## RiskIntel...

Business name

## **Snow and Ice Removal Log**

The purpose of this log is to record actions taken to limit slip, trip, and fall hazards that could be present on your premises due to snow and ice buildup.

It is recommended that this log be completed at regular intervals throughout the Winter season. These intervals should be established taking into careful consideration the volume of foot traffic, users of the premises (i.e. ages, disabilities, etc.), and weather forecasts. In addition, it is recommended that photographs be taken of the premises before and after snow and ice removal activity and that these photographs be retained on file with this log.

**Administrative Details** 

This log should be retained on file as long as necessary, usually a minimum of two years, to assist in defence against potential claims. This log should also be stored in an electronic database that is backed up at regular intervals.

Street address								City	City			ovince				Postal code		
Email address								·				Phone number						
		·																
Date	Time	Time completed	e [	Work completed				Areas addressed						Weather	condition	ons	1 30 1	
(MM-DD-YYYY)	started			Shovel	Plow	Salt	Sand	Lot	Driveway	Sidewalk	Steps	Clear	Snow	Rain	Ice Pellets	Freezing Rain	Wind	Initial

Date	Time	Time completed	Work completed				Areas addressed				Weather conditions						
Dato	started		Shovel	Plow	Salt	Sand	Lot	Driveway	Sidewalk	Steps	Clear	Snow	Rain	Ice Pellets	Freezing Rain	Wind	Initial

Additional Information (if applicable)
Use this area to describe anything noteworthy or of importance, including notable changes from the previous log, areas of concern, and any follow-up actions that are required.

Page 2 of 2

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