



**AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES
AGREEMENT/ORDER FORM – 2020 (PART 1 OF 5)**

E-mail or fax forms to:

MARINA BAY SANDS – ATTN: SANDS EXPO & CONVENTION CENTRE – MICE SERVICE CENTRE
10 BAYFRONT AVENUE ■ SINGAPORE 018956

P: +65 6688 3888 ■ F: +65 6688 3889 ■ E: secc@marinabaysands.com

Please indicate total number of pages faxed to ensure complete order was received.

EVENT NAME: Money 20/20 Asia (32242)		EVENT DATES: 25 – 27 August 2020		BOOTH # / MTG. ROOM #	
EXHIBITING CO. NAME:		HALL LOCATION: Expo Hall A, B, C & Level 3			
STREET ADDRESS:		CITY:	STATE:	ZIP CODE:	
TELEPHONE:		FAX:	E-MAIL:		
ORDERED BY: (DR/HON/PROF/MDM/MISS/MRS/MS/MR) (Print Name)		JOB TITLE:		SIGNATURE:	

IMPORTANT: ALL SERVICES PROVIDED BY SANDS EVENT SERVICES. AV EQUIPMENT PRICES APPLY TO PER SET-UP DAY ONLY, INCLUDING LABOR FOR DELIVERY TO BOOTH ONLY. PRICES LISTED APPLY TO PER SET-UP PER EVENT FOR NOT MORE THAN 3-DAY DURATION. TO RECEIVE ADVANCE RATES (UNLESS OTHERWISE STATED) SANDS EVENT SERVICES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM SGT 12 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. FULL PAYMENT MUST BE INCLUDED TO RECEIVE ADVANCE RATES, UNLESS OTHERWISE STATED. PAYMENT RECEIVED AFTER THE CUT-OFF WILL BE INVOICED AT THE STANDARD RATE WHERE APPLICABLE. ALL OTHER ORDERS WILL BE PROCESSED AT THE STANDARD RATE. NO CREDITS/REFUND WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. ALL ORDERS ARE SUBJECT TO A 7% GST & CANCELLATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE.

RATES FOR 3-DAY EVENT

ITEM DESCRIPTION		QTY	ADVANCE RATE	STANDARD RATE	SUBTOTAL
AUDIO	L Acoustics - Arc Focus with tripod stand (amplifier system must be ordered with this item)		\$374	\$518	
	L Acoustics SB18M (amplifier system must be ordered with this item)		\$425	\$589	
	Yamaha DRX 10 powered speaker		\$170	\$236	
	JBL (VRX 518) powered sub woofer		\$255	\$353	
	Front Fills Yamaha MSP3 self powered speaker		\$85	\$118	
	Front Fills Yamaha MSP5A self powered speaker		\$85	\$118	
	Audio Mixer (Yamaha 6 channels analog)		\$102	\$142	
	Audio Mixer (Yamaha 12 channels analog)		\$170	\$236	
	Digital Mixing Console - Yamaha 01v, 16ch (Standby technician to be quoted separately)		\$340	\$471	
	Digital Mixing Console - Yamaha QL1 16ch (Standby technician to be quoted separately)		\$595	\$824	
	Digital Mixing Console - Yamaha CL 5 64ch (Standby technician to be quoted separately)		\$2,550	\$3,530	
	Yamaha Dante- MY16		\$850	\$1,177	
	Audio Splitter (5 channels, amplifier system must be ordered separately with this item)		\$170	\$236	
	Graphic EQ (Standby technician not included)		\$170	\$236	
	Effects (reverb & delay)		\$170	\$236	
	Speech podium		\$68	\$95	
	Gooseneck Podium Microphone Audio Technica ES915S (amplifier system must be ordered with this item)		\$136	\$189	
	Shure UHF Wireless Lapel Microphone (collar mic, amplifier system must be ordered with this item)		\$204	\$283	
	Shure UHF Wireless Handheld Microphone (table or standing mic stand included, amplifier system must be ordered with this item)		\$170	\$236	
	Shure SM 58 Dynamic Microphone (table or standing mic stand included, amplifier system must be ordered with this item)		\$68	\$95	
Direct Box - Portable Stereo, Audio Interface, Laptop Audio		\$85	\$118		
Direct Box – stereo (XLR isolated audio interface)		\$68	\$95		
Direct Box – mono (XLR isolated audio interface)		\$34	\$48		
PA SOUND SYSTEM	Portable Sound System c/w 2 tripod Yamaha(DRX10) powered speakers, CD player and 12 channel mixer		\$1,446	\$1,695	
	Portable Sound System c/w 2 tripod L Acoustics (Arc Focus), CD player and 12 channel mixer		\$1,854	\$2,259	
	Portable sound system c/w 2 standing pole. Yamaha DRX 10 powered speaker & JBL EON 518 subwoofers, CD players, 12 channel mixer + 2 wireless handheld microphones		\$2,296	\$2,871	
	Portable sound system c/w 2 standing pole. L Acoustics - Arc Focus & L Acoustics SB18M, CD players & 12 channel mixer + 2 wireless handheld microphones		\$3,044	\$3,906	
TOTAL					
GST 7%					
GRAND TOTAL (SINGAPORE DOLLARS) (PART 1)					

Prices, Policies, and Procedures Subject to Change without prior notice.

GST Registration No. M9036446



**AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES
AGREEMENT/ORDER FORM – 2020 (PART 2 OF 5)**

E-mail or fax forms to:

MARINA BAY SANDS – ATTN: SANDS EXPO & CONVENTION CENTRE – MICE SERVICE CENTRE
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EXHIBITING CO. NAME:		HALL LOCATION: Expo Hall A, B, C & Level 3			
STREET ADDRESS:		CITY:		STATE:	ZIP CODE:
TELEPHONE:		FAX:		E-MAIL:	
ORDERED BY: (DR/HON/PROF/MDM/MISS/MRS/MS/MR) (Print Name)		JOB TITLE:		SIGNATURE:	
<p>IMPORTANT: ALL SERVICES PROVIDED BY SANDS EVENT SERVICES. AV EQUIPMENT PRICES APPLY TO PER SET-UP DAY ONLY, INCLUDING LABOR FOR DELIVERY TO BOOTH ONLY. PRICES LISTED APPLY TO PER SET-UP PER EVENT FOR NOT MORE THAN 3-DAY DURATION. TO RECEIVE ADVANCE RATES (UNLESS OTHERWISE STATED) SANDS EVENT SERVICES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM SGT 12 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. FULL PAYMENT MUST BE INCLUDED TO RECEIVE ADVANCE RATES, UNLESS OTHERWISE STATED. PAYMENT RECEIVED AFTER THE CUT-OFF WILL BE INVOICED AT THE STANDARD RATE WHERE APPLICABLE. ALL OTHER ORDERS WILL BE PROCESSED AT THE STANDARD RATE. NO CREDITS/REFUND WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. ALL ORDERS ARE SUBJECT TO A 7% GST & CANCELLATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE.</p>					

RATES FOR 3-DAY EVENT					
ITEM DESCRIPTION		QTY	ADVANCE RATE	STANDARD RATE	SUBTOTAL
STAGE LIGHTING	Varilite VL2500 Spot (Power, rigging and programming excluded)		\$340	\$471	
	Varilite VLX - LED (Power, rigging and programming excluded)		\$425	\$589	
	Varilite VL 4000 Spot (Power, rigging and programming excluded)		\$595	\$824	
	Varilite VL 4000 Wash (Power, rigging and programming excluded)		\$595	\$824	
	Robe Pointe (Power, rigging and programming excluded)		\$255	\$353	
	JB lighting A12 (Power, rigging and programming excluded)		\$255	\$353	
	LED Par can stage light (60 x 3 watts elements) Wash (Power, rigging and programming excluded)		\$68	\$95	
	Robe LED strip (Power, rigging and programming excluded)		\$204	\$283	
	LED Strips 1m (36 x 3 watts elements) (Power, rigging and programming excluded)		\$102	\$142	
	ETC Source 4 750W zoom 15-30Deg (Profile spot) (Power, rigging and programming excluded)		\$170	\$236	
	Par Can Stage Light - 1000 watts (Power, rigging and programming excluded)		\$68	\$95	
	RJ Fresnel 1.2kW with barn doors (Power, rigging and programming excluded)		\$136	\$189	
	RJ Fresnel 2kW with barn doors (Power, rigging and programming excluded)		\$272	\$377	
	Follow spotlight - 1200 watts c/w power supply (Standby technician to be quoted separately)		\$510	\$706	
	Follow spotlight - 1800 c/w power supply (Standby technician to be quoted separately)		\$850	\$1,177	
	Follow spotlight - 2500 c/w power supply (Standby technician to be quoted separately)		\$1,360	\$1,883	
	Le Maitre MVS DMX Haze machine		\$340	\$471	
	Le Maitre MVS Haze machine Master		\$425	\$589	
	Lite-Puter Dimmer - 12 channel		\$680	\$942	
	Avolite PowerCube 18 + 6ch Dimmer system		\$680	\$942	
	Zero 88 Jester - 6 channel dimmer		\$170	\$236	
	GRANDMA (NPU)		\$850	\$1,177	
	GrandMA2 Fullsize (Standby technician to be quoted separately)		\$4,675	\$6,471	
	GrandMA2 Lite (Standby technician to be quoted separately)		\$3,060	\$4,236	
Avolite Tiger Touch Pearl - Lighting Desk (Standby technician to be quoted separately)		\$1,360	\$1,883		
Zero 88 Jester - 24 channel lighting desk (Standby technician to be quoted separately)		\$255	\$353		
TOTAL					
GST 7%					
GRAND TOTAL (SINGAPORE DOLLARS) (PART 2)					

Prices, Policies, and Procedures Subject to Change without prior notice.

LAST DAY TO RECEIVE ADVANCE RATE IS 13th August 2020

FORM 3.1



**AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES
AGREEMENT/ORDER FORM – 2020 (PART 3 OF 5)**

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RATES FOR 3-DAY EVENT						
	ITEM DESCRIPTION	QTY		ADVANCE RATE	STANDARD RATE	SUBTOTAL
BASIC LIGHTING PACKAGAE	General Stage Wash with Generic lighting. Global truss 9m (F34P 300mm X 300mm), Motorized hoist includes rigging point X 2, RJ Fresnel 1.2kW with barn doors X 5, ETC Source 4 750W zoom 15-30Deg X 2, Zero 88 Jester - 6 channel dimmer X 1, Zero 88 Jester - 24 channel lighting desk X 1 (Standby technician to be quoted separately)			\$2,930	\$3,236	
INTERCOM SYSTEM	Riedel Acrobat RF intercom base station			\$1,000	\$1,177	
	Riedel Acrobat RF beltpack+ Beyer headset			\$500	\$589	
	Riedel DPL wired digital intercom matrix station			\$600	\$706	
	Riedel DPL wired pack + Beyer headset			\$300	\$353	
	Pipes and Drapes (2.9mL x 5mH)			\$550	\$648	
	Pipes and Drapes (2.9mL x 1.5mH)			\$220	\$259	
					TOTAL	
					GST 7%	
					GRAND TOTAL (SINGAPORE DOLLARS) (PART 3)	

Prices, Policies, and Procedures Subject to Change without prior notice.
GST Registration No. M90364464C.

