# Orientation Attendance Form - International

* PART A of this document is to be completed by new international students during the College’s international orientation sessions on each campus and submitted to the local campus International Student Adviser at the conclusion of the orientation session.
* PART B of this document is to be completed by the local campus International Student Adviser following the orientation session.

### PART A - Student to complete

1. PERSONAL DETAILS

|  |  |
| --- | --- |
| Student Number  | Campus  |
| Unique Student Identifier (USI)  | Date of Birth  |
| Title  | Given Name  | Family Name  |

1. STUDY DETAILS

|  |
| --- |
| Current Course Name  |
| Expected Year of Completion  |

1. ORIENTATION DETAILS

|  |  |
| --- | --- |
| Date Attended  | Time of Session  |
| This orientation covered: |
| [ ]  Student support services available to me as a student of the College  |
| [ ]  Information about transitioning to life and study in Australia |
| [ ]  Legal, emergency and health services  |
| [ ]  Facilities and resources |
| [ ]  Complaints and appeals processes |
| [ ]  Course progress and attendance requirements set by the College that will enable me to satisfy the conditions of my student visa |

1. STUDENT DECLARATION

|  |
| --- |
| [ ]  I (the undersigned), understand my obligations as an international student as set out in the International Student Orientation and am aware of the appropriate student services contact (the campus’s International Student Adviser) should I have any further questions. |
| Signature  | Date  |

### PART B - College to complete

office use only

|  |  |
| --- | --- |
| Date Received  | [x]  Scanned copy saved to Student Interaction file |
| [ ]  Noted in Communication in TechnologyOne Student Profile |  |