



ACCOUNTANT PRODUCT OVERVIEW

Solve client bill pay challenges efficiently and profitably.

Accounting firms using Bill.com deliver a superior experience to clients and increase their margins by cutting time spent on bill pay by over 50%.

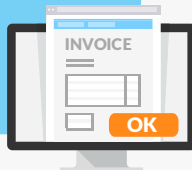
Why Bill.com?

- 1 Boost efficiency and profitability**
Standardize your bill pay process to reduce the time you spend managing client bills. You'll work more efficiently and increase your margins at the same time.
- 2 Deliver more value to your clients**
Give proactive guidance on expenses and cash flow using Bill.com. Become a trusted advisor that eliminates bill pay headaches—your clients will love you for it.
- 3 Protect your clients and your firm**
Pay bills securely, without worrying about fraud. Bill.com moves over \$50 billion annually, and our bank compliance, data security, encryption, and fraud prevention are optimized to the highest industry standards.

How it Works

Bill.com eliminates the back-and-forth between you and your clients, simplifying the process from start to finish. Here's how it works:

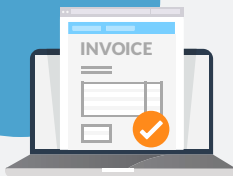
RECEIVE



Step 1: Receive Bills

Bill.com lets you import and enter hundreds of bills in minutes. Simply review and code the bill if needed, then pass it over to your client. Our optional Auto Bill Entry service saves you even more time, and cuts data entry down to a few keystrokes.

APPROVE



Step 2: Approve Bills

With designated roles for approval, payment, and more, every bill is automatically routed to the person who needs to see it. Approvers can easily approve, deny, or ask questions about a bill. Images of original documents are attached to maintain a complete audit trail.

PAY



Step 3: Pay Bills

Make electronic payments with a click—no need to expose client banking information or store check stock in your office. Bill.com can send ePayments (domestic ACH transfers and international wires) or automatically mail checks on behalf of your clients.

RECONCILE



Step 4: Reconcile

Bill.com integrates seamlessly with top accounting systems to simplify data entry and keep records in order. Important information like vendors, customers, chart of accounts, items, departments (and much more) syncs automatically.

Bill.com Features

Entry

- ✓ Add bills via email, scan, drag-and-drop upload, or Earth Class Mail
- ✓ Import bills directly from Hubdoc and Receipt Bank
- ✓ Import expense reports directly from Expensify and Tallie
- ✓ Automatically populate bills via invoice data extraction
- ✓ Complete recurring transactions with Smart Data Entry
- ✓ Unlimited online document storage

Approval

- ✓ System-defined roles for clear separation of duties
- ✓ Configure custom user roles
- ✓ Require mandatory approvers
- ✓ Set approval thresholds by bill amount
- ✓ Require minimum number of approvers
- ✓ Image of original documents attached to bill
- ✓ Approvers can add notes or questions to a bill
- ✓ Approver name, date, timestamp, and notes become permanent part of transaction
- ✓ Present PO details from Sage Intacct and Oracle NetSuite to bill approvers

Payment

- ✓ Pay with ePayment (ACH transfer)
- ✓ Pay with check, sent on clients' behalf
- ✓ Send international wire payments (select countries)
- ✓ Link to multiple bank accounts
- ✓ Select future payment process dates
- ✓ Make partial payments
- ✓ Track bills paid outside of Bill.com
- ✓ Void a payment
- ✓ Schedule automatic payments for recurring bills
- ✓ Set payment limits for companies and individuals

Reconciliation

- ✓ Seamless integration with QuickBooks Online, QuickBooks Desktop, Xero, Sage Intacct, and Oracle NetSuite
- ✓ Import/export sync with MS Dynamics GP and Sage 50
- ✓ Out-of-the-box reports for bill payments, unpaid bills, vendor balances, aging, funds transfer, and transaction lists
- ✓ Create vendor 1099 forms with Tax1099 integration
- ✓ Auto-void check after 90 days
- ✓ See image of cleared checks

Security

- ✓ Strict physical security protections at Bill.com server locations
- ✓ Firewalls and intrusion-detection devices block electronic access to servers
- ✓ Bank-level encryption protects client and firm data
- ✓ Redundant servers protect all data and ensure quick disaster recovery
- ✓ Roles and permissions limit access to data and documents—clients and accountants only see what they need to
- ✓ All payments are made through Bill.com, so client bank account and routing numbers are never exposed
- ✓ Multi-factor authentication (MFA) prevents fraudulent access to Bill.com accounts
- ✓ Positive Pay works at bank level to assure that altered checks are not cleared
- ✓ Regular completion of SOC 1 (Type 1) and SOC 2 (Type 2) audits by a reputed third-party firm
- ✓ SSL encryption certificates issued by trusted certification authorities
- ✓ All funds are FDIC-insured
- ✓ PCI DSS Compliance as a Service Provider by a Qualified Security Assessor (QSA)

EVERYTHING IN ONE PLACE

The **Bill.com Accountant Console** is your online center for managing bill pay, showing all your clients in a single view and giving you one-click access to every account.

