Subject: Accept unsuitable offer, but plan to appeal

To **<council>**

I’m contacting you regarding my temporary accommodation offer.

My name is **<your name>** and my date of birth is **<your date of birth>**. I have been working with **<name of your homeless caseworker>**.

I have been offered temporary accommodation at **<address of temporary accommodation offer>** because I am homeless and have nowhere to stay.

I accept this offer as I have nowhere else to stay, but will be appealing as I believe it is unsuitable for **<my/my household's>** needs.

Please do not consider this an appeal. I will be in touch with further information.

I look forward to hearing from you.

**<your name>**