

People and Culture | Org Design | Sales | People and Culture Advocate and Destination Specialist

50 Degrees North is a family-run business and we offer a vibrant 'can do' workplace. The company has been growing consistently since it was founded in 2010 and our Melbourne office has recently moved into a new, spacious office. The work place, full of light, cosiness and Scandinavian furniture, was designed and organised in collaboration with our staff. Our staff in Australia all enjoy Scandinavian work place practises and shared lunches together. Much importance is placed on maintaining an excellent work atmosphere and happy staff.

With a workplace split between Norway, Iceland, Australia and Canada, we offer our staff opportunities to work in their home region as well as training-oriented travel.

We are now looking for a part-time **People and Culture Advocate** to perform day to day human resource activities. You will help the company optimize everyday processes such as recruitment and learning and development, as well as managing the communication and interactions between teams in the organisation. The goal for this role is to look after the needs of our employees and maximize the value of our People and Culture endeavours that will help the business grow as a whole.

This role will be done in addition to a part-time **Destination Specialist** role, where you are working with the sales team in creating unique travel experiences and providing excellent service and care to our customers.

The ideal candidate will ideally possess some knowledge of human resource management. You are genuinely interested in people's development and growth. You like taking initiative and is a great listener with excellent communication skills. If you have personal and/or professional travel experience in key 50 Degrees North destinations or come from one of these areas, that is an advantage.

Responsibilities

- Assist in recruiting, training and management of personnel
- Devise plans and take actions to promote our culture
- Assist in the development and integration of HR policies
- Perform travel consultancy and sales
- Provide excellent service to travellers with 50 Degrees North
- Maintaining relationships with key agents and agency groups
- Attend Travel Expos & Travel shows

Requirements

- Some experience in project management
- Knowledge of HR principles, functions, methods and best practices will be a plus
- Computer savvy
- Excellent communication and customer service skills

- A team player
- High level attention to detail
- Highly organised and methodical

Remuneration & Benefits:

- Base salary package with profit share earning potential
- Monthly RDO, as agreed with team lead
- Flexible working environment
- Weekly team lunches
- Continuous Training and Development
- Travel opportunities to all our destinations

This is a role where culture fit is pivotal. It's our culture that makes 50 Degrees North an outstanding place to work. You will be a people person, lively and engaging and embody our core key values:

Authentic – you bring all your strengths, your uniqueness and show up for yourself, your colleagues and our clients every day.

Trusting – you take responsibility for your own workday and what you deliver in your job, and we will give you flexibility and opportunities in return.

Inspiring – your leadership and positive attitude is inspiring and infectious

Innovative – you push boundaries and think outside the box to ensure we're always moving forward and stay at the top of our game.