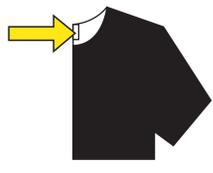
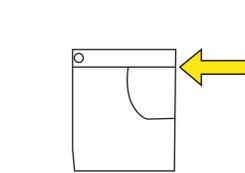


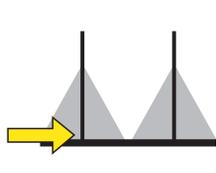
## APPAREL



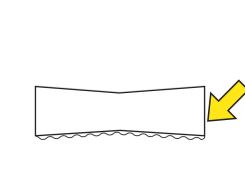
**Tops + Dresses**  
On label at back of neck so ticket can be tucked in. If no label on back of neck, in wearer's left armhole.



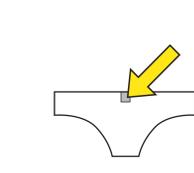
**Bottoms**  
All bottoms should be ticketed on wearer's left side seam at the bottom of the waistband (except when product will be damaged by doing so).



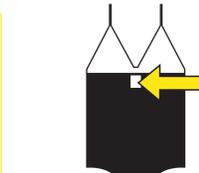
**Bras with Straps**  
On the left wearing side, where strap meets armhole.



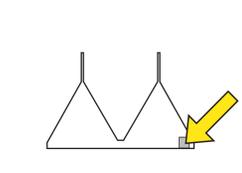
**Bras w/o Straps (i.e. Tube, Bandeau, Etc.)**  
At top left wearing side seam, swift tack always 1" clear.



**Undies/Swimsuit Bottoms**  
Place ticket on inside care label.



**Swimsuit-1 Piece**  
On inside care label so ticket can be tucked in.

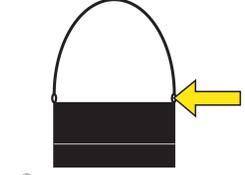


**Swimsuit-2 Piece**  
On inside care label of bathing suit top so ticket can be tucked in.

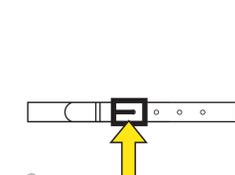
## ACCESSORIES



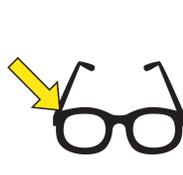
**Backpacks**  
Loop through bottom buckle or around top loop per the buyer's preference.



**Bags/Handbags**  
Loop tags should be used to secure tickets around the handle of the bag.



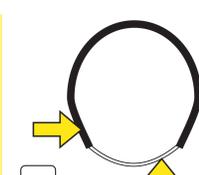
**Belts**  
Loop tags should be used to secure tickets around the buckle of the belt.



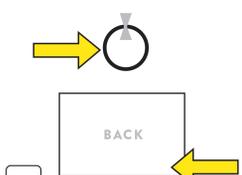
**Glasses**  
Place barbell sticker on the right arm near hinge. Remove all hang tags.



**Gloves**  
Gloves should be secured together with tickets on the inner wrist.



**Headbands**  
Use barbell for security and hanging purposes.



**Ponies**  
Place pony elastic through fold of barbell when sold individually. Place label on back of package when sold in a pack.



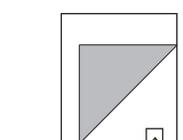
**Barrette**  
Place barrette through fold of barbell when sold individually. Place label on back of package when sold in a pack.



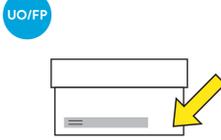
**Hats**  
Hats should be ticketed on the label located at the back of the hat. If no label, ticket on the inside back so ticket can be tucked in.



**Jewelry**  
Apply security tags to back of card. Then place label on top of tag.



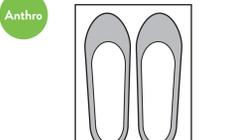
**Scarves**  
Scarves should be ticketed on the label located on the edge of the scarf.



