



Erasmus+



## PEGASO ONLINE UNIVERSITY

### GUIDE FOR INCOMING ERASMUS STUDENTS



# WELCOME TO PEGASO ONLINE UNIVERSITY!

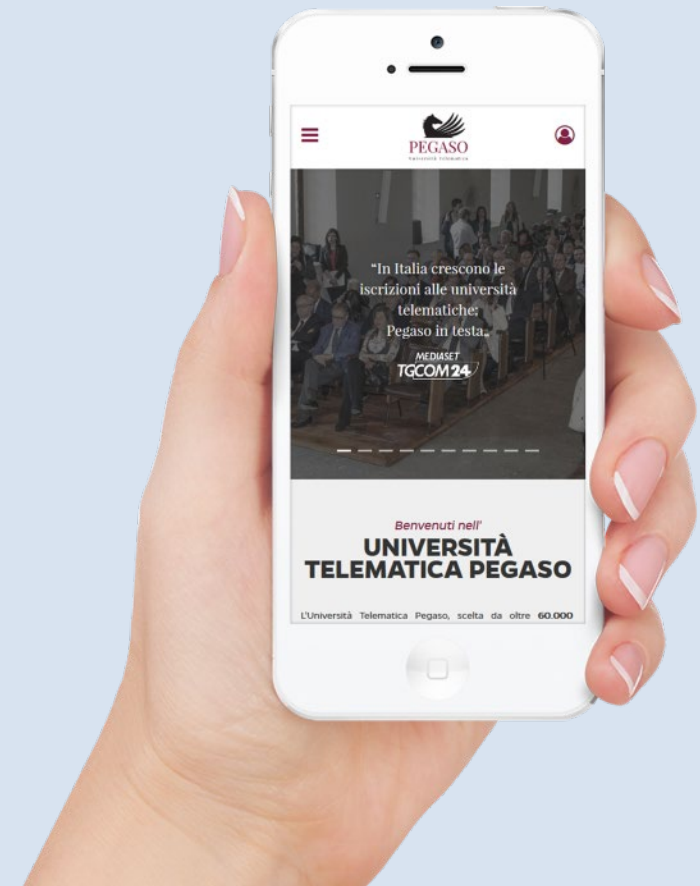
Pegaso Online University is recognised and accredited by the Italian Ministry of Education, University and Research by Ministerial Decree dated 20<sup>th</sup> April 2006.

Pegaso is chosen by over 100.000 students and is built on the most modern and performing technological e-learning standards, with a wide, diversified and professionalizing range of educational offers both in the national and international panorama of higher education.

Pegaso is able to reach the student at any moment, anywhere. The student simply needs a screen (laptop, tablet or smartphone) and an Internet connection: from anywhere in the world he just enters the platform credentials to have immediate access to the text of the lesson, with bibliographic references and notes, slides, video-lessons and self-evaluation tests, all audio-commented by the most prestigious lecturers.

The E-learning Platform of Pegaso Online University is the first e-learning platform in Italy to be fully responsive and run through mobile Applications (iOs and Android), combining the most innovative technology to the modern e- learning methods:

- it may be run from any device
- it is 100% student-friendly
- it is connected 24h a day
- it has immediate access to the entire Pegaso Online University educational offer
- it has students community combined with the first online Hub, aimed at team building and launching of new businesses
- it has interactive modules with the most innovative live-chat technology: multichannel chat system, videochat, virtual classroom and much more.



## WHERE ARE WE?



### HEADQUARTERS

**Centro Direzionale Isola F2 80143 Naples**

SEE THE MAP BELOW

Our offices are open from 9,00 a.m. to 6,00 p.m.

