To **<landlord's or letting agent’s name>**

I am writing to request information regarding the deposit I paid for my rented property at **<your address>**.

I paid £**<deposit amount>** to you on **<insert date>**.

By law, within 30 working days of the tenancy starting, you must protect the deposit in a deposit protection scheme.

You must also provide me with written information about the deposit, including the name and contact details of the deposit protection scheme, and the date the deposit was paid into the scheme.

Please send me the required information as soon as possible.

Thank you,

**<your name>
<the date>**