Streetlight service process

1 Request
   - Customer: Complete and submit a request for service form and related documents.
   - Confirm if this is an Option A, B or C installation per the municipality.
   - Provide municipality approved plans.

   Your Project Manager will contact you within 5 days of submitting your completed RFS form.

2 Design
   - Allow for 60 or more days for PGE to complete your design, depending on the complexity of your project.
   - PGE: Assign a Project Manager to work with you.
   - Design your project.
   - Send preliminary design (if applicable).
   - Send you the final design and a Line Extension Cost Agreement.
   - Send you the PGE Utility Easement (if applicable).
   - Provide municipality with Letter of Authorization.
   - Once approved plans from the City are confirmed to be final, materials will be ordered.

   Customer: Provide additional information as requested.
   - Review design for conflicts prior to PGE finalizing (if applicable).
   - If there are conflicts, contact Muni/City for any changes needed.
   - Return the signed Line Extension Cost Agreement and any payments to PGE.
   - Return the PGE Utility Easement (if applicable).

3 Permitting
   - PGE: Acquire applicable permits as required by the local municipality.
   - Customer: Talk with PGE and your local municipality about permits.

4 Trench construction + inspection
   - PGE: Inspect trench and conduit; notify you of needed corrections (if applicable).
   - Customer: Schedule a pre-construction meeting with your PGE Project Manager, FCC and your excavation contractor.
   - Perform trench and conduit work.
   - Contact PGE to inspect all trenches before you backfill.

5 Completion
   - PGE: Install PGE facilities.
   - Energize lights.
   - Lights can take between 8 and 12 weeks to arrive from the Vendor. Some materials with longer lead times will be discussed during design phase.

   Customer: Assume all permits are in place and you have submitted your signed LECA and payment. PGE will begin construction 3 – 4 weeks after you pass final inspection. Timing will vary by jurisdiction.

With your design complete, PGE’s next steps are based on the pace of your trench construction.