### HOW TO REACH NAPLES

#### BY AIR

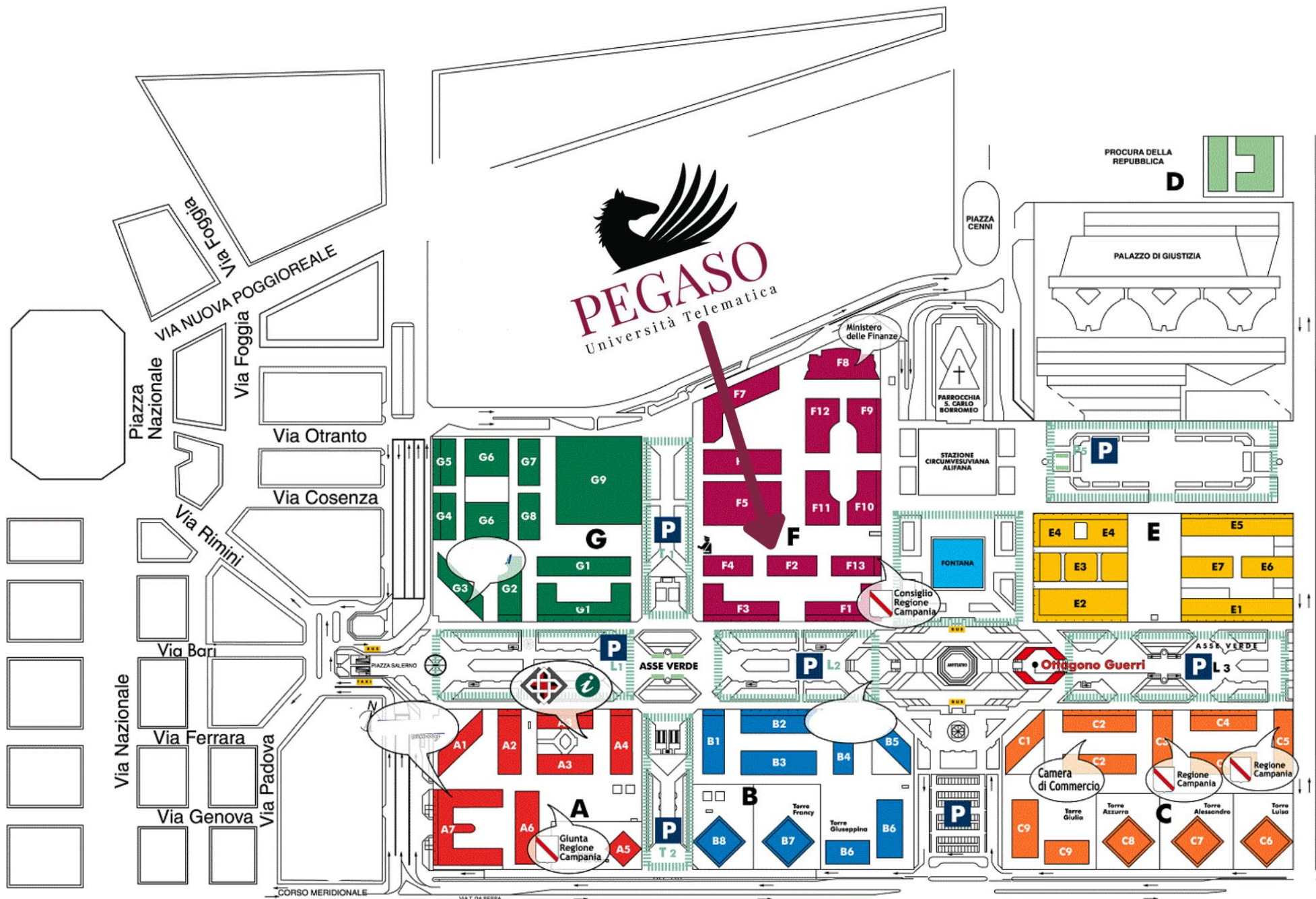
There are direct flights connecting Naples with most major European cities. In addition, there are connections with the entire world through the hubs of either Rome or Milan.

Information on direct flights to and from Naples can be obtained at: <http://www.gesac.it/>. The airport (Capodichino) is close to the city center and is connected by regular city buses. Fast connecting bus line ALIBUS <https://www.aeroportodinapoli.it/info-and-services/transport>

#### BY TRAIN

Naples can also be reached by train. For train schedules and relevant information consult the National Railways website at <http://www.trenitalia.it>.





Via Foggia  
VIA NUOVA POGGIOREALE  
Via Foggia  
Piazza Nazionale

Via Otranto  
Via Cosenza

Via Rimini

Via Bari

Via Nazionale

Via Ferrara

Via Genova

Via Padova

CORSO MERIDIONALE

VIA T. DA BESSA

PROCURA DELLA  
REPUBBLICA

D

PALAZZO DI GIUSTIZIA

PIAZZA  
CENNI

Ministero  
delle Finanze

PARROCCHIA  
S. CARLO  
BOROMEO

STAZIONE  
CIRCUMVESUVIANA  
ALIFANA

FONTANA

Consiglio  
Regione  
Campania

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E4

E5

E3

E3

E7

E6

E2

E1

ASSE VERDE

L1

L2

ASSE VERDE

Orto dei Guerri

PL3

A1 A2 A4 A3

B1

B2

B3

B4

B5

C1

C2

C3

C4

C5

A7 A6 A5 A4

B8

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B6

C9

C9

C8

C7

C6

Giunta  
Regione  
Campania

Torre  
Francy

Torre  
Giuseppino

Torre  
Giulia

Torre  
Azzurra

Torre  
Alessandra

Torre  
Luiso

Camera  
di Commercio

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## OUR METHODOLOGY

### HOW TO STUDY

The didactic methodology provides the use of didactic contents, materials and services useful for the educational and learning programme. The offer includes:

- **video lessons**, available 24/7
- **booklets** featuring lessons with bibliographic references and notes
- **slides** enriched with texts, tables and charts audio commented by the lecturer
- **self-assessment tests** to check learning status.

