

BILLING INSTRUCTIONS 1 January 2026

We primarily receive electronic purchase invoices. Our e-invoice operator has changed, and the new operator is **Tieto Oyj**.

We are also implementing business-area-specific OVT code extensions, which direct purchase invoices directly to the correct system for processing.

The extensions are based on the purchaser's business area and whether products are ordered for resale or purchased for internal use. The supplier must therefore add a **threedigit businessarea code** to the end of the invoice address, e.g. 003718379573**900**, HOK-Elanto Liiketoiminta Oy's expense invoices.

HOK-ELANTO LIIKETOIMINTA OY, Business ID 1837957-3

Expense invoices for all business areas (= non-resalable products)	003718379573900
Goods invoices for Alepa, S-market, Prisma, Food Market Herkku, Keräilykeskus/CFC, Sokos and Emotion	003718379573100
Restaurant business – goods invoices	003718379573300
ABC mobility retail – goods invoices	003718379573400
Herkkukeittiö and other business areas – goods invoices	003718379573500

If e-invoicing is not possible, an individual invoice may be sent by email in PDF format — **only one PDF file per message** — to **sokpl117@xbs-salo.com**, or by mail to:

P.O. Box 117, 00088 S-RYHMÄ, FINLAND

For all invoices that are not e-invoices, a **mandatory three-digit extension code** must be clearly visible so the invoice can be routed to the correct system. Without this extension, there is a risk that invoice circulation will be delayed, and the invoice may not be paid on time.

HELSINGIN OSUUSKAUPPA ELANTO, Business ID 1837954-9

Expense invoices for all business areas	003718379549900
Goods invoices for funeral and legal services	003718379549500

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