PGE facilities relocation

PHASE 1
PRE-DESIGN

Municipality/customer to provide:

Step 1: Contact PGE Service Coordination at (503) 323-6700 to get assigned a PGE M# and Project Manager

Step 2: Provide:
  • Initial conflicts list
  • Project# and Project Manager
  • Official project name
  • Main point of contact + info
  • Schedule and timelines
  • Preliminary site plan/drawings/scope
  • Frontage improvement requirements
  • Temporary service requirements
  • Permanent service requirements
  • Street light requirements

NOTE: Any missing or inaccurate information may cause time delays to the project.

PGE to provide the following:
  • Main point of contact and M#
  • General timelines
  • Preliminary information to help with initial project scope and budgeting
  • Working clearances with existing overhead or underground facilities
  • General vault & conduit requirements
  • Next steps to move forward

PHASE 2
DESIGN

Municipality/customer to provide:

• 30/60/90% drawings and specs
• Permits & easements
• If underground is required, provide vault and conduit path per PGE drawings (only when pre-determined)
• Coordination with communication companies attached to PGE poles.

Timelines are based on the customer providing PGE with the needed information to complete the design.

PGE process:
  • PGE preliminary design starts after 60% drawings are received
  • PGE final design starts after 90% drawings are received
  • Minimum 60 days for detailed design and construction drawing (prepared after all information is received)
  • 2 weeks to 3 months - apply and receive municipal permits*
  • After design completion: pre-construction meeting with SDPM, FCC and PM/Contractor
  • Inspection of trench, conduit, etc.
  • Site confirmation ready to send crew
  • Total timeline varies based on project

*Some permits and/or easements can take longer (i.e. Railroad crossings, etc.)

NOTE: Long-lead materials (i.e. steel poles can take up to 1-year after design)

PHASE 3
CONSTRUCTION

Municipality/customer to provide:

• Ensure the construction site is clear before PGE crew arrival
• If there are corrections to be made the turnaround time extends. Must call PGE Service Coordination each time they need a re-inspection after turn downs.

PGE process:
  • PGE line construction crews relocate PGE facilities
  • Line crew construction time can vary based on the size and complexity of the job

Email communication

In email subject line:
  • Project #
  • Official project name
  • PGE M# (once assigned after calling PGE Service Coordination)

In body of each email:
  • Specific work request
  • Job related drawings & specs
  • Related PGE M#'s if multiple projects (i.e. New Service + Street Lights + Road improvement relocations)
  • Requested timeline + contact info

Utility Relocation

Start at the following website:
portlandgeneral.com/construction

Contact PGE SDPM

A Project Manager or Project Engineer is assigned to project by region and/or work type. A project might have multiple PGE SDPM’s assigned.

Service Coordination

portlandgeneral.com/construction
service.coordinators@pgn.com
503- 323-6700
800-542-8818