To **<council>**

I’m contacting you regarding my temporary accommodation. I am currently staying at **<address of temporary accommodation>** and I have been there since **<date>**.

There are serious repair problems in the property that are a risk to my health and safety.

**<Describe the repair problems and why they're putting you at risk>**

I reported these repairs on **<dates>** and they have still not been fixed.

Under the Homeless Persons (Unsuitable Accommodation) (Scotland) Order 2014, temporary accommodation must be wind and watertight, meet minimum repair and safety standards, and be suitable for occupation.

I believe my accommodation does not meet these standards. You have a legal duty to offer me suitable accommodation.

I have provided the following evidence:

**<list the evidence you’ve given>**

I contacted the council on **<date>** and spoke to **<name>** and was told **<what they said>**. I have not heard back.

Please reply within 3 working days of receiving this and confirm that you will offer me suitable temporary accommodation.

If I do not get a response within this time, I will seek legal advice.

I look forward to hearing from you.

**<your name>  
<your phone number>  
<date>**