






BALWIN PROPERTIES IS RECRUITING







Junior Green Accredited Professional

QUALIFICATIONS & EXPERIENCE REQUIRED










-  BSc Degree in either Sciences, Engineering or Construction
-  GBCSA Greenstar AP & IFC EDGE Expert
-  Valid Drivers License
-  2 Years working experience
-  Worked on at least 1 Green Star Building

Position Type:	Permanent
Job Role:	Green Accredited Professional
Location:	105 Corlette Drive, Gauteng
Benefits:	Provident Fund / Medical Cover
Joining Date:	As soon as possible










KEY DELIVERABLES

-  Green certification
-  Engagement with various stakeholders
-  EDGE Expert
-  Leading post construction audits

KEY DELIVERABLES

-  Oversee Green certification process. Ensuring documents are in order and follow up on submissions.
-  Check logic of submissions preparation by consultants
-  Take EDGE Expert role
-  Lead post-construction audits
-  Inspection and reviews of varoius green sites to ensure they are compliant
-  Dealing with various sub-contractors and consultants in the field
-  Reporting on progress and identification of risks
-  Ensuring that the building project meets the requirements for certification.
-  Preparation of packs and submitting requiremed documents, plans etc to the Auditor

SKILLS AND TRAITS

-  Attention to detail
-  Able to work under pressure
-  Adhere to deadlines
-  Good interpersonal skills
-  Strong administration skills and orderly and structured
-  Reliable and dependable.
-  Organised and multi-tasker
-  Good problem solving skills
-  Good communication skills - good command of english both verbally and in writing.

Should you wish to apply please send a motivational letter, CV, ID and Academic Records to **careers@balwin.co.za**

