FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2012

FINANCIAL STATEMENTS

For the year ended 31 December 2012

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REPORT OF THE COUNCIL

For the year ended 31 December 2012

STATEMENT OF COUNCIL'S RESPONSIBILITIES

The Friendly Societies Act 1974 requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Federation and of the surplus or deficit of the Federation for that period. In preparing those financial statements the Council are required to:

- Select suitable accounting policies and then apply consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis, unless it is inappropriate to presume that the Federation will continue in business.

The Council is responsible for keeping proper accounting records with respect to its transactions and its assets and liabilities which disclose with reasonable accuracy at any time, the financial position of the Federation. The Council is also responsible for the establishment and maintenance of a satisfactory system of control of its books of account, its cash holdings and all its receipts and remittances to enable them to ensure that the financial statements comply with the Friendly Societies Act 1974.

The Council is also responsible for safeguarding the assets of the Federation and hence, for taking reasonable steps for the prevention and detection of fraud.

Council members recognise these responsibilities and have ensured that the necessary safeguards are in place.

So far as the members of the Council of Management are concerned, there is no relevant information (information needed by the Federation's auditors in connection with preparing their report) of which the Federation's auditors are unaware. Each member of the Council of Management has taken all the steps that he ought to have taken as a member of the Council of Management in order to make himself aware of any relevant audit information and to establish that the Federation's auditors are aware of that information.

RESERVES POLICY

General reserves at the year end stood at £1,563,317. Unrestricted funds not committed or invested should be maintained at a minimum of six months of resources expended.

RISK REVIEW

The Council has considered the risks to which the society is exposed and has established systems for mitigating those risks. External risks have been minimised by the adoption of procedures to ensure that the Federation implements all statutory requirements, particularly in respect of Health and Safety, Child Protection and other legislation. Annual budgets are prepared and reviewed every year and include strategies for securing funds from a wide range of sources. Internal risks are minimised by implementing procedures for authorising transactions, projects, etc., and to ensure consistent quality of delivery for all operational aspects of the society. The Council reviews these procedures periodically.

INVESTMENT POLICY

Funds have been invested in fixed interest government stocks and corporate bonds, UK equities and short-term deposits in the Charities Official Investments Fund. The Council considers that the returns on these funds are satisfactory.



REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE NATIONAL FEDERATION OF YOUNG FARMERS' CLUBS

We have audited the financial statements of The National Federation of Young Farmers' Clubs for the year ended 31 December 2012 which comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Federation's members, as a body, in accordance with section 38 of the Friendly Societies Act 1974. Our audit work has been undertaken so that we might state to the Federation's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Federation and the Federation's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE COUNCIL AND AUDITORS

As explained more fully in the Statement of Council's Responsibilities set out on page 1, the Council is responsible for the preparation of financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the Federation's affairs as at 31 December 2012 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with the Friendly Societies Act 1974.



REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE NATIONAL FEDERATION OF YOUNG FARMERS' CLUBS (CONTINUED)

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Friendly Societies Act 1974 requires us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained; or
- the Federation has not kept proper accounting records; or
- the financial statements are not in agreement with the books of account; or
- we have not received all the information and explanations we need for our audit.

