benefits connection

How to Designate Your 401(k) Beneficiary

You must update your 401(k) beneficiary through Fidelity. To add or change your beneficiary please follow the instructions below.

Changing Your Beneficiary Online

1. Log in and update your beneficiary on Fidelity NetBenefits
2. Click on "Profile" in the top right of the menu bar
3. Under "About You" click "Beneficiaries"

   If you have more than one Fidelity 401(k) account, please select your Publicis 401(k) account

4. Click "Get Started" and follow the prompts
5. Once completed, you can print a copy of the confirmation page for your records

Changing Your Beneficiary by Phone

You can also call Fidelity at 1-800-835-5095 to obtain a beneficiary form and instructions.