am authorized to execute this document on behalf of the Customer of Record listed at the top of this form and that I have authority to make financial decisions on behalf of the Customer of Record. I further represent and warrant that my Agent has authority to act on my behalf and request the release of information for the accounts listed on this form and perform the specific acts listed above. I understand that Portland General Electric Company reserves the right to verify any authorization request before releasing information or taking any information on my behalf. I hereby agree to release, hold harmless, and indemnify Portland General Electric Company from any liability, claims, demands, causes of action, damages, or expenses resulting from: 1) any release of information to my Agent pursuant to this Authorization; 2) the unauthorized use of this information by my Agent; and 3) from any actions taken by my Agent pursuant to this Authorization, including rate changes. I understand that I may cancel this authorization at any time by submitting a written request.

Signature:

Date:

Printed name:

Title: