UCI DataRide

STEP BY STEP GUIDE
TEAM REGISTRATION

UCI MTB Team

Unity. Passion. Integrity. Excellence.

INTRODUCTION

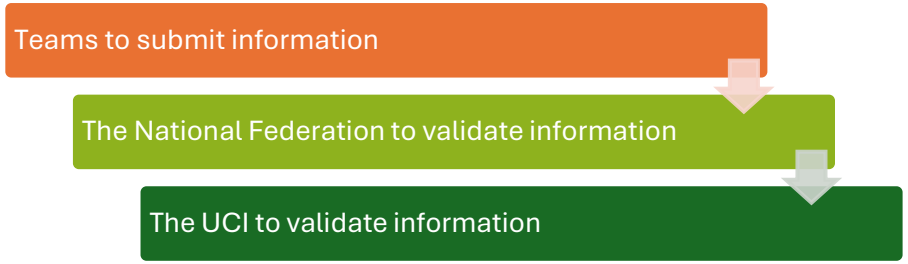
- The UCI digital transformation is to **modernise its information technology system**, enhancing **efficiency** and **strengthening** data governance across the cycling community.
- The UCI is introducing, with **UCI DataRide v2**, a **revamped team registration process**.
- To ensure a **secure and reliable IT environment**, UCI has adopted a single sign-on policy: **each user must have their own personal login credentials**.
- **UCI DataRide V2 platform** is available with the following link https://ucidataride.tech.uci.ch/
- Continuous improvements (functions and/or design) are planned, and new modules, including *Licences, Competition Management, Results and Rankings,* will be rolled out over the coming months.

GENERAL INFORMATION

Deadline for the team registration : 15 November 2026 23:59:00 CET

By the deadline, Teams and National Federations must have filled in and submitted all requested information for the registration. Teams shall allow enough time for the National Federation to validate the information and submit them to the UCI.

The National Federation checks the Team's information, approves it and submits it to the UCI via the UCI DataRide V2 platform following the workflow:



4.19.011 UCI MTB TEAMS must submit their application for registration no later than 15 November. No application first received by the UCI after 15 November is considered.

GENERAL INFORMATION

4.19.001 A UCI MTB TEAM is an entity consisting of:

- minimum 3 riders, maximum 10 riders for cross-country (endurance);
- minimum 3 riders, maximum 10 riders for cross-country marathon;
- minimum 3 riders, maximum 10 riders for downhill (gravity);
- minimum 3 riders, maximum 10 riders for enduro teams (gravity);
- minimum 3 riders, maximum 10 riders for mixed teams.

GENERAL INFORMATION

4.19.001bis Conditions for application for UCI MTB TEAMS:

- Teams may apply for registration as a UCI MTB CROSS-COUNTRY TEAM, only if the team is ranked with 75 points or more in the endurance team ranking calculated as per article 4.18.002.
- Teams may apply for registration as a UCI MTB MARATHON TEAM according to article 4.19.001.
- Teams may apply for registration as a UCI MTB DOWNHILL TEAM, only if the team is ranked with 75 points or more in the gravity team ranking calculated as per article 4.18.002.
- Teams may apply for registration as a UCI MTB ENDURO TEAM according to article 4.19.001.

GENERAL INFORMATION

See below the list of information to completed by the Teams and validated by National Federations:

- Team Name:
  - The name of the UCI MTB TEAM must be that of the company or brand name of the principal partner or that of one of both of the two principal partners.
- Team Manager:
  - This person is the main contact between the UCI and the Team for the complete season.
- Details of the Team published on the UCI website:
  - Team Name
  - Team Code
  - List of riders
  - Team Manager, Assistants Team Manager
  - Team postal address
  - Team e-mail address
  - Website
- Main Sponsors
- Paying Agent:
  - Refer to UCI regulations articles 4.19.002 to 4.19.007
- Nationality of UCI MTB Team: must be that of the country where the head office or the domicile of the paying agent is located

GENERAL INFORMATION

UCI Mountain Bike Teams must submit their application and pay the standard fee. Payment should mention UCI MTB TEAM: “TEAM NAME”.

UCI MTB Team Fee:

UCI MTB TEAMS / EQUIPES MTB UCI	
Federation Group 1 / Fédération Groupe 1:	5'000 €
Federation Group 2, 3, 4 / Fédération Groupe 2, 3, 4:	3'500 €

The registration fee shall be paid by Bank transfer and no other mean.

- More details about the bank transfer information are available on the slide 25.

GENERAL INFORMATION

- A rider cannot be considered as a team manager, person in charge of the registration or staff member of a UCI MTB Team.
- The general email address of the team should not be the same as a rider's email.
- A team must imperatively have a team manager to be registered.
- Contract of Employment
  - Refer to UCI regulations articles 4.19.017 to 4.19.0020 and 4.19.023 as well as Annex 1 Model contract between a rider and a UCI MTB Team.
- Jersey Design
  - The deadline for the **jersey design** is also **November 15**, and the design must be submitted when the team registers on Dataride V2.
  - A **.pdf** document must be submitted, showing the jersey design
  - The maximum file size is 3MB. Should you have different jersey designs for Men and Women, please upload only one document with both jerseys included

PROCESS OVERVIEW: STEP 1

- This document is a **step-by-step guide** to the **Team Registration** process, with instructions and examples to help Teams.
- That document consists of **five main steps.**

ACCESSING THE PLATFORM

STEP 1: ACCESSING THE PLATFORM

1.1 You receive an invite to your email address to register for the UCI DataRide v2 platform, and setup a new Password.

⬅️ END Your previous USERNAME and PASSWORD (one per team) are no longer valid.

😩 If you fail receiving that e-mail, proceed as following:

1. Check with your UCI contact that your individual e-mail address is associated to the Team as "Registration responsible"
2. Connect to https://dataride.tech.uci.ch/
3. Click on "Log In" on the top right corner
4. Fill your e-mail address
5. Use the "reset password" procedure

UCI UNION CYCLISTE INTERNATIONALE

You can now define a new Password

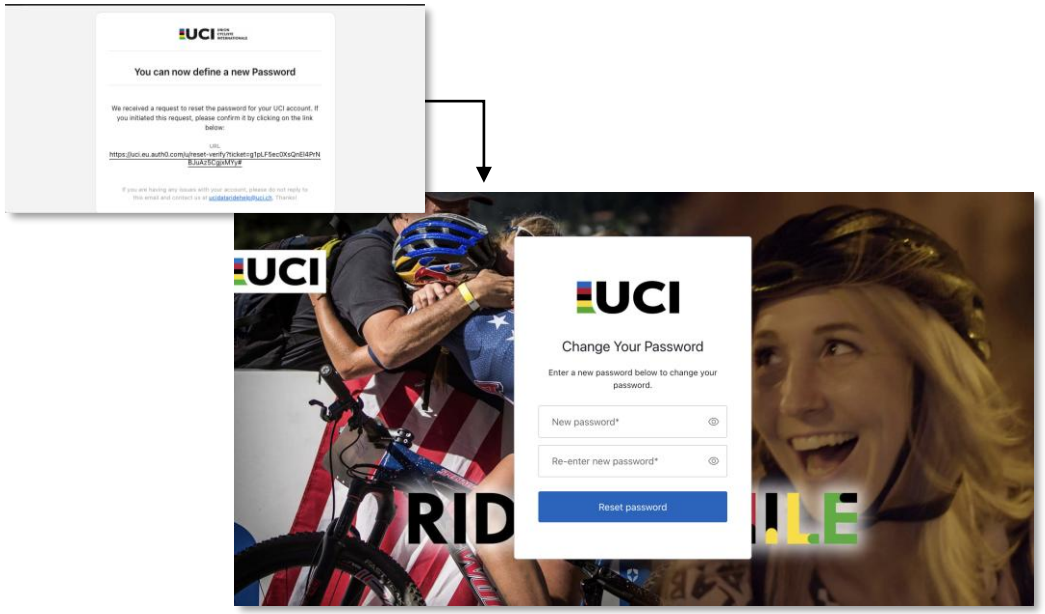
We received a request to reset the password for your UCI account. If you initiated this request, please confirm it by clicking on the link below:

URL
https://staging-uci.eu.auth0.com/u/reset-verify?ticket=h0XaIj7uXgF4AONXzY2VGHGh4hfqlwaf#

If you are having any issues with your account, please do not reply to this email and contact us at ucidataridehelp@uci.ch, Thanks!

STEP 1: ACCESSING THE PLATFORM

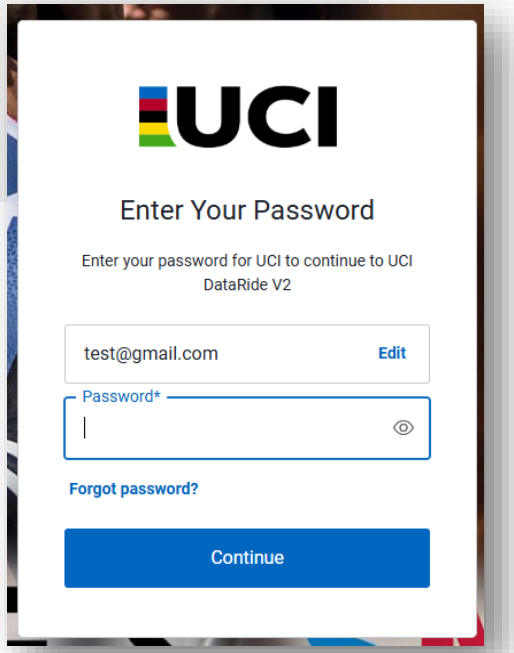
1.2 In the email, click on the **URL link**. **Enter your new password** (re-enter to confirm) **and click on Reset password**.