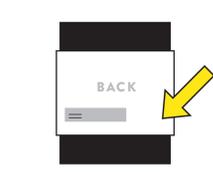
**Shoes-Boxed**  
Tag the shoe box with a sticky label next to size information on end of box. All shoebox cartons should contain an additional marking provided by the vendor with the size, color information and style of the merchandise.



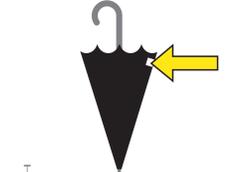
**Shoes-Outstocked**  
Join right and left shoe with loop tag containing price ticket. Add connector loop to shoes if there is no existing way to attach them.



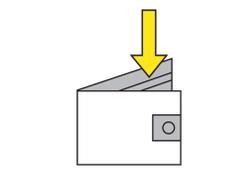
**Shoes**  
Place label on the outside end of the shoe box. All shoes, slippers, and sandals should be placed in a box. Shoebox cartons should contain an additional marking provided by the vendor with the size, color information, and style of the merchandise.



**Socks + Tights**  
All socks should be labeled on back side of band or hang card. Do not cover up care, content or size information.



**Umbrellas**  
Umbrellas should be ticketed on the label of the umbrella or through the label on the holder.



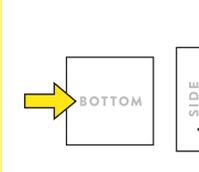
**Wallets**  
Place ticket in inside compartment of wallet, so visible when opened.



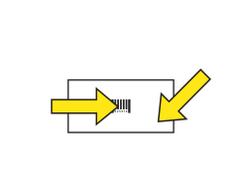
**Watches-Outboxed**  
Wrap barbell label through the clasp.



**Bath/Beauty Products with Handle (i.e. bath brush, loofah)**  
Place on handle.

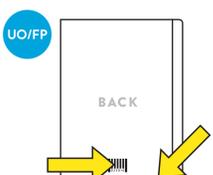


**Bath/Beauty Products (i.e. lip balms, jewelry box, perfume)**  
Bottom of merchandise, or side if will not fit on bottom.

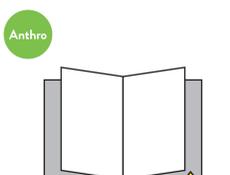


**Cosmetics**  
Cover all existing barcodes with label from Checknet. If no previous barcode, place label on bottom of merchandise, unless otherwise indicated on the PO.

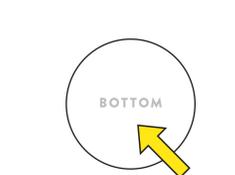
## HOME



**Books**  
Back cover. Label should cover the barcode, or if no barcode on the back cover, place label in lower right hand corner.



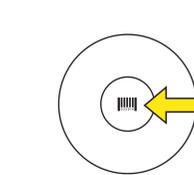
**Books**  
Place on inside of the back cover, bottom right.



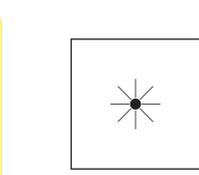
**Candles**  
Bottom of merchandise.



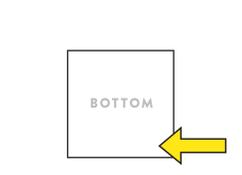
**Christmas Ornaments**  
Wrap J-Label on hanger unless supplied with Urban Outfitters hang tag, then place label on hang tag.



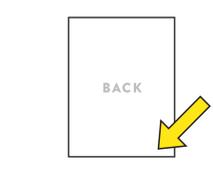
**Kitchen Dishes, Glassware, Mugs, Boards, Etc.**  
Place on bottom of merchandise.



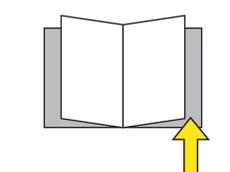
**Decorative Pillows**  
Hang ticket on bottom right hand corner of merchandise.



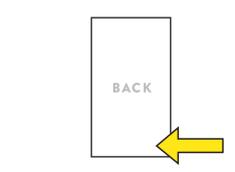
**Boxed Novelties**  
Bottom of merchandise.



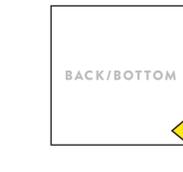
**Boxed Paper/Stationery**  
Back right lower.