Grant Thornton UK LLP Statutory Auditor, Chartered Accountants Birmingham

3 April 2013

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT

For the year ended 31 December 2012

	Note	Unrestrict		Restricted	2012	2011
		General	Designated			
		£	£	£	£	£
Incoming resources						
Donations, sponsorship and gifts	2	70,253	42,514	14,019	126,786	45,731
Grants	3	-	-	60,954	60,954	55,856
Membership levy		222,265	-	-	222,265	214,786
Investment income - HOPS	4	319,000	-	-	319,000	247,582
Investment income - other	4	49,930	-	612	50,542	-
Membership convention		217,048	-	-	217,048	209,578
Events		20,334	-	-	20,334	8,138
Other income	5	38,445	-	-	38,445	56,205
TOTAL INCOMING	_					
RESOURCES	=	937,275	42,514	75,585	1,055,374	837,876
Resources expended						
Direct programme expenditure						
Membership convention		161,812	_	_	161,812	134,054
Club supplies		19,971	_	_	19,971	11,566
Development and training		83,591	_	20,218	103,809	152,438
Competitions		63,891	_	3,000	66,891	65,442
Agriculture and rural affairs		108,369	_	37,200	145,569	66,507
8	_	437,634		60,418	498,052	430,007
Other expenditure		137,031		00,110	450,002	130,007
Federation administration	7	262,896	_	_	262,896	228,144
Fundraising and marketing	,	132,930	_	_	132,930	88,457
Events		27,383	_	2,000	29,383	7,166
Information technology		31,913	_	2,000	31,913	60,571
information technology	_	455,122		2,000	457,122	384,338
TOTAL RESOURCES	_					
EXPENDED	6	892,756		62,418	955,174	814,345
NET INCOMING RESOURCES		44,519	42,514	13,167	100,200	23,531
Realised gain/(loss) on sale of						
investments		11,295	-	-	11,295	(17,371)
Unrealised gain/(loss) on revaluation of investments	1	68,556		43,731	112,287	(20,261)
NET MOVEMENTS IN FUNDS	-	124,370	42,514	56,898	223,782	(14,101)
THE THE TENED IN FORDS		127,570	12,514	50,070	223,102	(17,101)
Fund balances at 1 January 2012		1,396,433	-	721,497	2,117,930	2,132,031
FUND BALANCES AT 31 DECEMBER 2012	_	1,520,803	42,514	778,395	2,341,712	2,117,930
2 2 CHILDRIN EVIE	=					·

The notes on pages 6 to 13 form part of these financial statements.

The net incoming resources for the year arise from the Federation's continuing operations.

BALANCE SHEET

For the year ended 31 December 2012

	Note	2012	2011
ASSETS EMPLOYED		£	£
Tangible fixed assets	8	15,931	19,223
Investments – Listed	9	1,781,292	1,618,139
Investments – Unlisted	9	3	3
	_	1,797,226	1,637,365
CURRENT ASSETS			
Stock – Club supplies		8,000	8,000
Debtors and prepayments	10	374,680	406,564
Cash at bank and in hand	_	435,756	288,892
		818,436	703,456
CURRENT LIABILITIES	=		
Creditors: Amounts falling due within one year			
Creditors and accruals	11	273,950	222,891
	_	273,950	222,891
	_		
NET CURRENT ASSETS	_	544,486	480,565
NET ASSETS	_	2,341,712	2,117,930
NEI ASSEIS	=	2,5-11,7-12	2,117,550
FUNDED BY			
Restricted funds	12	778,395	721,497
Unrestricted funds	13	1,563,317	1,396,433
	_	2,341,712	2,117,930
	_		

The notes on pages 6 to 13 form part of these financial statements.

The financial statements were approved by the Board of Management on 3 April 2013

Chairman of Council

Chairman of Board of Management

Chairman of Trustees

Treasurer

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements are prepared under the historical cost convention as modified by the revaluation of investments and comply with all applicable accounting and financial reporting standards.

Consolidation

In the opinion of the Council, the Federation and its subsidiaries comprise a small group. These financial statements present information about the Federation as an individual undertaking and not about its group.

Incoming resources

General donations and subscriptions are brought into account when received.

Donations and grants given for specific purposes are treated as income in the year of receipt. Unspent restricted income is included under restricted funds as it is fully committed.

All other income is accounted for on an accruals basis.

Resources expended

The resources expended are classified under the Federation's functional categories of expenditure rather than the type of expense in order to provide more useful information.

Costs included within each functional category comprise direct expenditure including direct staff costs attributable to the activity.

Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with budgeted use of resources.