Pop-up to define password after clicking on the email link

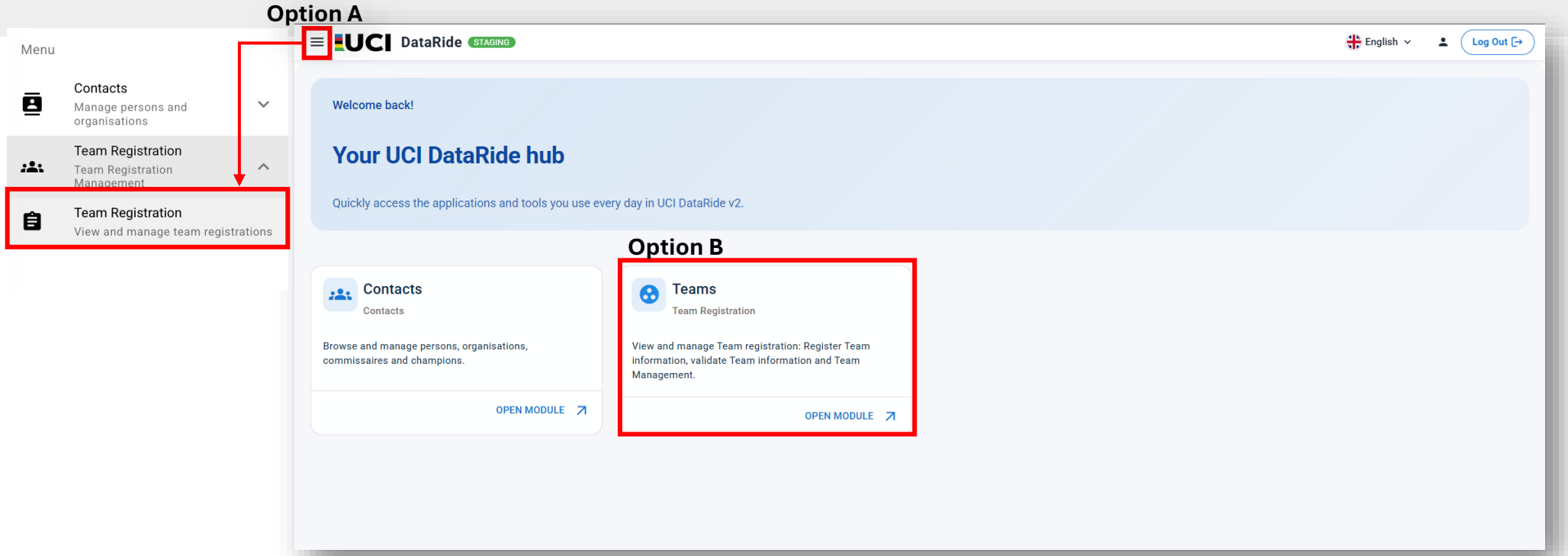
v1.3 Once your password has been set, go to the following link, enter your email address and your new password to access the system.

Link to UCI DataRide V2:
https://ucidataride.tech.uci.ch/



STEP 1: ACCESSING THE PLATFORM

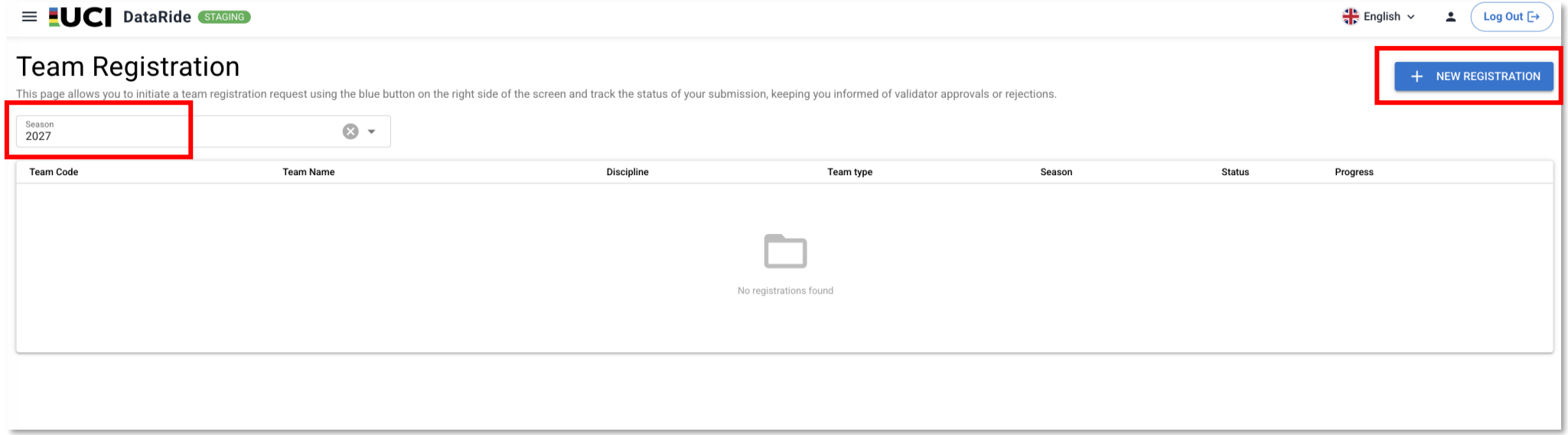
1.4 You are now in the UCI DataRide platform: to access the **Teams Registration**, you may use 2 different and equal paths:
OPTION A: in the menu on the left, **Team Registration**
or
OPTION B: on the main page, **Teams registration**



STEP 1: ACCESSING THE PLATFORM

1.5 The Team Registration page will be empty at first.

Select the season 2027 and **click on the blue button** "**+ NEW REGISTRATION**"



PROCESS OVERVIEW: STEP 2

CREATING A NEW REGISTRATION

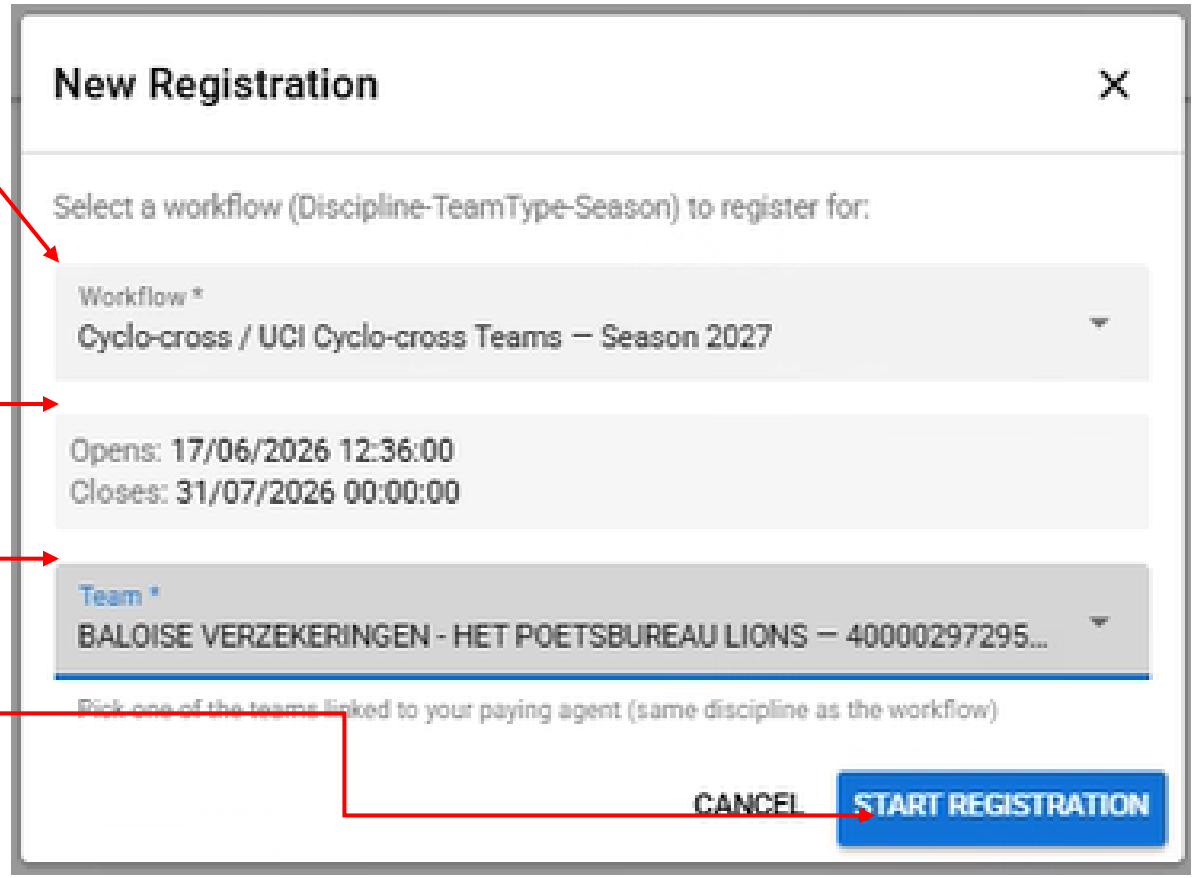
STEP 2: CREATING A NEW REGISTRATION

2.1 In the pop-pup "New Registration'', please select 1 WORKFLOW, that mixes the following available options: **Discipline / Teams type / Season ***

