

BALWIN PROPERTIES IS RECRUITING



Quantity Surveyor

QUALIFICATIONS & EXPERIENCE REQUIRED

-  BSc/BTECH Quantity Surveying
-  3-5 Years working experience
-  Experience Type: Quantity Surveyor

Position Type:	Permanent
Job Role:	Quantity Surveyor
Location:	Johannesburg, KZN and Cape Town
Benefits:	Provident Fund / Medical Cover
Joining Date:	As soon as Possible

KEY DELIVERABLES

-  Accurate quantities and cost estimates prepared
-  Budgets monitored and forecasts updated monthly
-  Progress and subcontractor valuations completed for payments and draws
-  Orders verified against budget
-  Ongoing cost alignment with Site Managers

DUTIES AND RESPONSIBILITIES

-  Measuring of Project from Architect and Engineer's Plans
-  Pricing of Project with current market related rates
-  Valuation of sub-contractor's work for payment
-  Valuation of site progress for development bond draws
-  Updating forecasts on a monthly basis and monitoring of Site expenditure
-  Approval of material and sub-contractor orders placed by Site Managers
-  Checking measurements of plans on regular basis
-  Communicating with Site Managers for updates on budgets

SKILLS AND TRAITS

-  Deadline driven
-  Ability to work well under pressure
-  Excellent verbal and written communication
-  Good interpersonal skills
-  Be able to work as a team and independent
-  Ability to work on multiple tasks
-  Ability to establish and maintain good working relationships
-  Excellent time management
-  High sense of urgency
-  Confidentiality essential
-  Reliable

Should you wish to apply please send a motivational letter, CV, ID and Academic Records to **careers@balwin.co.za**

