



Letter of Authorization

Loan Number(s): _____

Property Address: _____

Borrower's Authorization (please initial all applicable items)

Authorized Party Name (please print)

Please provide a 4-6 digit PIN code for authentication

I authorize Gateway Mortgage, a division of Gateway First Bank to disclose, release, and deliver any/all information regarding my mortgage loan, including (but not limited to) status inquiries of the mortgage and payoff/reinstatement balances to the authorized party listed above.

This authorization is **only** valid for _____ days* from the date below.

***If no duration is listed, this authorization will be valid until the loan is paid in full or until revoked by the undersigned.**

Handwritten Signature of Borrower**: _____

****Digital/e-signatures are not accepted**

Printed Name: _____

Date: _____

Borrower Name

Third Party Contact Information

Name of Entity, Agency, or Firm (Optional): _____

Relationship to Borrower(s): _____

Phone Number: _____ Email: _____

Address: _____

This form should be sent to Gateway Mortgage as soon as possible and no later than 90 days after the date signed.

Email: CustomerCare@GatewayLoan.com | Fax: 918-236-2066 | Mail: Address Below

**877.764.9319 | 244 South Gateway Place, Jenks OK 74037 • www.GatewayFirst.com Monday
– Friday: 8:00am – 6:00pm CT • Gateway Mortgage**

*Gateway Mortgage, a division of Gateway First Bank. Member FDIC. Equal Housing Lender. NMLS 7233.
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