** Mountain Bike season 2027 is 2027 in that platform→ Check the opening and closing dates*

Select the Team you want to register

Click the "**Start Registration**" button

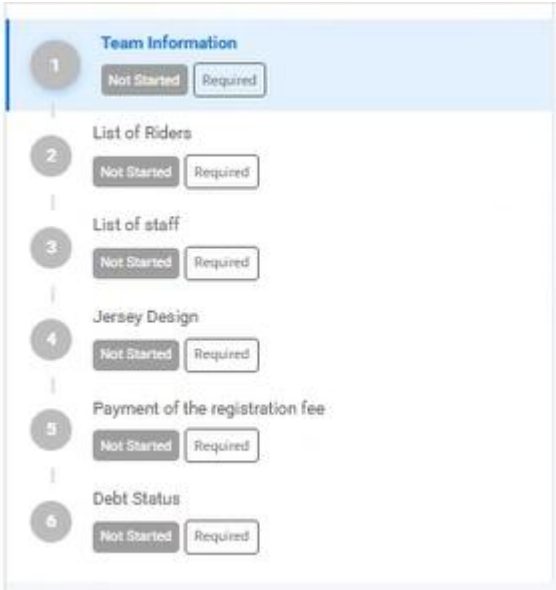


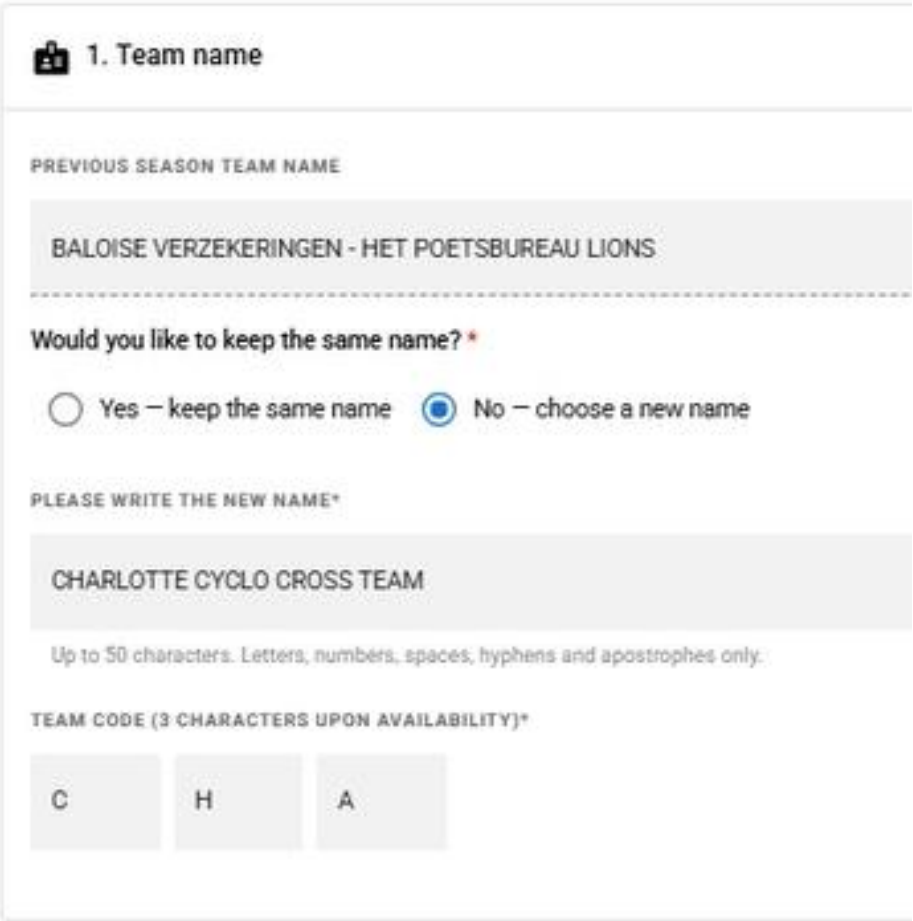
STEP 2: CREATING A NEW REGISTRATION

2.2 The registration page is in 2 parts:

Section list (left panel): displays all sections that make up the registration form. You can click on any section to navigate directly to it.
The sections available depend on the type of Team. In that example: UCI Mountain Bike Team

Section details (right panel): displays the content of the selected section and is where you enter and manage the required information.





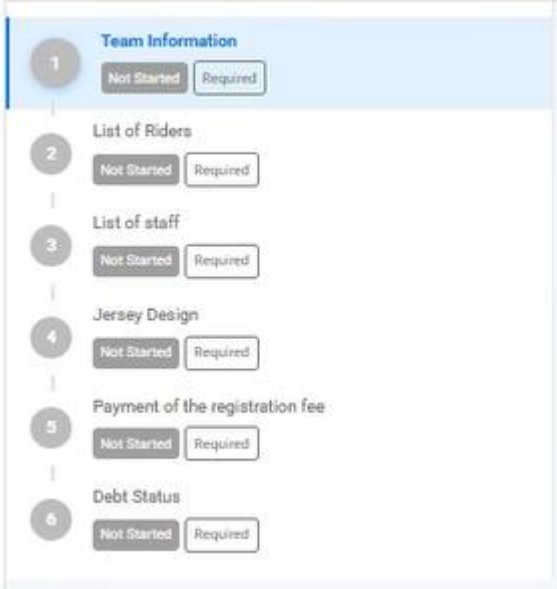
STEP 2: CREATING A NEW REGISTRATION

2.3 The blue frame highlights the current section.

Each section displays **two indicators** :

“Not Started” : here you can check the status

“Required” / “Not required” : here you can know if that section is required or not

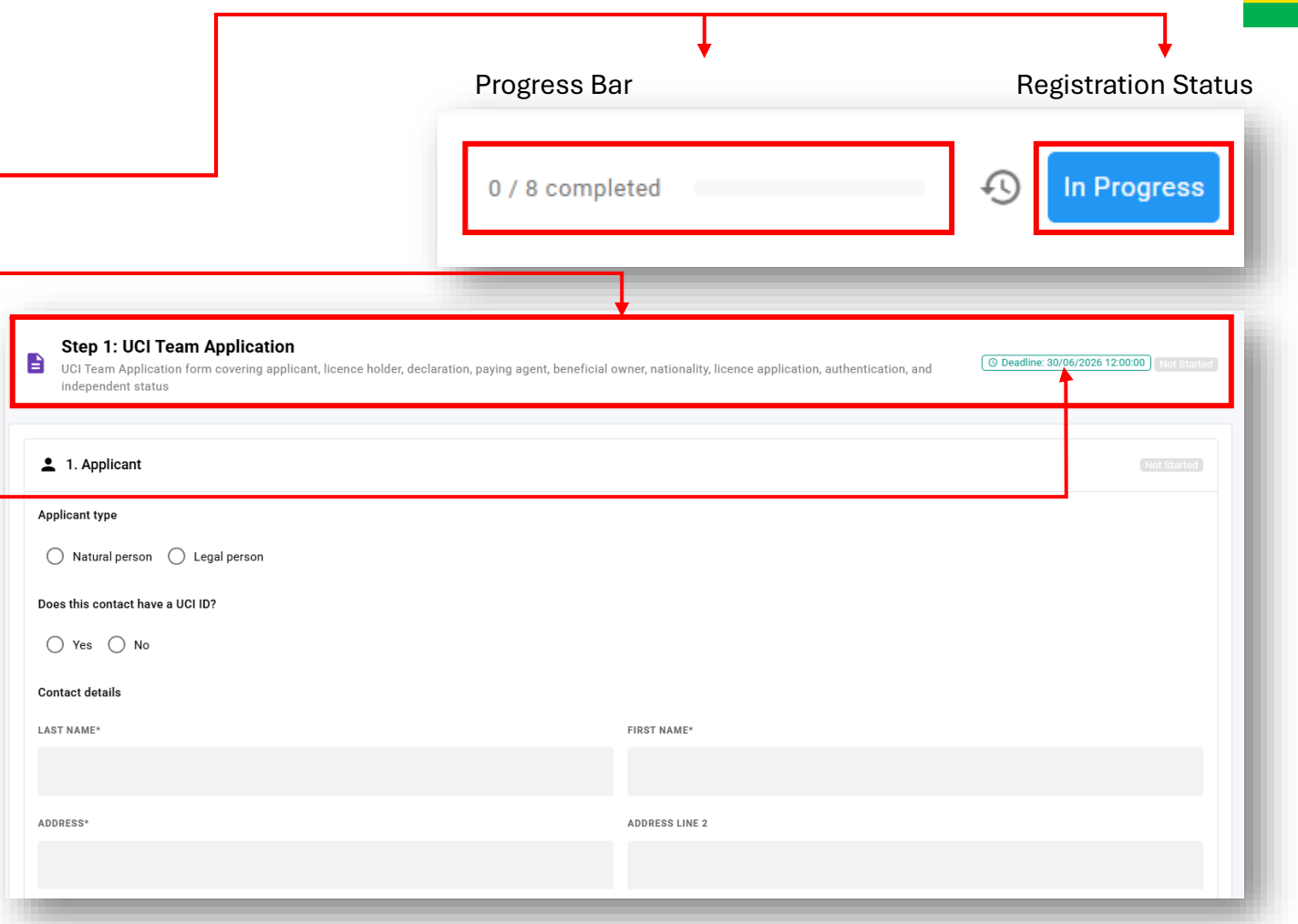


STEP 2: CREATING A NEW REGISTRATION

2.4 In the top right of the screen you can see the **progress bar for Submitted sections**, and the current **Registration Status**.

Here, you can see the section's name, what it refers to and the **section deadline.**

note: *some sections may have a deadline different from the registration closing date, check the deadline date in the top right side of the section.*