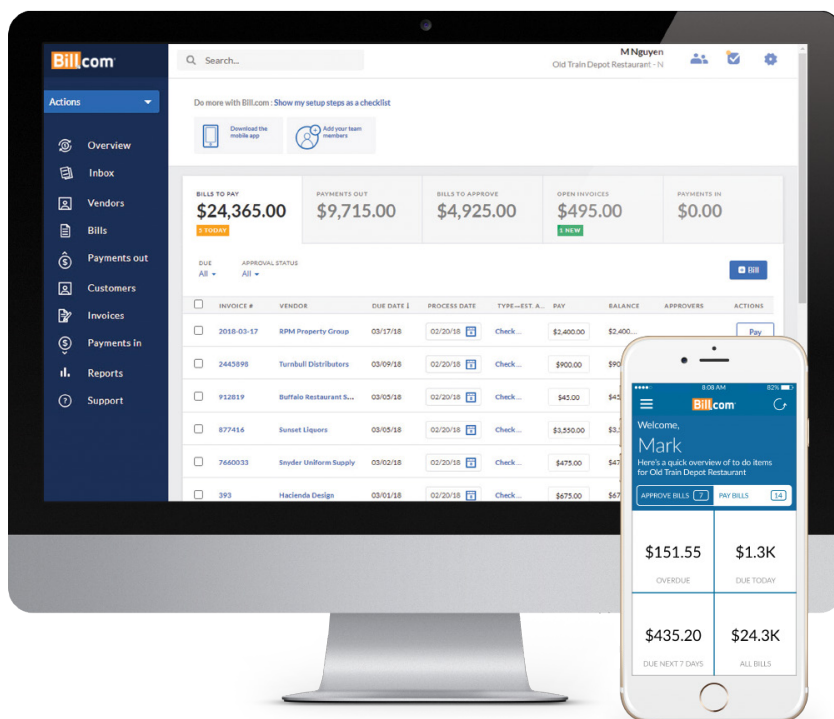
- ✓ Client account admin tools
- ✓ Master to-do list for all clients
- ✓ Staff access and login controls
- ✓ Staff training and certification tools
- ✓ Marketing, sales, and firm growth resources

Stay Connected

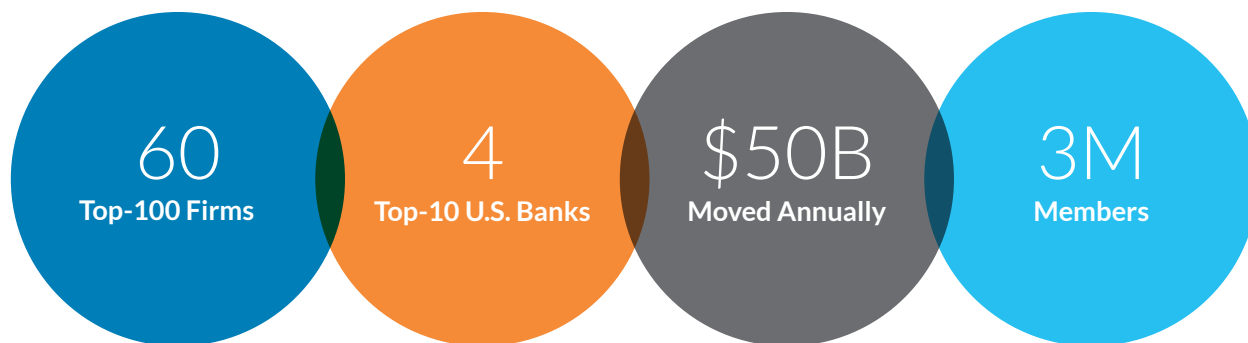
Our mobile app makes bill pay easier than ever, no matter where you are.

- Work with your clients and staff on the go
- Swipe right to approve bills, swipe left to deny
- See complete payment details with a tap of a finger
- Pay quickly and easily—even multiple bills at once!

AVAILABLE FOR iOS
AND ANDROID



A LEADER IN BUSINESS PAYMENTS



See how Bill.com works for your firm.

Request a demo or sign up for a risk-free trial at bill.com/for-accountants