Students are involved in the activities of the virtual classroom supervised by tutors and professors, expert in the specific contents and trained in the technical-communicative aspects of online teaching.

Tutoring is imparted through the creation of interactive, synchronous and asynchronous online spaces (forums, web conferences, live sessions, etc.), or via e-mail in case of personalised requests for clarifications.

### HOW CAN YOU TAKE YOUR EXAMS?

The exams take place at our exam center in Naples.

The criteria adopted for the assessment are determined by:

- the online evaluation tests
- the attendance of online activities through the platform
- the results of the final exam.

# IMPORTANT INFORMATION FOR INCOMING STUDENTS

## ACADEMIC CALENDAR

The beginning of each semester may vary depending on each Degree course.

### 1<sup>st</sup> / fall semester

START	END	EXAMINATION SESSIONS
September/October	December/January	January/February

### 2<sup>nd</sup> / spring semester

START	END	EXAMINATION SESSIONS
February/March	May/June	June/July

## NOMINATION DEADLINES

In order to be accepted, incoming students must be officially nominated by their home University.

Nomination deadlines:

- 1<sup>st</sup>/ fall semester: **15 June** of each academic year
- 2<sup>nd</sup>/ spring semester: **15 November** of each academic year

## APPLICATION FORM DEADLINES

After receiving the nominations, the Erasmus Office will check if they are acceptable in accordance with the Erasmus Agreement and will send an e-mail to the nominated students with the instructions on how to fill in the application form.

Application Form deadlines:

- 1<sup>st</sup> / fall semester: **30 June** of each academic year
- 2<sup>nd</sup> / spring semester: **30 November** of each academic year

## APPLICATION REQUIREMENTS

The Erasmus Office will send the **Application form** to the nominated students.

The application must be filled in and forwarded by e-mail, attaching the following documents:

- **Copy of passport (non-EU students) or ID card (both front and back)**
- **Transcript of Records:** it must contain a list of all courses you have taken to date at your home university and the grades you have received; the document must be presented in English and must be stamped and signed by officials at your home university
- **Confirmation letter of language level (English or Italian) from the sending University**

## LANGUAGE REQUIREMENTS

We require a minimum of **B1 level of Italian** (for students who want to study in Italian) or **B1 level of English** (for students who need to benefit from the support of didactic materials, like video lessons and booklets, in English) according to the Common European Framework of Reference for Languages (CEFR).

**We do not require any official language certificates** but the language competence must be confirmed by the sending University by means of a confirmation letter.

Erasmus+ students may test their current level in the language they will use during their mobility with the use of the Erasmus+ Online Linguistic Support (OLS) platform. Please contact your home coordinator for more details.

Erasmus+ students can benefit from the Online Linguistic Support (OLS), which is designed to assist them in improving their knowledge of the language in which they will study abroad so that they can make the most out of this experience. Many Erasmus+ participants every year improve their level with OLS language courses. On average, participants who follow courses actively improve their proficiency by at least one CEFR level (Common European Framework of Reference for Languages).

## **LEARNING AGREEMENT**

The purpose of the Learning Agreement is to provide a transparent and efficient preparation of the Erasmus mobility to make sure the student receives recognition for the activities successfully completed abroad. The Learning Agreement sets out the programme of the studies to be followed abroad and must be approved by the student, the sending and the receiving institution before the start of the mobility.

The Learning Agreement includes all the learning outcomes the student is expected to acquire during the mobility and sets out the group of educational components that will be replaced in the student's degree upon successful completion of the study programme abroad.

Incoming students may take any course offered by Pegaso University in any Study plan.

To complete the Learning Agreement students can consult our Course Catalogue.

The Learning Agreement can be modified at the beginning of the mobility but all changes have to be approved by the student, the sending Institution and the receiving Institution.

## **ENROLMENT IN THE ITALIAN LANGUAGE COURSE**

Pegaso University offers an online Italian language course.