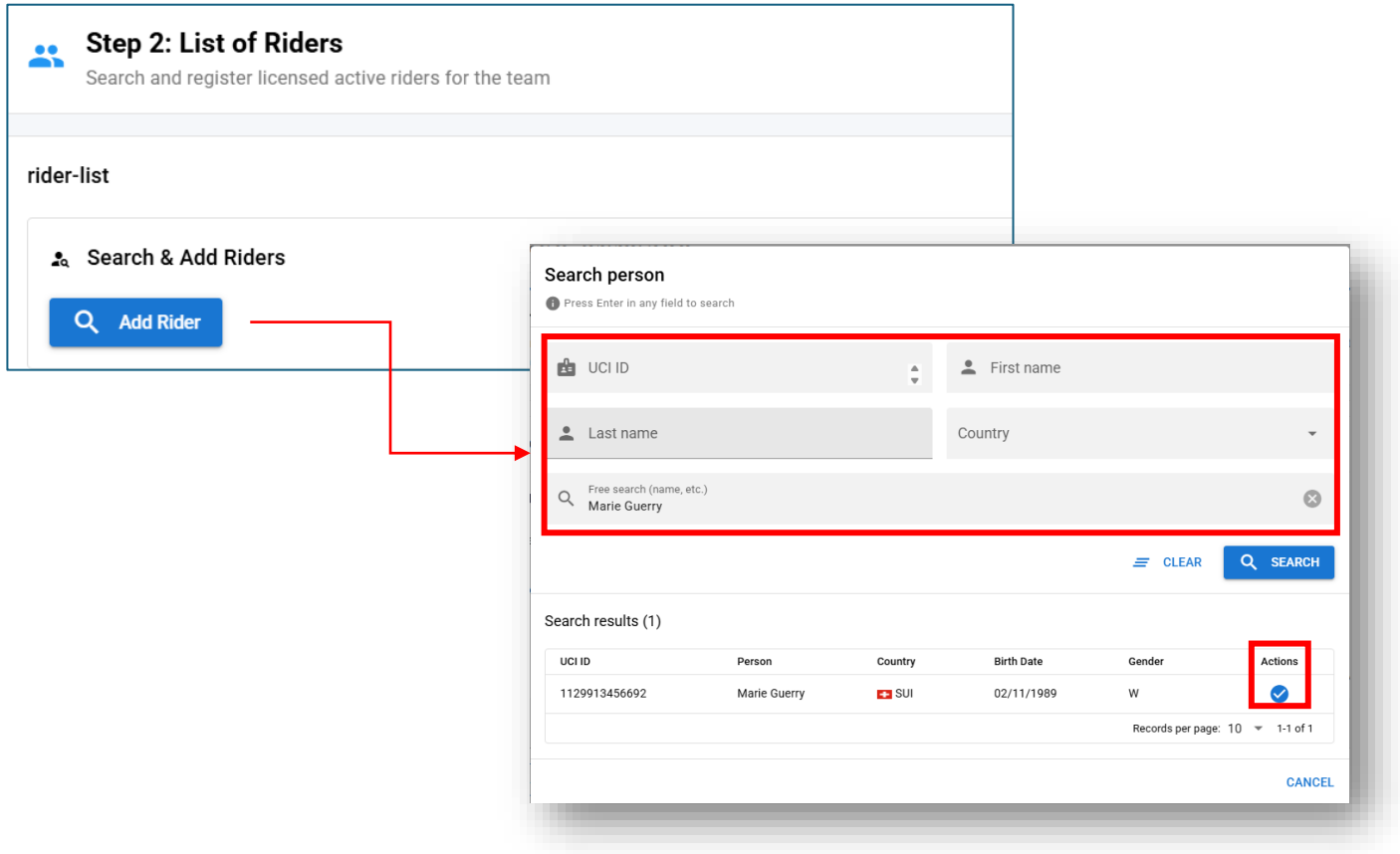


STEP 2: CREATING A NEW REGISTRATION

2.5 To enter information for one person, you may be asked whether that individual has a UCI ID.

To search for an existing person:

- Click on **"Search Person"** or **"Add xx"** → pop-up window.
- Enter the relevant search fields and click **"SEARCH"**.
- Check the search results and **click on** the **"Actions"** button next to the appropriate record to select the person.

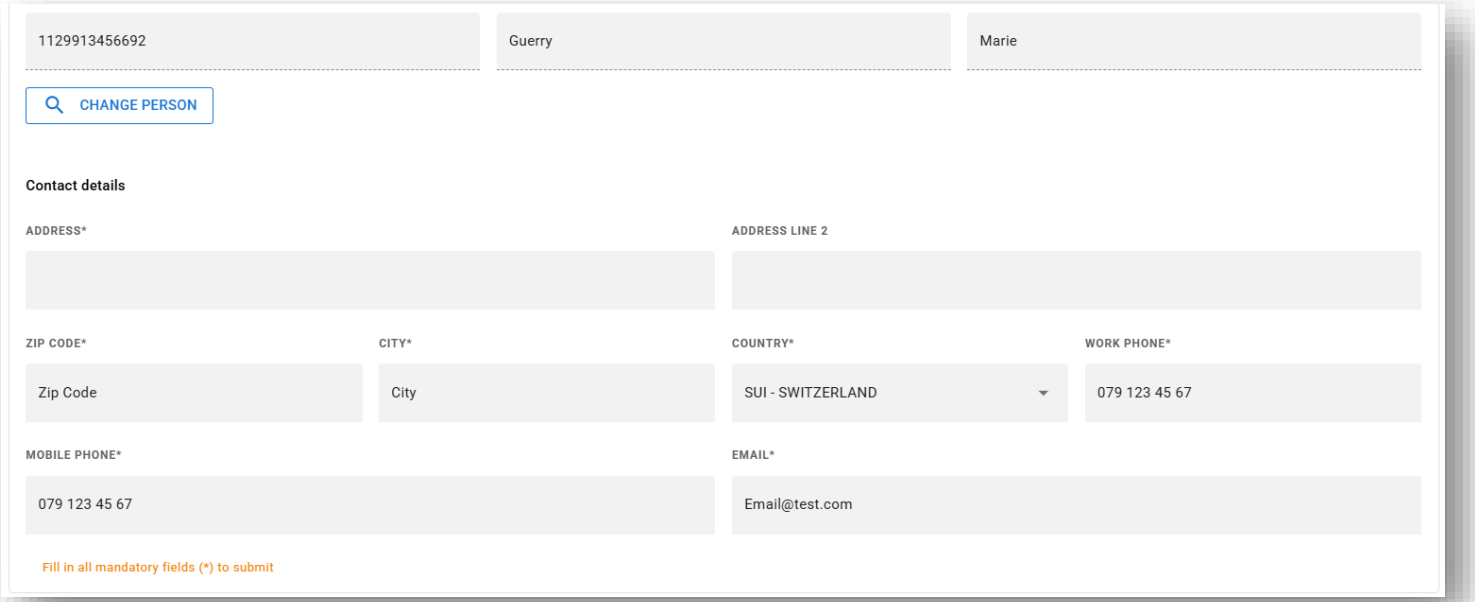


Note: the more search criteria you provide, the faster and more accurate the results will be.

STEP 2: CREATING A NEW REGISTRATION

2.6 Fill out all remaining data fields; *** means that this field is mandatory**

ADDRESS*



Note: do not use fake e-mail address or generic address (such as team or Team manager) as this address may be used for personal communication such as, antidoping, legal, prize money…

STEP 2: CREATING A NEW REGISTRATION

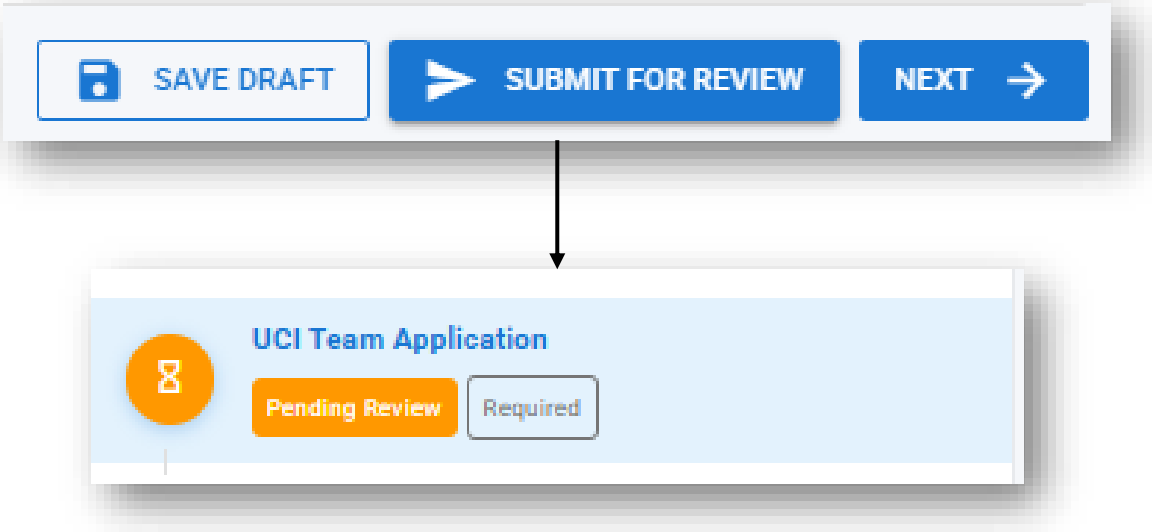
2.7 At the bottom of each section, you will find three action buttons:

SAVE DRAFT saves your progress without submitting the section for review. You can continue editing the section later.

NEXT navigates to the next section of the registration form without saving the information provided.

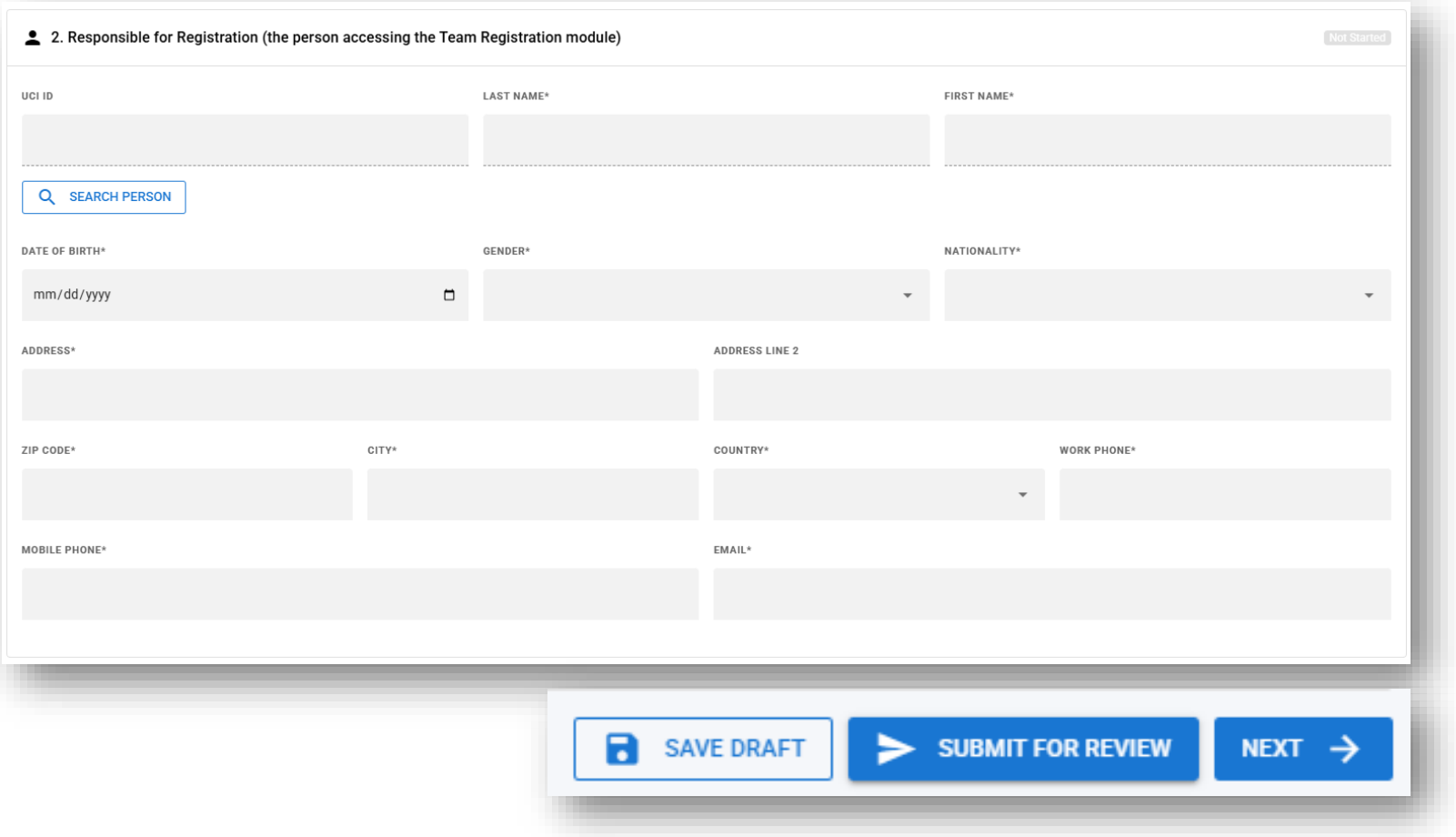
SUBMIT FOR REVIEW sends the completed section to the National Federation and/or UCI for validation, once you are finished with the section.

