

# EMERGENCY PREPAREDNESS

## SEVERE WEATHER PREPAREDNESS FOR THE WORKPLACE

Use this checklist of best practices to prepare for hazardous weather conditions, including electrical storms, blizzards, tornadoes and hurricanes.

The Occupational Safety and Health Administration (OSHA) standard 1910.38 requires all employers to develop a written emergency action plan to protect their associates during any type of emergency, including bad weather.

### Emergency Preparedness Checklist for Weather Events

- Prepare a Written Emergency Action Plan**
- Assign Emergency Response Roles**
- Designate Emergency Exit Routes**
- Designate Safe Spaces**
- Install Emergency Alarm System**
- Install Landline Phone Service**
- Create Emergency Response Team Organizational Chart**
- Inform Employees About the Emergency Action Plan**
- Schedule Regular Emergency Practice Training**
- Train Outdoor Workers in Lightning Safety**
- Train Employees to Avoid Hazards After a Storm**
- Provide Proper Personal Protective Gear and Training in Its Use**