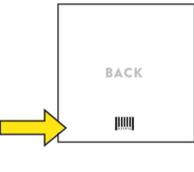
**Notebooks, Address Books, Organizers, Journals, Photo Album**  
Inside back cover on bottom right side.



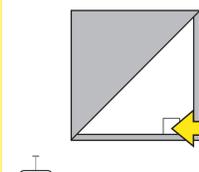
**Cases (Computer, Phone, Tablet, Etc.)**  
Place on back of box or on hanging product label.



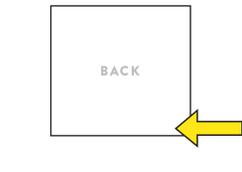
**Headphones**  
Place on lower right corner on the back or bottom of the box.



**Vinyl**  
Item is to be shrink-wrapped with the label placed on the shrink-wrap, in lower left corner. Do not cover the stock barcode on back of product. COO marking/label also required on back of product.



**Unpackaged Linens**  
Next to care label.



**Packaged Linens**  
Label on back of packaged product.

### Candles

- Candelabra/Candlesticks**  
Ticket around narrow part of the base.
- Candle Holders with Base**  
Ticket narrow part near base.
- Candle Holders with Legs**  
Ticket top of leg near holder, if possible.
- Double Taper**  
Wrap around wick.
- Drawstring Bag**  
Wrap around drawstring
- Fabric Bag**  
Attach to fabric.
- Hanging Lantern**  
Around chain.
- Single Taper**  
Wrap around bottom of merchandise.
- Snuffer**  
Around arm.
- Wall Sconce**  
On back, if possible.

### Christmas

- Stockings/Garlands**  
Hang ticket on top left hand corner of merchandise.

### Food

- Food**  
Place on bottom of merchandise.

### Housewares/Home

- Aprons**  
Hang ticket on bottom right hand corner of merchandise next to care label.
- Beaded Trivets**  
Hang ticket on bottom right hand corner of merchandise.
- Clocks**  
Bottom right back.
- Dish Drainer**  
Outside edge.
- Dishtowels**  
Hang ticket on bottom right hand corner of merchandise next to care label if sold individually; hang label from wrapping if sold as a set.
- Flatware Caddy**  
Outside edge.
- Measuring Spoons**  
Wrap around the connector.
- Napkin Rings**  
Place on inside of ring.
- Napkins**  
Hang ticket on bottom right hand corner of merchandise next to care label.
- Placemat, Table Covers/Linens**  
Hang ticket on bottom right hand corner of merchandise next to care label.
- Plate Rack/Stand**  
Wrap around metal.
- Pot Holder/Oven Mitt**  
Hang ticket on bottom right hand corner of merchandise next to care label.
- Seat Cushions**  
Hang ticket on bottom right hand corner of merchandise.
- Small Kitchen Gadgets**  
Wrap around item.
- Utensils**  
Wrap Around Handle.
- Wine Rack**  
Ticket on bottom right edge.

### Garden Accessories

- Baskets**  
Hang around handle or top rim.
- Garden Pots, Bird Baths, Bird Houses**  
Place at bottom of merchandise.
- Flyswatters**  
Wrap around the handle.

### Music & Electronics

- Cameras**  
Place on bottom of box or item.
- Film**  
Place on bottom of item - Fuji film should receive poly bag with direct label on outside.
- Radios, Record Players/Turn Tables**  
Place on lower right corner on the back or bottom of the box.

### Paper/Stationery

- Gift Bags**  
Bottom.
- Gift Wrap**  
Near vendor label.
- Memo Pads/Sticky Notes**  
Outside back cover - lower right corner.
- Ribbon**  
Near vendor label.

### Plush/Toys

- Packaged (Boxed) Toys**  
Place at bottom of merchandise.
- Plush**  
Place on existing vendor label.

### Pets

- Dog Beds**  
Place near zipper opening.
- Leashes/Collars**  
Place near buckle.
- Loose Toys**  
Place on existing vendor label.
- Sweaters**  
Place at inside collar.
- Treats**  
Place at bottom of merchandise.