After submission, the section status will change to **Pending Review**.



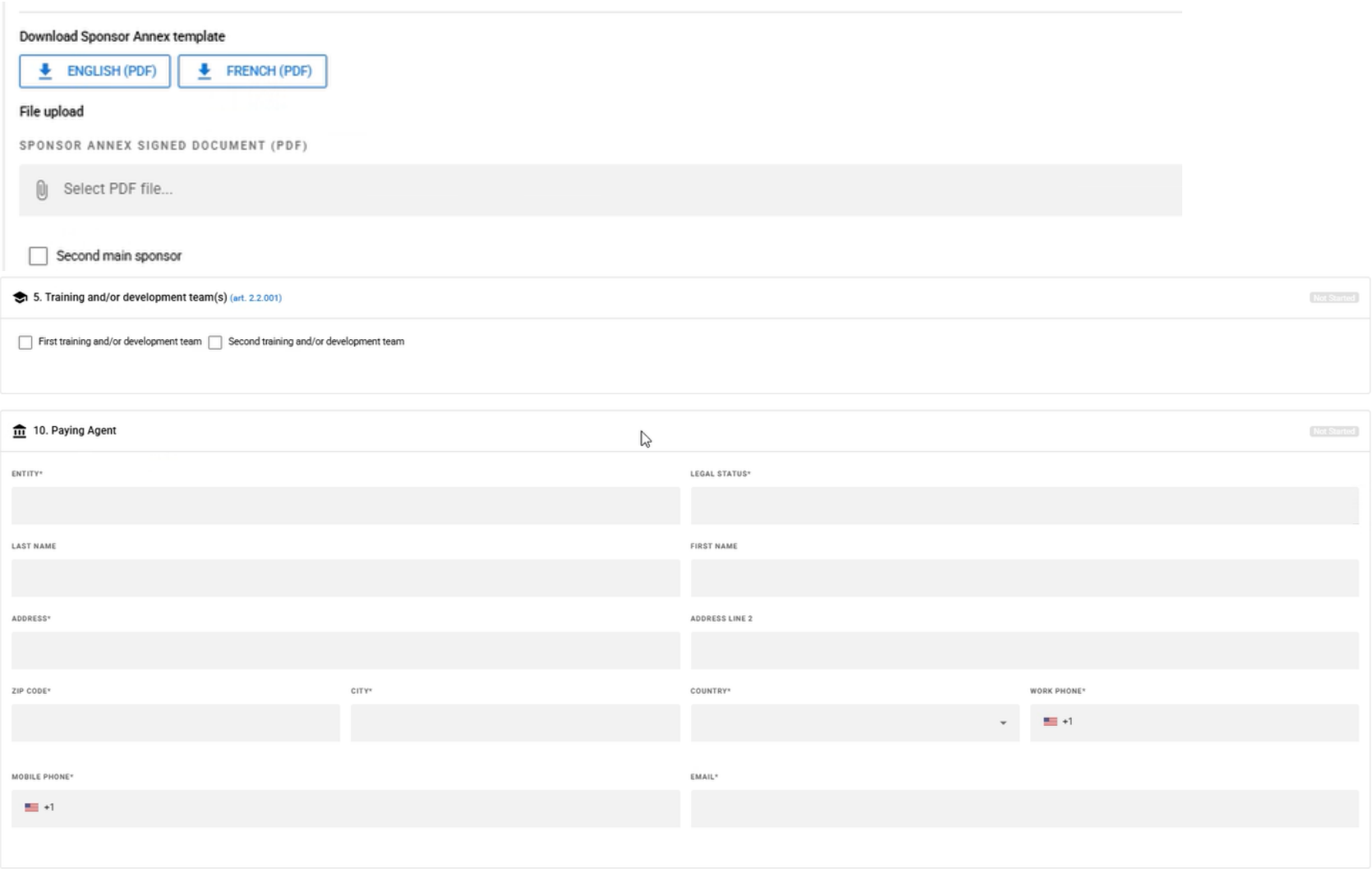
STEP 2: TEAM INFORMATION

2.8 Team Information section works as the section presented so far.



STEP 2: TEAM INFORMATION

2.9 Download / upload the “Sponsor Annex” directly from DataRide v2.



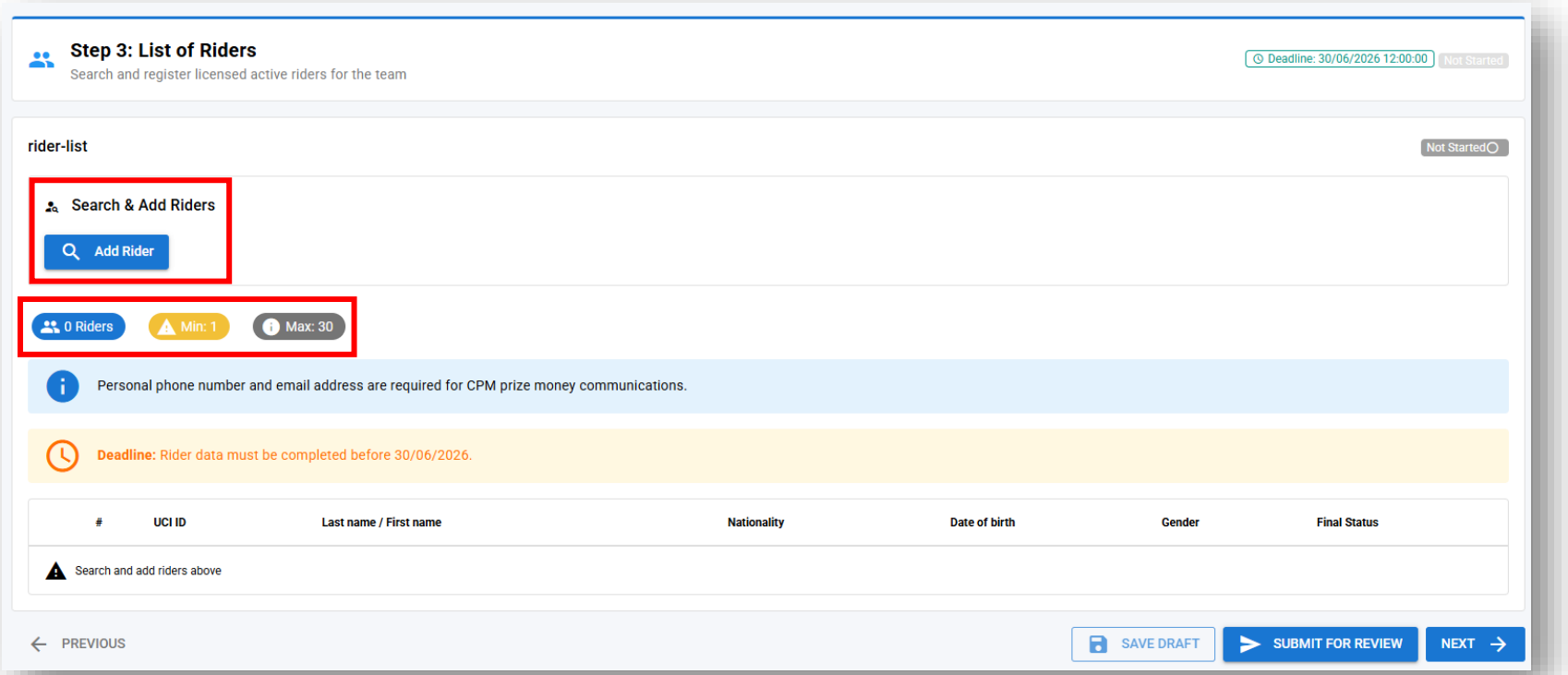
STEP 2: LIST OF RIDERS AND STAFF

2.10 In these two sections, you have to register all riders and staff members belonging to the team.

To add a rider/staff, click the "**Add Rider**"/"**Add Staff Member**"

The status tags provide an overview of:

- number of riders currently registered;
- minimum number of riders required; and
- maximum number of riders allowed.