Depreciation

Depreciation is provided to write off the costs of fixed assets over their estimated useful lives on a straight line basis as detailed below.

Leasehold building - over the period of the lease Furniture and equipment - 3 years straight line basis

Stock

Stock is valued at the lower of cost and net realisable value. Provision is made for slow moving stock.

Investments

Listed investments are stated at market value.

The investment policy of the trustees is long term to ensure protection of the Federation's capital base as well as providing an annual income.

The effect of this policy is that the surplus arising on the annual revaluation of investments required by best practice is not regarded as available for distribution.

Investments in subsidiary undertakings are stated at cost.

Pension costs

Pension costs are charged to the income and expenditure accounts as they become due.

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

1 PRINCIPAL ACCOUNTING POLICIES (CONTINUED)

Operating leases

Operating lease rentals are charged to the income and expenditure account as they become due.

Fund accounting

General funds comprise the accumulated surplus or deficit on the income and expenditure account. They are available for use at the discretion of the board of management in furtherance of the objectives of the Federation.

Designated funds comprise funds which have been set aside at the discretion of the board of management for specific purposes. The purposes and use of the designated funds are set out in the notes to the financial statements.

Restricted funds are funds subject to specific restricted conditions imposed by donors. The purposes and use of the restricted funds are set out in note 12 to the financial statements.

Expenditure categories

Membership

Convention: Staging of the annual convention for members.

Club supplies: Provision of merchandise to members for use at club and county levels.

Development and

Training:

Provision of learning opportunities through delivery of practical programmes and fieldwork support to members together with the provision of training programmes for

members and associated accreditation.

Competitions: Provision of a wide programme of activities, training members for life in personal and

vocational skills.

Agriculture and Rural affairs:

Dealing with and responding to matters related to agricultural legislation and industry

links.

Events Cost of organising dinners and ad-hoc events.

Federation Cost of maintenance of the Federation's national headquarters and supporting the

Administration: counties and clubs.

Fundraising and Marketing:

Cost of publicising the Federation's national headquarters and supporting the counties

and clubs.

Information Cost of provision and maintenance of membership database and associated

Technology: information technology.

2 DONATIONS, SPONSORSHIP AND GIFTS

	2012	2011
	£	£
Donations	56,533	-
10/26 Advertising	-	34,360
Other	70,253	11,371
	126,786	45,731

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

3	GRANTS

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		2012	2011
		£	2011 £
		ı.	r
	DEFRA	58,954	39,756
	Natural England	2,000	57,750
	Rural Youth Trust	2,000	16,100
	Rufai Touth Trust	(0.054	
		60,954	55,856
l	INVESTMENT INCOME		
•	IVESTMENT INCOME		
		2012	2011
		£	£
		∞-	~
	Donation from HOPS Labour Solutions Limited	319,000	200,000
	Investment income	49,930	40,291
	Interest on amounts owed by HOPS Labour Solutions Limited	•	6,771
	Bank interest	612	520
		369,542	247,582
			217,302
5	OTHER INCOME		
		2012	2011
		£	£
	Club supplies	14,259	13,085
	Miscellaneous receipts	24,186	25,345
	VAT recovered in year	24,100	17,775
	7711 recovered in year	38,445	56,205
			30,203

Income from shared services, within miscellaneous receipts, is shown net of expenditure of £10,880 in respect of Council Members Fares Pool as detailed in note 11(b) to the financial statements.

