

BALWIN PROPERTIES IS RECRUITING



Quantity Surveyor

QUALIFICATIONS & EXPERIENCE REQUIRED

- BSc/BTECH Quantity Surveying
- 3-5 Years working experience
- Experience Type: Quantity Surveyor

Position Type:	Permanent
Job Role:	Quantity Surveyor
Location:	Western Cape & Johannesburg
Benefits:	Provident Fund / Medical Cover
Joining Date:	As soon as Possible

KEY DELIVERABLES

- Measuring of Projects
- Pricing / budgeting
- Valuations
- Material approvals
- Review plan measurements

DUTIES AND RESPONSIBILITIES

- Measuring of Project from Architect and Engineer's Plans
- Pricing of Project with current market related rates
- Valuation of sub-contractor's work for payment
- Valuation of site progress for development bond draws
- Updating forecasts on a monthly basis and monitoring of Site expenditure
- Approval of material and sub-contractor orders placed by Site Managers
- Checking measurements of plans on regular basis
- Communicating with Site Managers for updates on budgets

SKILLS AND TRAITS

- Deadline driven
- Ability to work well under pressure
- Excellent verbal and written communication
- Good interpersonal skills
- Be able to work as a team and independent
- Ability to work on multiple tasks
- Ability to establish and maintain good working relationships
- Excellent time management
- High sense of urgency
- Confidentiality essential
- Reliable

Should you wish to apply please send a motivational letter, CV, ID and Academic Records to **careers@balwin.co.za**