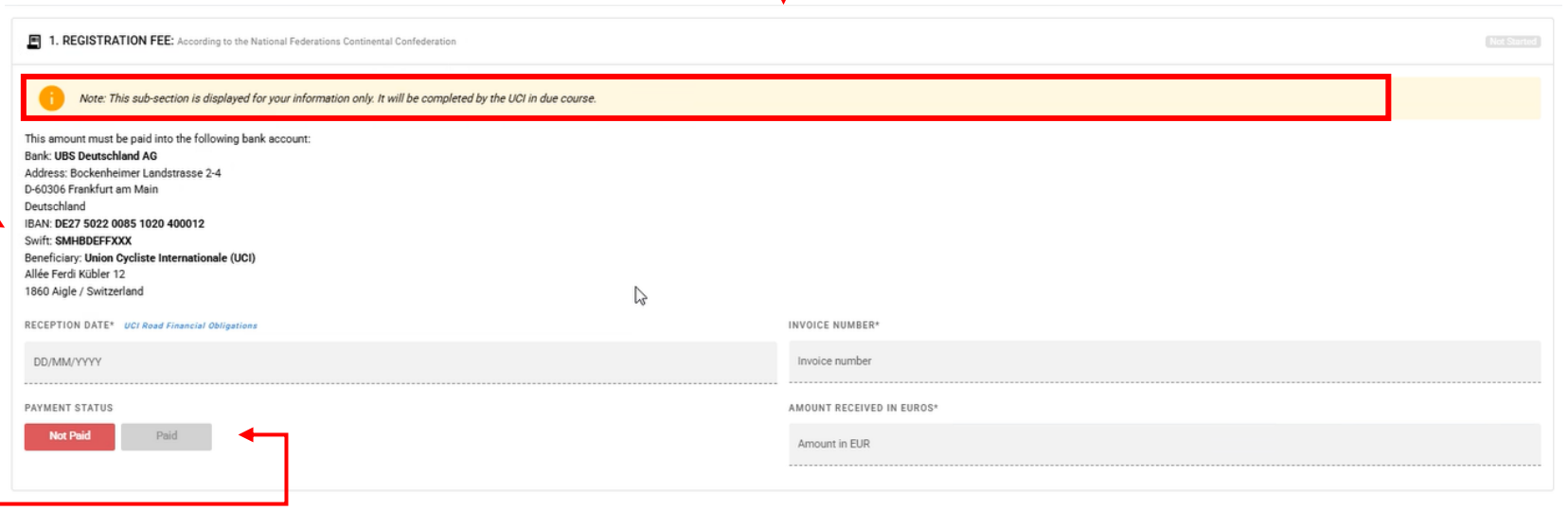
STEP 2: PAYMENT OF THE REGISTRATION FEE

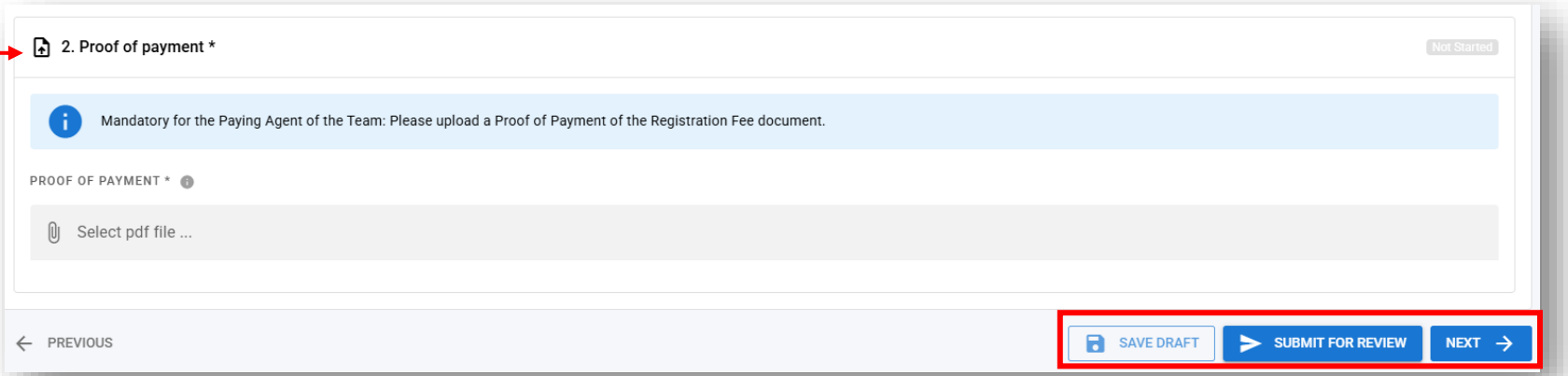
2.12 You do not need to fill any data on part 1.

You need to make the payment of the Registration fee and other fees to UCI to that bank by **November 15, 2026**.

The information will be filled in by UCI once the payments have been made.

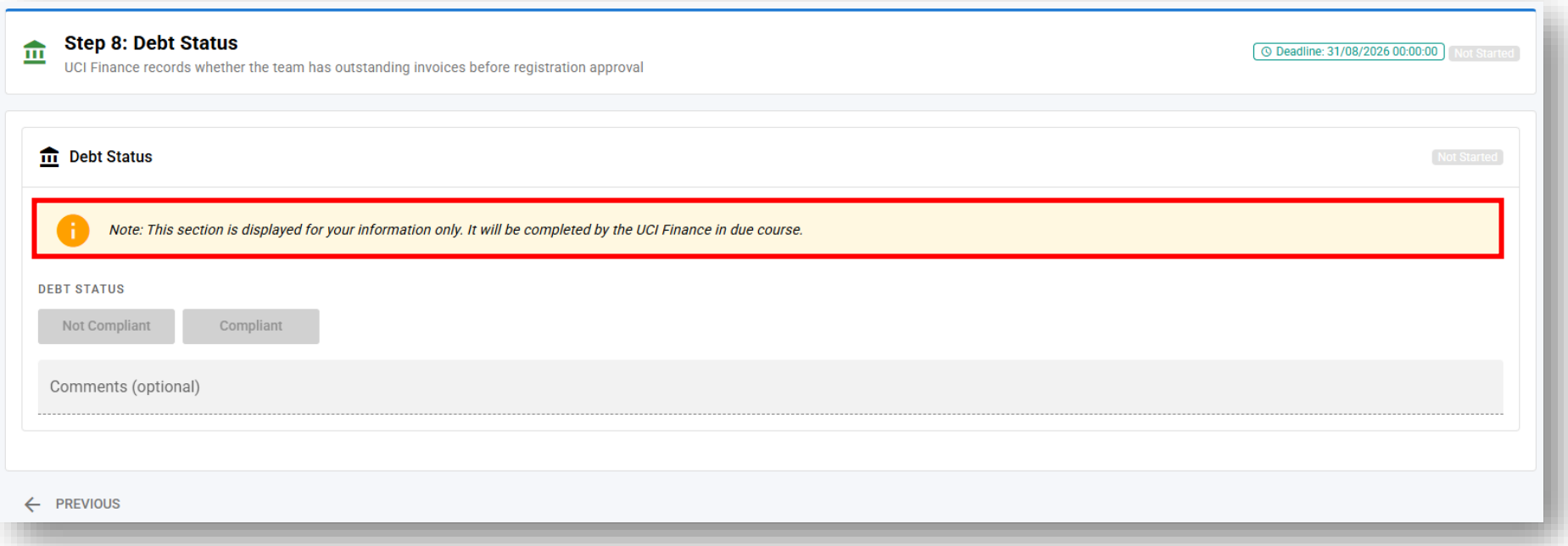
You have to provide the pdf with the proof of payments made. Then you can “Submit for Review” the section.





STEP 2: DEBT STATUS

2.14 The Final "**Debt Status**" section is also read-only; **there is no action to be taken in this page on your part**. Here the UCI will validate that there are no outstanding payments, and the registration can proceed.



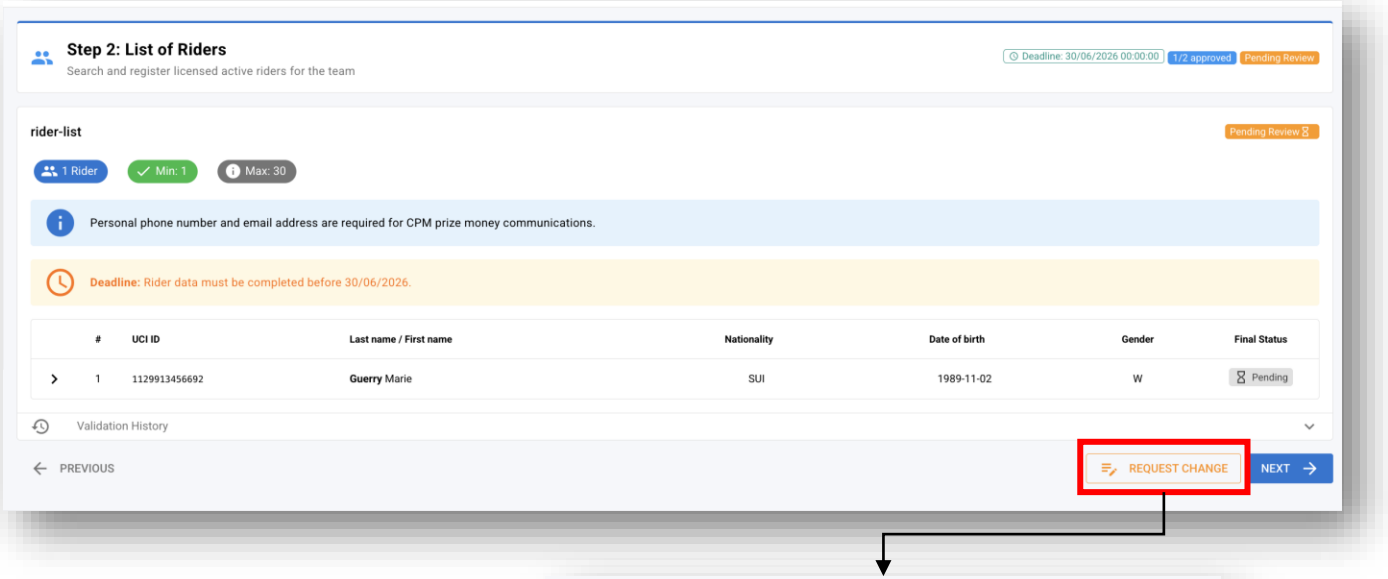
PROCESS OVERVIEW: STEP 3

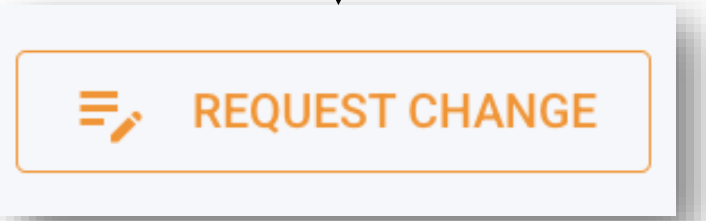
EDITING A REGISTRATION

STEP 3: EDITING A REGISTRATION

3.1 Once a section has been submitted, its fields become locked and can no longer be edited directly.

If you need to modify that information, you can use the **REQUEST CHANGE** feature (scroll to the bottom of the page).



