**[Your address]**

**[Date]**

To: **[landlord or agent's name and address]**

From: **[your name and address]**

As you know, your tenant at **[property address]** has died.

**[Explain your relationship to the tenant and role in sorting things out]**

I am writing to agree an end to their tenancy.

I propose that the tenancy ends on**[date]** and that no further rent is due from that date.

I will make sure that my relative's belongings have been removed and will return the keys by that date.

Please let me know in writing that you accept this.