6 TOTAL RESOURCES EXPENDED

	Salary costs £	Other costs £	Depreciation £	2012 Total £	2011 Total £
Membership convention	40,439	121,373	-	161,812	134,054
Club supplies	9,279	10,692	-	19,971	11,566
Development and training	103,216	593	-	103,809	152,438
Competitions	42,779	24,112	-	66,891	65,442
Agriculture and rural affairs	41,426	104,143	-	145,569	66,507
Fundraising and marketing	73,976	58,954	-	132,930	88,457
Events	-	29,383	-	29,383	7,166
Federation administration	127,478	132,126	3,292	262,896	228,144
Information technology	14,652	17,261		31,913	60,571
	453,245	498,637	3,292	955,174	814,345

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

TOTAL RESOURCES EXPENDED (CONTINUED) 6

Included in the above

	2012	2011
	£	£
Staff costs	453,245	428,801
Audit	11,275	11,000
Operating lease rentals	14,558	13,137
FEDERATION ADMINISTRATION		

7

	2012	2011
	£	£
Staff costs	125 450	120.012
	127,478	130,913
Recruitment	4,406	770
Rent and insurance	4,467	4,467
Heat, light and cleaning	12,682	7,599
Postage, printing and stationery	9,564	9,066
Repairs and maintenance	7,133	11,730
AGM	1,481	4,280
Audit and accountancy	27,092	31,409
Professional fees	24,566	14,299
Depreciation	3,292	3,186
Irrecoverable VAT	31,952	7,569
Other expenses including Council and honorary officers' expenses	62,867	65,230
Amounts recharged to HOPS Labour Solutions Limited	(54,084)	(62,374)
	262,896	228,144

8 TANGIBLE FIXED ASSETS

	Leasehold building (short lease) £	Furniture and equipment £	Total £
Cost			
At 1 January 2012	67,144	139,384	206,528
Additions			
At 31 December 2012	67,144	139,384	206,528
Depreciation			
At 1 January 2012	52,893	134,412	187,305
Charge for the year	1,193	2,099	3,292
At 31 December 2012	54,086	136,511	190,597
Net book value at 31 December 2012	13,058	2,873	15,931
Net book value at 31 December 2011	14,251	4,972	19,223

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

9 INVESTMENTS

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	2012 £	2011 £
Investment portfolio		
Market value of listed investments at 1 January 2012	1,603,750	1,568,887
Acquisitions at cost for year	228,863	291,313
Market value of disposals	(204,157)	(236,189)
•	1,628,456	1,624,011
Revaluation gains/(losses)	112,287	(20,261)
Market value of listed investments at 31 December 2012	1,740,743	1,603,750
Deposit with broker	40,549	14,389
Market value at 31 December 2012	1,781,292	1,618,139
Cost at 31 December 2012	1,414,311	1,387,072
The federation's portfolio is managed by Smith & Williamson.		
Unlisted Investments		
Shares in HOPS Labour Solutions Limited	3	3

Certain Trustees of the Federation own as nominees 100% of the issued share capital of HOPS Labour Solutions Limited, a company that is registered in England. HOPS Labour Solutions Limited itself owns 100% of the share capital of HOPS (Polska) sp. zo. o, a company incorporated in Poland.

		Share	Profit/(loss)
		Capital	for the
		and	financial
Name of subsidiary	Principal activity	Reserves	year
		£	£
HOPS Labour Solutions	Operator of Seasonal Agricultural Workers		
Limited	Scheme	3	69,418
	Operator of Seasonal Agricultural Workers		
HOPS (Polska) sp. zo. o	Scheme	3	(5,124)
DEBTORS			
		2012	2011
		2012	
		£	£
Trade debtors		49,993	13,834
Amounts owed by subsidiary	undertakings	317,880	365,239
Prepayments and deferred exp	•	6,807	14,936
Other debtors			12,555
		374,680	406,564

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

11 CREDITORS

(a) Amounts falling due within one year	2012 £	2011 £
	≈	£
Trade creditors	45,347	32,057
Amounts received in advance	149,890	147,320
Deferred income	26,675	-
Taxation and social security	19,540	9,322
Other creditors and accruals	32,498	34,192
	273,950	222,891
(b) Council Members Fares Pool	2012	2011
	£	£
Balance 1 January 2012	_	-
Receipts	10,880	10,707
Payments	(10,880)	(10,707)
Balance at 31 December 2012		-

The above is available to pay Council Members and Honorary Officers expenses and includes £Nil (2011: £Nil) written off in respect of the shortfall on these expenses.

