

THE LIONS 1888 CLUB CAP NEXT OF KIN VERIFICATION



We have prepared this checklist to help you ensure that you have submitted the correct information to enable us to process your application. Please be aware that any incomplete or incorrect details will result in a return of your application.

CHECKLIST

1) LETTER		
	The letter clearly states your relationship with the deceased and why you are the appropriate recipient of the Lions Cap.	<input checked="" type="checkbox"/>
	Letter is signed and dated	<input checked="" type="checkbox"/>
2) PERSONAL DETAILS		
IDENTITY	Passport, photo driving license or official i.d.* with photo is included	<input checked="" type="checkbox"/>
	The identification document is valid, legible and in date	<input checked="" type="checkbox"/>
ADDRESS	Proof of address (utility bill, bank statement, council tax bill**)	<input checked="" type="checkbox"/>
	Proof address is less than six months old	<input checked="" type="checkbox"/>
3) RELATIONSHIP DETAILS (PROVIDE EITHER OPTION A OR B BELOW)		
A. FAMILY TREE	Family tree clearly demonstrates your relationship to deceased.	<input checked="" type="checkbox"/>
	Family tree is signed by a currently practicing, verified solicitor.	<input checked="" type="checkbox"/>
OR		
B. WILL & TESTAMENT	Will and Testament clearly confirms you are the entitled recipient of the deceased's relevant chattels	<input checked="" type="checkbox"/>
	The Will and Testament is signed by a currently practicing, verified solicitor.	<input checked="" type="checkbox"/>
4) SIGNED DECLARATION		
	The declaration is signed and dated by you	<input checked="" type="checkbox"/>
	The declaration is signed and verified by a currently practicing solicitor.	<input checked="" type="checkbox"/>

*** PERSONAL DETAILS** The following forms of i.d. are acceptable:

- Current valid (signed) full EU Passport
- Current valid (signed) non-EU Passport
- Current valid National ID card (non UK Nationals)
- Current Irish / UK / EU Photocard Driving Licence
- Current Firearms/Shotgun Certificate
- Identity Card by Electoral Office of Northern Ireland
- Armed Forces ID Card
- Account, investment or insurance documents

**** ADDRESS** The following sources of address verification are acceptable:

- Mortgage Statement or Mortgage Redemption Statement
- Utility Bill – Gas, Electricity, Water, Telephone (Not mobile phones)
- Current Council Tax Bill
- House or motor insurance certificate
- Current State Pension notification letter
- Bank / Building Society / Statement
- HMRC Tax notification documentation (this does not include P60's)
- Account, investment or insurance documents
- Letter from Council Confirming Electoral Roll Listing

Once you have collated all the information as detailed above please send your full application to:

The 1888 Club
British & Irish Lions
1st Floor, Simmonscourt House
Simmonscourt Road
Ballsbridge
Dublin 4 Ireland

