[Your address]

[Date]

Dear [letting agent name]

My name is [your name].

I'm hoping to find a stable longer term tenancy.

I'd like to ask for a viewing at [property address].

I can afford the property as my monthly income is £xxx. The area is perfect because [I work locally/I have family in the area/my kids go to school nearby].

I can show landlord references and proof of income if offered a tenancy.

Unfortunately, when I asked about this property, I was told that [say what the agent said].

You'll be aware that refusing to rent to people on benefits is against the law. It makes the housing emergency worse.

I know that you value good customer service.

If this home is no longer available, please let me know about similar properties.

Please reply to this email or call me on [your phone number].

I look forward to hearing from you.

Best wishes

[Your name]