12 MOVEMENT ON RESTRICTED FUNDS

					Gain on	Balance
	Balance at				revaluation	at 31
	1 January			Reclassifi-	of	December
	2012	Income	Expenditure	cation	investments	2012
	£	£	£	£	£	£
YFC Centre endowment fund	291,379	-	-	-	21,310	312,689
King George VI development						
fund	306,559	-	-	-	22,421	328,980
Investment reserve	42,426	-	-	9,623	-	52,049
International fund	39,440	309	(1,464)	(4,281)	-	34,004
Cotterell fund	2,676	24	-	54	-	2,754
Australia fund	37,017	279	-	(5,396)	-	31,900
DEFRA grant	-	58,954	(58,954)	-	-	-
Natural England	-	2,000	(2,000)	-	-	-
Royal Bank of Scotland						
Sponsorship	2,000	-	-	-	-	2,000
Wheatland Memorial Trust		14,019				14,019
	721,497	75,585	(62,418)		43,731	778,395

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

Nature and purpose of funds

YFC Centre Endowment Fund

The fund comprises the premises and equipment of the federation, together with investments earmarked to provide capital for additions to, or replacement of these assets. The income from the investments is used to support the annual running costs of the premises and equipment.

King George VI Development Fund

The fund comprises earmarked investments from which the income is used to meet the costs of development work.

International Fund

To enable the federation to enhance its international work, particularly through exchange visits.

Cotterell Fund

This fund will be used to support the cost of the attendance of a YFC delegate at the Oxford Farming Conference.

Australia Fund

This fund represents money collected by people in the Midlands. It is to be used for permanent scholarships to Australia for members resident in the Midlands.

Specific Project Fund

This fund reflects restricted monies received from government departments and donors and the application of these monies to specific projects during the year. Any such income not utilised in the year is carried forward at the year end.

Investment Reserve Fund

This fund reflects the portfolio income from the investments held which is to be reinvested in accordance with the Trustees' wishes.

Wheatland Memorial Trust Fund

This fund is for the promotion of farm safety and the ongoing costs of the National Efficiency with Safety competition.

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2012

13 MOVEMENT ON UNRESTRICTED FUNDS

	Balance at 1 January 2012	Gain on revaluation/ disposal of investments	Income	Expenditure	Balance at 31 December 2012
	£	£	£	£	£
Designated funds					
Fieldwork fund	35,539	-	-	-	35,539
International fund	35,000	-	-	-	35,000
Building fund	41,491	-	-	-	41,491
Reinvestment fund	27,000	-	-	-	27,000
J Billing fund	-	-	42,514	-	42,514
General funds	1,257,403	79,851	937,275	(892,756)	1,381,773
TOTAL FUNDS	1,396,433	79,851	979,789	(892,756)	1,563,317

General funds are available for use at the discretion of the board of management in furtherance of the objectives of the Federation.

The above funds represent

- 1. Amounts held to meet the costs of specific programmes or future costs at the discretion of the trustees.
- 2. Amounts available to protect future operations from shortfalls in income.

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible		Net Current	2012
	Fixed Assets	Investments	Assets	Total
	£	£	£	£
Restricted funds	15,931	677,787	84,677	778,395
Unrestricted funds	-	1,103,508	459,809	1,563,317
	15,931	1,781,295	544,486	2,341,712

15 OPERATING LEASE COMMITMENTS

At 31 December 2012 the federation had annual commitments under non-cancellable operating leases as follows:

	2012 £	2011 £
Land and buildings: Expiring in more than five years	8,934	8,934
Furniture and equipment Expiring between one and five years	12,020	12,111

16 CONTINGENT LIABILITIES

The Federation could be contingently liable for certain losses arising from its activities. The amount of such losses is not quantifiable.

17 CAPITAL COMMITMENTS

There were no capital commitments at 31 December 2012 or 31 December 2011.