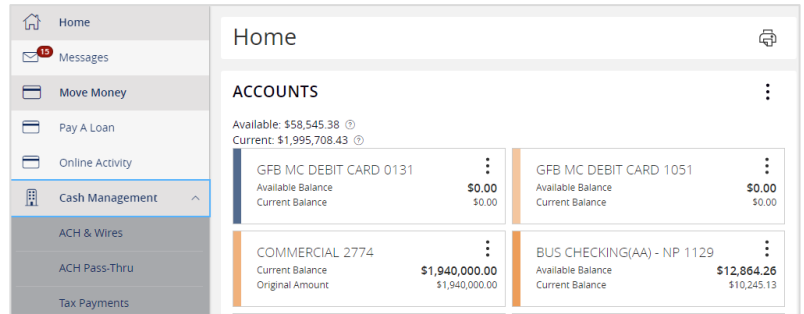
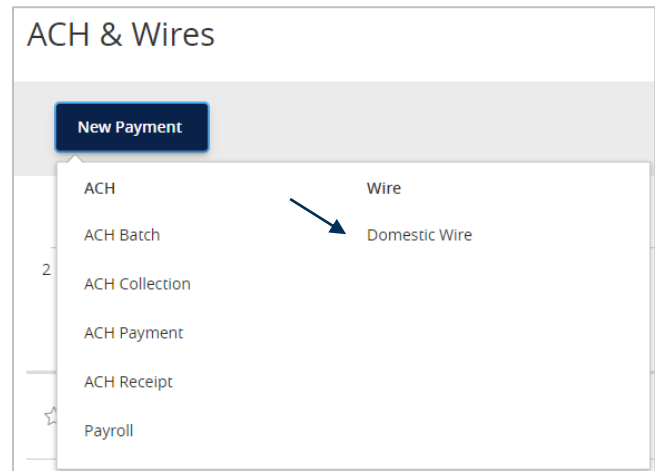


NOTE: Wire Upload allows you to upload a formatted CSV file that includes multiple wire transfers instead of inputting the wire information manually.

1. Select the 'Cash Management' menu and then select 'ACH & Wires'.



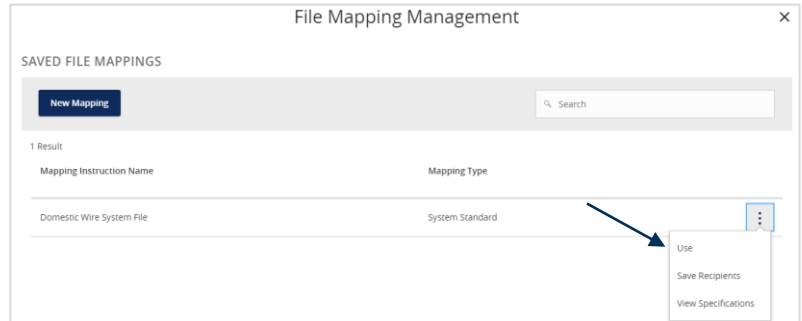
2. Select 'New Payment' and then 'Domestic Wire'.



3. Select the 'Upload from File' link in the top right corner.



4. Select the 'Use' option to upload a CSV formatted file.
5. Click the 'Please select a file to import' box to browse for the file to be uploaded on the computer.
6. Select 'Upload File'.



File Mapping Management

SAVED FILE MAPPINGS

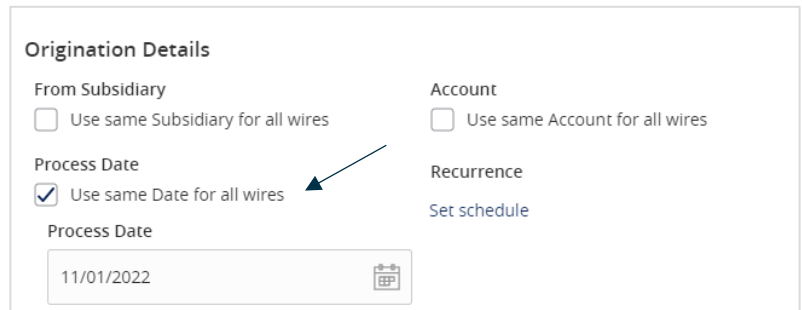
New Mapping Search

1 Result

Mapping Instruction Name	Mapping Type
Domestic Wire System File	System Standard

Use
Save Recipients
View Specifications

7. Indicate the Process Date for the wires.
 - a. If all wires need to be processed on the same day, check the 'Use same Date for all wires' box and click on the calendar below to specify the desired Process Date.
 - b. If the wires need to be processed on varied days, leave the 'Use same Date for all wires' box unchecked and indicate the Process Date for each wire individually.



Origination Details

From Subsidiary

☐ Use same Subsidiary for all wires

Account

☐ Use same Account for all wires

Process Date

☒ Use same Date for all wires

Process Date

11/01/2022

Recurrence

[Set schedule](#)

NOTE: The fields for each wire will be populated in accordance with the data included in the CSV file being imported.

- Origination Details

From Subsidiary

☐ Use same Subsidiary for all wires

Process Date

☒ Use same Date for all wires

Process Date

11/01/2022

📅

Account

☐ Use same Account for all wires

Recurrence

Set schedule

Wires (2)

🔍 Find recipients in payment

⋮

• Add multiple recipients

Recipient/Account

EE - 123445
Checking 98754321

From Subsidiary

Best Bagel Company
*****8789

OPTIONAL WIRE INFORMATION

⌵

Amount

\$ 3.45

Account

BUS CHECKING(AA) - NP
*****1129 \$12,864.26

Recipient/Account

EE - 123445
Checking 98754321

From Subsidiary

Best Bagel Company
*****8789

OPTIONAL WIRE INFORMATION

⌵

Amount

\$ 1.23

Account

BUS CHECKING(AA) - NP
*****3164 \$40,021.42

• Add another wire

➡

54.68
2 wires

Cancel

Draft

Approve