The Certificate of attendance will be issued if the students attend the 80% of the lessons and if they pass the final test.

## **INFORMATION FOR NON-EU STUDENTS**

After confirmation of admission, students from non-EU countries will receive a letter of acceptance from Pegaso Online University. Then students have to contact the Italian Embassy or Consulate in their home country in order to get their Visa and other important information on residence permit.

Before leaving for Italy non EU students must have:

- a valid passport;
- a Visa issued by the Embassy or Consulate;
- a residence permit;
- insurance policies covering them from health problems and accidents for the whole period of their stay.



# OUR ACADEMIC OFFER



## BACHELOR'S DEGREE

- Business Administration
- Educational Sciences
- Sport Sciences
- Civil Engineering
- Tourism
- Literature, Humanities and Educational Sciences
- Philosophy and Ethics
- Computer Science for Digital Businesses

## MASTER'S DEGREE

- Pedagogical Sciences
- Modern Linguistics
- Economics
- Sports Management
- Safety Engineering

## ONE CYCLE MASTER'S DEGREE

- Law



**FOR MORE INFORMATION CONSULT THE COURSE CATALOGUE**

# EXAMS

Exams may be taken at the end of each course in the established period through a written test.

## BOOKING THE EXAM

The examinations are organised in sessions and scheduled according to information available in the exam session section of the didactic platform. Exam timeframe will be communicated by the Erasmus Office.

Students must ensure they have booked the exam on time!

## GRADE ACCEPTANCE

The examination result will be available in the Summary section. If the exam is passed, students need to wait for the official endorsement by the Examination Board, to be expected within 48 working hours after the end of the exam. Once the exam is endorsed, the student may accept or reject the grade received by no later than 7 days from receipt. Should the student not make any communication in this regard, the exam grade received will be considered as accepted.

At the end of their stay, incoming students have to contact the Erasmus Office to check all the information about the exams taken and the documentation necessary for departure.

### CREDITS

1 CFU = 1 ECTS

University credits (CFU) are equivalent to European credits (ECTS)

### GRADING SYSTEM

The results of the exams passed are given with a grade based on the national system, where the top grade is 30 and the passing grade is 18

### ECTS GRADING SCALE

The ECTS grading scale is published at the following website:

[https://www.unipegaso.it/website/international/ects\\_conversion\\_chart](https://www.unipegaso.it/website/international/ects_conversion_chart)

## FACILITIES

### COMPUTER ROOM

The online lessons can be attended by accessing our platform from everywhere and at any time but we provide Erasmus students with a computer room.

Opening hours:

From Monday to Friday:

09,00 a.m. – 06:00 p.m.

### WI FI

Pegaso University is completely covered by a Wi-Fi connection.

The International Relations – Erasmus Office provides each incoming student with a guest account.

### AT CENTRO DIREZIONALE YOU CAN FIND:

#### BARS AND RESTAURANTS

[http://www.centrodirezionapoli.it/Centro\\_Direzionale/Bar](http://www.centrodirezionapoli.it/Centro_Direzionale/Bar)

#### BANKS

[http://www.centrodirezionapoli.it/Centro\\_Direzionale/banks](http://www.centrodirezionapoli.it/Centro_Direzionale/banks)

#### PHARMACY

[http://www.centrodirezionapoli.it/Centro\\_Direzionale/pharmacy](http://www.centrodirezionapoli.it/Centro_Direzionale/pharmacy)

#### POST OFFICES

[http://www.centrodirezionapoli.it/Centro\\_Direzionale/post offices](http://www.centrodirezionapoli.it/Centro_Direzionale/post offices)

**AND MUCH MORE!**

## USEFUL INFORMATION

### EMERGENCY NUMBERS

- Police: 113
- Fire Brigade: 115
- Emergency Medical Assistance: 118

### HEALTHCARE IN ITALY

In Italy, health care through the National Health Service is available also for foreign citizens who are temporary residents.

If you are a EU citizen, you must bring your European Health Insurance Card - EHIC (TEAM in Italy) in order to have access to medical care.

Health care is provided by health districts (ASL: Azienda Sanitaria Locale). For detailed information visit [www.aslnapoli1centro.it](http://www.aslnapoli1centro.it)

**CONTACT THE ERASMUS OFFICE**

For further information, please contact [erasmus@unipegaso.it](mailto:erasmus@unipegaso.it)



**Erasmus+**  
**Enriching lives, opening minds.**

**WE LOOK FORWARD TO HOSTING YOU IN NAPLES**

**AT PEGASO ONLINE UNIVERSITY**