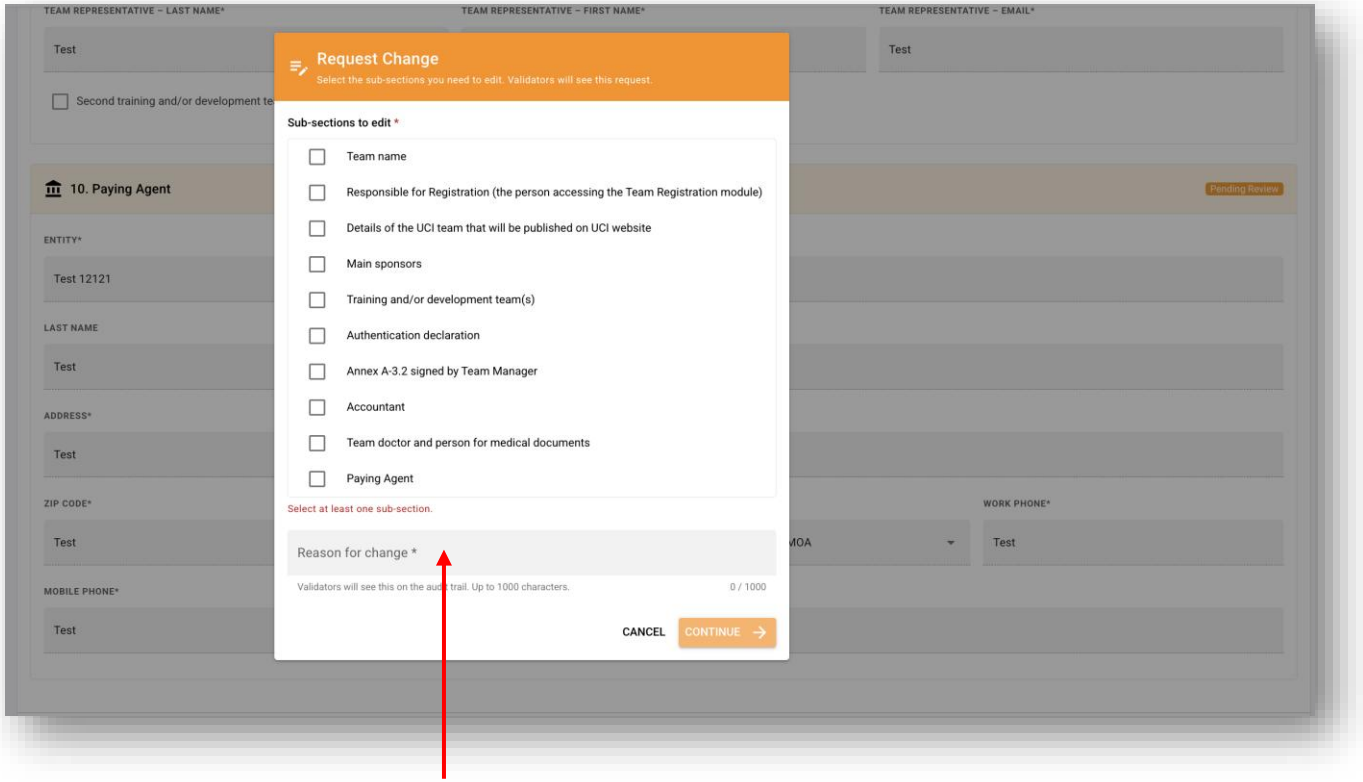


STEP 3: EDITING A REGISTRATION

3.2 In the Request Change pop-up, select the **sub-section(s)** in which you need to perform an action.

The selected sub-sections will **immediately reopen for editing.** All other sub-sections will remain locked.

Note: if you need to modify several sub-sections, you can select multiple options before submitting the request.



*Provide a short description of the change you wish to make, so the National Federation and/or UCI can understand the reason for your request and click "**Continue**".*

PROCESS OVERVIEW: STEP 4

CORRECTING A REGISTRATION WHEN REJECTED

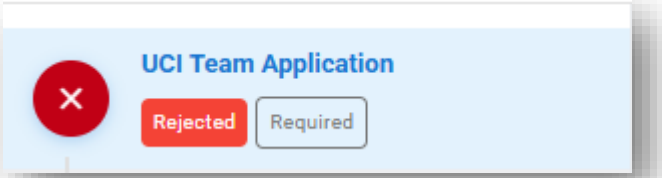
STEP 4: CORRECTING A REGISTRATION

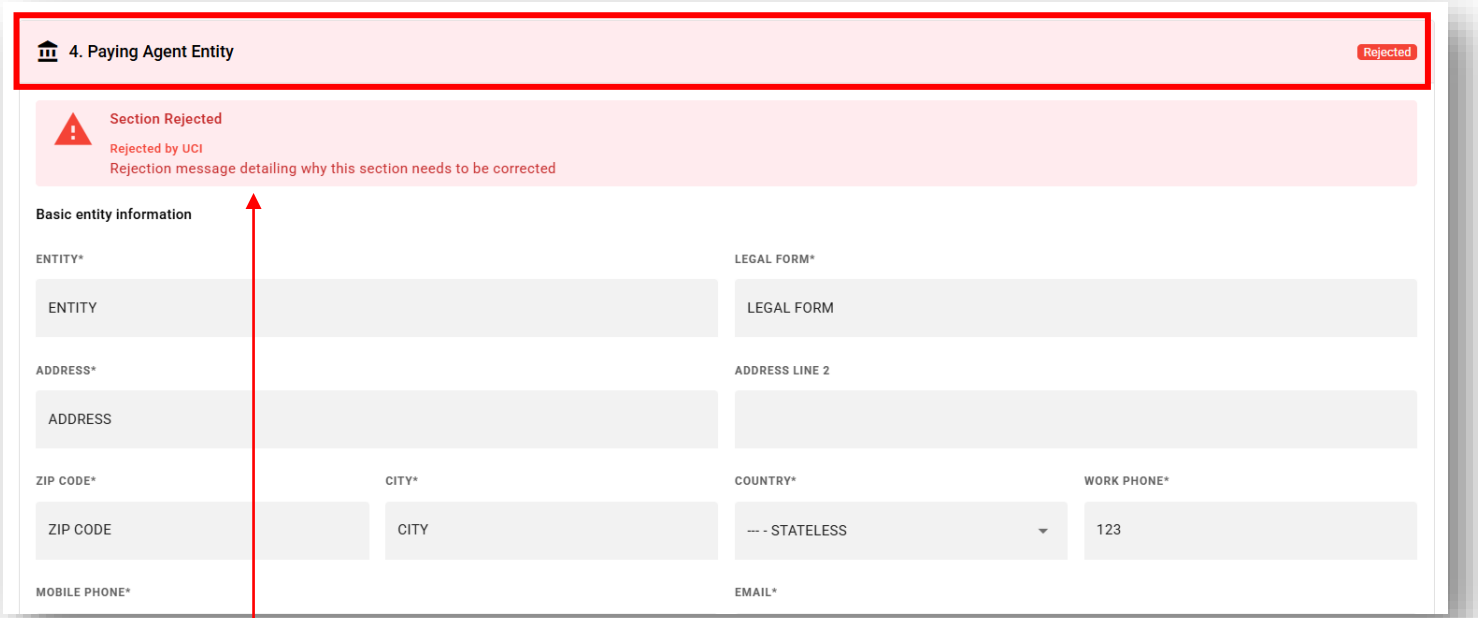
4.1 After you submit a section for review, it is validated by your National Federation and/or the UCI.

If any of the information does not meet the requirements, the section will be rejected by your National Federation and/or the UCI with the status "**Rejected**", along with the specific sub-section(s) that were rejected.

You can identify the rejected section in the Section list on the left side, and the rejected sub-section(s) inside it by their status tag.

Note: *the reason for the rejection is here*



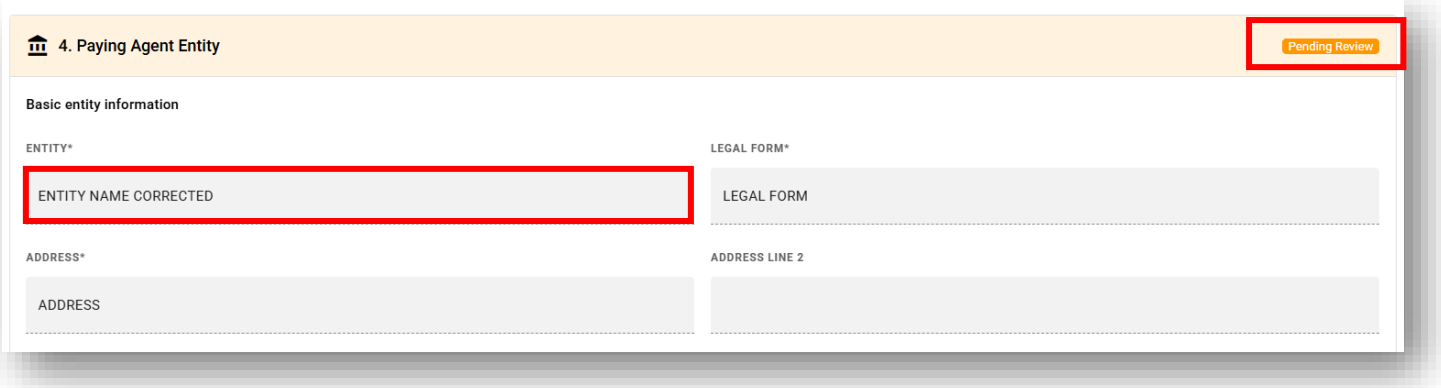


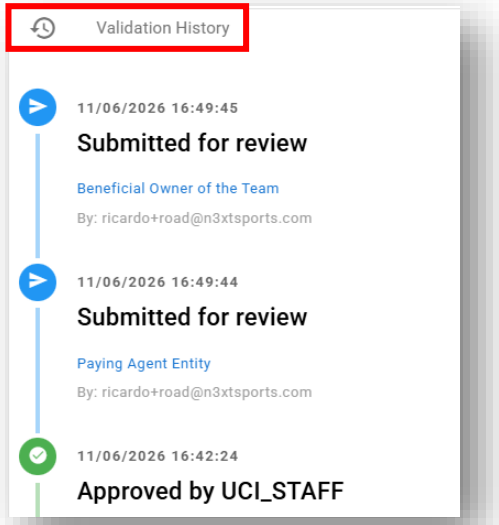
STEP 4: CORRECTING A REGISTRATION

4.2 Correct the information in the rejected sub-section(s), making sure all mandatory fields are completed, and click "**Submit for Review**" again.

