PGE facilities relocation

PHASE 1 PRE-DESIGN

ODOT representative will:

Step 1: Contact PGE Service Coordination at (see below) to get assigned a PGE M# and Project Manager

Step 2: Provide:

- Initial conflict list
- ODOT K# and Utility Coordinator
- ODOT official project name
- Main point of contact + info
- Schedule and timelines
- Preliminary site plan /drawings/scope
- Frontage alignment changes
- Temporary service requirements
- Permanent service requirements
- Street light requirements

NOTE: Any missing or inaccurate information may cause time delays to the project.

PGE will provide:

- Main point of contact and M#
- General timelines
- Preliminary information to help with initial project scope and budgeting
- Working clearances with existing overhead or underground facilities
- General vault & conduit requirements
- Next steps to move forward

PHASE 2 DESIGN

ODOT representative will provide:

- 30/60/90% drawings and specs
- ODOT permits and easements
- If underground is required, provide vault and conduit path per PGE drawings (only when pre-determined)
- Coordination with communication companies attached to PGE poles
- Timelines are based on ODOT providing PGE with all necessary information to complete the design

PGE process:

- PGE preliminary design starts after ODOT 60% drawings are received
- PGE final design starts after ODOT 90% drawings are received
- Allow a minimum 60 days for detailed design and construction drawing (prepared after all information is received)
- Allow two weeks to three months to apply for and receive municipal permits*.
- After design completion: We will have a pre-construction meeting with PGE Project Manager, Field Construction Coordinator (FCC) and ODOT/Contractor
- Inspection of trench, conduit, etc.Site Confirmation Ready to Send Crew
- Total timeline varies based on project

PHASE 3 CONSTRUCTION

ODOT contractor will:

- Ensure the construction site is clear before PGE crew arrival
- If there are ODOT corrections to be made the turnaround time will be longer. ODOT must call PGE Service Coordination each time they need a re-inspection after turn downs.

PGE process:

- PGE line construction crews relocate PGE facilities
- Line crew construction time can vary based on the size and complexity of the job

Email communication

In email subject line:

- ODOT K# or C# (prefer both)
- ODOT official project name
- PGE M# (once assigned after calling PGE Service Coordination)

In body of each email:

- Specific work request
- Current Project Schedule
- Job related drawings & specs
- Related PGE M#'s if multiple projects (i.e. New Service + Street Lights + Road improvement relocations)
- Requested timeline + contact info

**Some permits and/or easements can take longer (i.e. Railroad crossings, etc.)*

Utility Relocation

Start at the following website:
portlandgeneral.com/construction

Contact PGE SDPM

A Project Manager or Engineer is assigned to a project by region and/or work type. One ODOT project might have multiple PGE SDPM's assigned.

Service Coordination

portlandgeneral.com/construction
service.coordinators@pgn.com
503-323-6700
800-542-8818

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