



## Portland General Electric Company

PGE Supply Chain Department

121 SW Salmon St.

Portland, OR, 97204

### REQUEST FOR PROPOSAL ("RFP")

**Facilitation and Committee Management and Community Engagement Services for the**

**Warm Springs Power Pathway Project**

**# PGE01-GID05-SH-010**

#### THIS RFP AMENDMENT #1 IS RAISED TO:

1. Respond to supplier questions;
2. Amend the Statement of Work ("SOW") in Annex A of the RFP; and
3. Amend the Mandatory Evaluation Criteria in Annex C of the RFP.

#### THIS RFP AMENDMENT #1 IS HEREBY AMENDED AS FOLLOWS:

1. **DELETE** Section 9 from Annex A – SOW on page 5, and **REPLACE** it with:

#### **9. OUT OF SCOPE ITEMS**

##### 9.1 Websites

2. **DELETE** Section 7.1.2.14 from Annex A – SOW on page 4, and **REPLACE** it with:

7.1.2.14 Contractor shall conduct online polls and surveys to gather input and track main takeaways from the communities.

3. **DELETE** Section 7.1.3.3 from Annex A – SOW on page 4, and **REPLACE** it with:

7.1.3.3 Contractor shall develop a comprehensive communication plan, including key messages, talking points, templates, visual resources, story maps, maps and graphics, timelines, and implementation strategies

4. **DELETE** "one virtual open house" from the deliverable table in Section 13 of Annex A – SOW on page 8, and **REPLACE** it with "three virtual open houses".
5. **DELETE** Mandatory Criteria # M3 from Annex C – Mandatory Evaluation Criteria on page 17 of the RFP, and **REPLACE** it with:



#	Mandatory Criteria	Proposal Preparation Instructions	PASS or FAIL [To be completed by PGE]
M3	The Offeror must have been in business for the entire five years prior to the solicitation closing date creating effective engagement processes and decision-making structures, managing and facilitating meetings, and providing communication and management of committee members for large-scale infrastructure projects, which must include either transportation projects in Oregon or Washington, or projects owned by an energy or utility company in Oregon or Washington.	The Offeror must provide a copy of the company's profile, which includes: <ul style="list-style-type: none"><li>• Company name, address, URL for their website;</li><li>• Primary contact person's name, phone number, and email address;</li><li>• Types of services available with specializations listed;</li><li>• Locations of offices – identify which office will be the primary one for the Project; and</li><li>• Project dates and brief project summaries to substantiate five years of experience in M3.</li></ul>	

**ALL OTHER INFORMATION IN THIS RFP REMAINS THE SAME.**