The sub-section will return to the status "**Pending Review**" and will be re-validated by your National Federation and/or the UCI.

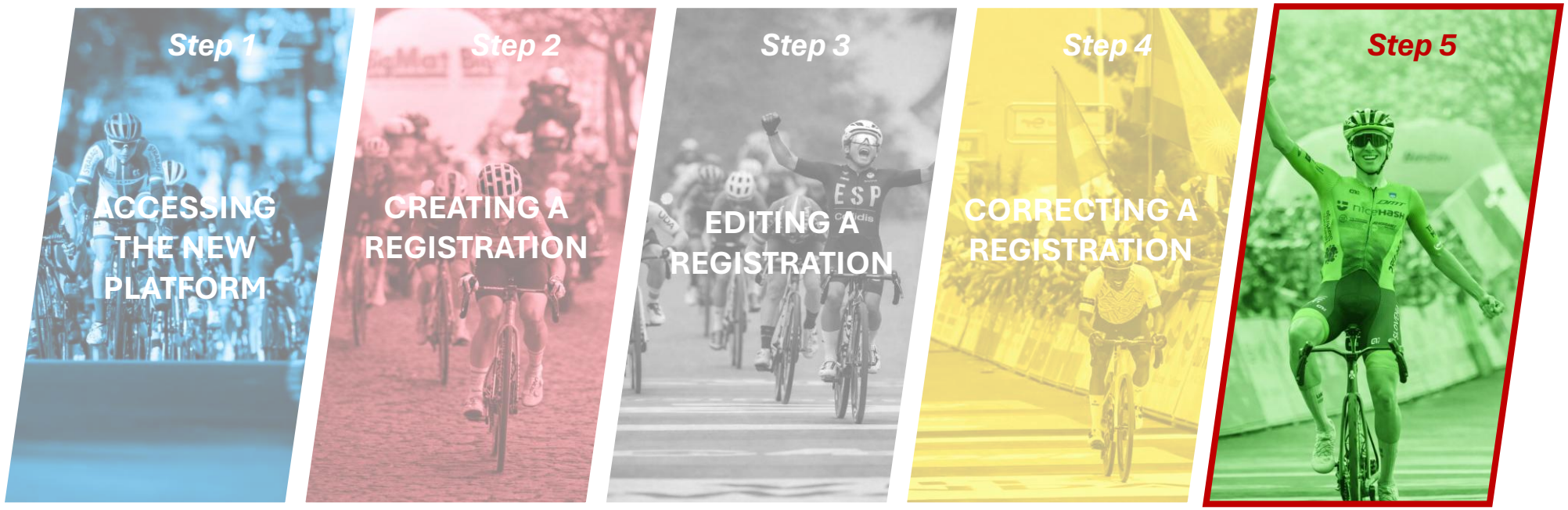
You can follow the progress in the "**Validation History**" panel.





*"**Validation History"** on the left side at the bottom of the section page, allows to check all steps of validation rejection, and so on*

PROCESS OVERVIEW: STEP 5



FINALIZING A REGISTRATION

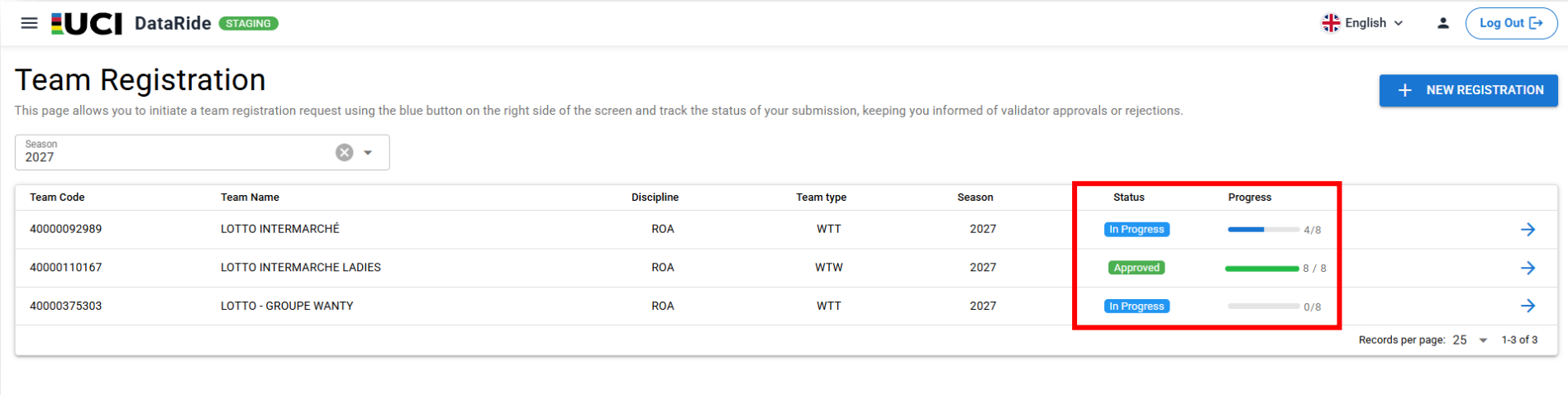
STEP 5: FINALIZING A REGISTRATION

5

5.1 A registration is complete once **all required sections have been submitted and approved** by your National Federation and/or the UCI.

You can follow your overall progress at any time using the **progress bar** in the top right of the screen (e.g., "5/6 completed") and the status tags of each section in the Section list.

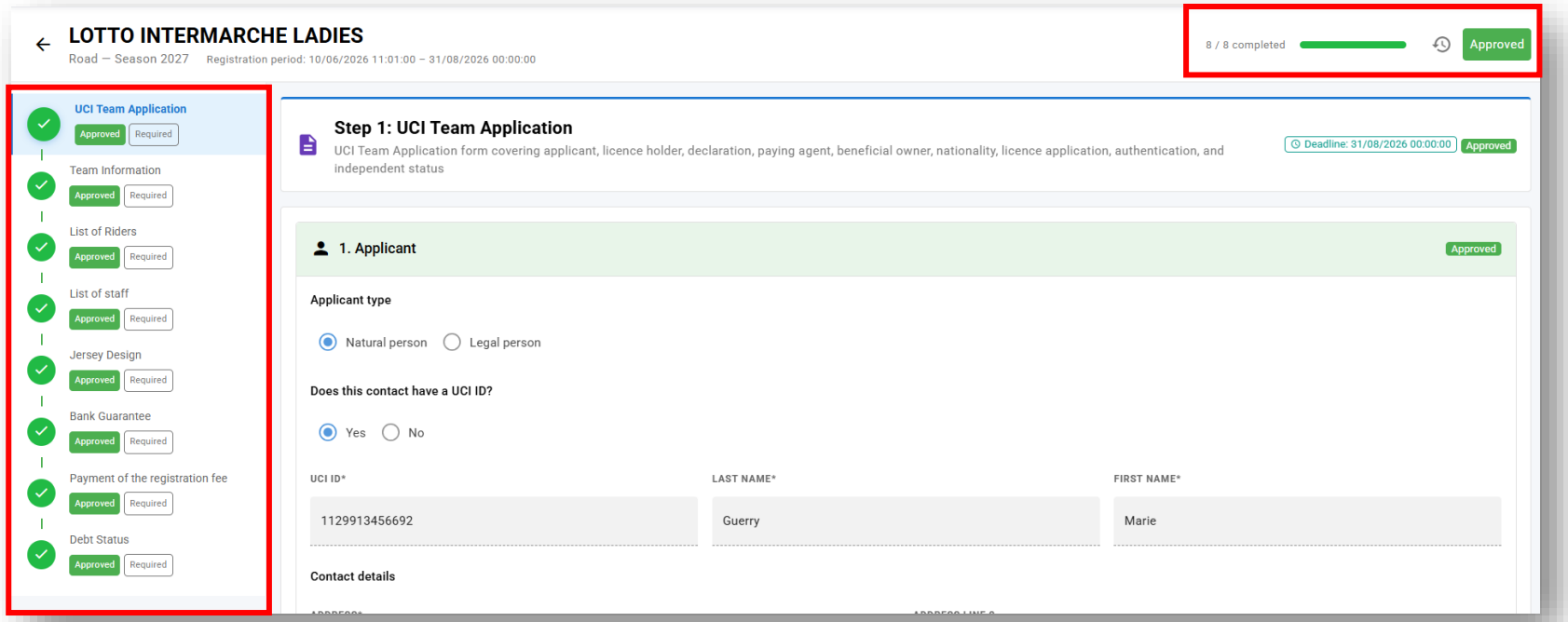
Note: *remember that some sections may have different deadlines.*



STEP 5: FINALIZING A REGISTRATION

5.2 Once every section has been approved, the **Registration Status** in the top right of the screen will change from "**In Progress**" to "**Approved**", confirming that your team registration is finalized for the season.

You will also receive a confirmation by email to your registered address.



After the registration is finalized, you can return to the platform at any time to consult your registration details.

CONTACT INFORMATION

If you have any question or face any difficulty linked to the registration procedure, please make sure to contact offroad@uci.ch

THANK YOU

Unity. Passion. Integrity. Excellence.