LAST DAY TO RECEIVE ADVANCE RATE IS **13th August 2020**

FORM 3.1



**AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES
AGREEMENT/ORDER FORM – 2020 (PART 4 OF 5)**

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RATES FOR 3-DAY EVENT					
	ITEM DESCRIPTION	QTY	ADVANCE RATE	STANDARD RATE	SUBTOTAL
VIDEO	4:3 ratio - 10' x 7.5' (150") fast folding screen with front skirting, front or rear projection available		\$160	\$189	
	4:3 ratio - 12' x 9' (180") fast folding screen with front skirting, front or rear projection available		\$240	\$283	
	16:9 ratio - 9.5' x 5.3' (130") screen front/rear combo projection available		\$780	\$918	
	16:9 ratio - 11.5' x 6.5' (160")screen front / rear combo projection available		\$960	\$1,130	
	16:9 ratio – 13' x 7.5' (180")screen front /rear combo projection available		\$1,080	\$1,271	
	16:9 ratio – 16' x 9' (220 in.) Screen front /rear combo projection available		\$1,320	\$1,553	
	16:9 ratio - 18.5' x 10.5' (255") Screen Front/Rear combo projection available		\$1,530	\$1,800	
	16:9 ratio – 24' x 13.5' (330") Screen Front/ rear Combo projection available		\$1,980	\$2,330	
	16:9 ratio - 26.5' x 15' (365")Screen Front/ rear Combo projection available		\$2,190	\$2577	
	LCD Projector - Eiki LC-XL100 5000 Lumens, XGA c/w lens (with mobile projection stand, overhead installation to be quoted separately)		\$1,235	\$1,453	
	LCD Projector - Panasonic EZ580 5500 Lumens, WUXGA c/w lens (with mobile projection stand, overhead installation to be quoted separately)		\$1,435	\$1,689	
	DLP Projector - Panasonic DZ21KE 20000 Lumens, WUXGA c/w lens (overhead installation to be quoted separately)		\$4,000	\$4,706	
	DLP Projector - Barco RLM W14 14500 lumens, WUXGA c/w lens (overhead installation to be quoted separately)		\$5,000	\$5,883	
	DLP Projector - Barco HDF W26 26000 lumens, WUXGA c/w lens (overhead installation to be quoted separately)		\$7,000	\$8,236	
	23" LCD Monitor (16:9 aspect 1080p)		\$300	\$353	
	42" Display panel with floor stand (16:9 aspect 1080p)		\$640	\$753	
	47" Display panel with floor stand (16:9 aspect 1080p)		\$700	\$824	
	49" Display panel with floor stand (16:9 aspect 1080p)		\$900	\$1,059	
	60" Display panel with floor stand (16:9 aspect 1080p)		\$1,100	\$1,295	
	VGA/DVI distribution amplifier - 1 input to 2 outs		\$160	\$189	
	VGA/DVI distribution amplifier - 1 input to 4 outs		\$200	\$236	
	Extron DA4 HDMI distribution amplifier 1in 4out		\$240	\$283	
	Extron IN1508 non-seamless switcher (Analogue)		\$160	\$189	
	Kramer VP728 2HDMI input / 2 VGA input non-seamless switcher (Analogue)		\$160	\$189	
Kramer VP411DS 4in 1 out VGA non-seamless switcher (Analogue)		\$160	\$189		
Extron ISS506 seamless digital switcher SDI in/out (Digital)		\$400	\$471		
Analogway Pulse 2-3G seamless digital switcher (Digital)		\$800	\$942		
DVD player		\$170	\$200		
VIDEO AIDS	Visualizer for document (must be hooked up to display device, PDP or LCD projector and screen should be ordered with this device for visual display)		\$640	\$753	
	Logitech clicker with laser pointer		\$100	\$118	
	Laser Pointer (High Power)		\$100	\$118	
	Clicker – Micro Cue Wireless w/ Extended Range and connect up to 2 laptops		\$200	\$236	
	DSAN Speaker timer countdown w 25mm/75mm display with speaker display, audience display and traffic light		\$800	\$942	
	Video Playback - Lenovo Y50-70 Laptop with office 2013		\$400	\$471	
Video Playback - MacBook Pro, i7 2.7Ghz, PVP HD player license		\$500	\$589		
TOTAL					
GST 7%					
GRAND TOTAL (SINGAPORE DOLLARS)(PART 4)					

LAST DAY TO RECEIVE ADVANCE RATE IS 13th August 2020

FORM 3.1



AUDIO/VISUAL EQUIPMENT & COMPUTER RENTAL AGREEMENT/ORDER FORM – 2020 (PART 5 OF 5)

E-mail or fax forms to:

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LABOUR AND EQUIPMENT RATES FOR AV

LABOUR RATES:

- *STRAIGHT TIME = \$50/hour, Monday – Friday, 7am – 7pm with minimum of 4 hours straight time
- *PREMIUM = \$75/hour, after 8 hours of work **OR** from Monday - Friday 7pm – 11pm, and Saturday, Sunday, Public Holiday 7am – 11pm
- *MIDNIGHT = \$150/hour, any work from 11pm – 7 am next day

SERVICE REQUESTED: Date: _____ Time: _____ No. of Persons _____

AUDIO/VISUAL TERMS AND CONDITIONS FOR EXHIBITORS

TECHNICAL SERVICE LABOUR: ALL SERVICES PROVIDED BY SANDS EVENT SERVICES.

- ALL NON-STANDARD/ CUSTOMIZED SET-UP ARE SUBJECT TO A MINIMUM **4-HOUR (\$50 PER HOUR) LABOUR CHARGE.** THIS FEE PROVIDES FOR DELIVERY, INSTALLATION, REASONABLE TECHNICAL ASSISTANCE, DISMANTLE, AND PICK-UP OF AUDIO/VISUAL EQUIPMENT.
 - MORE EXTENSIVE AUDIO/VISUAL SETUPS WILL BE CHARGED FOR LABOUR AT THE APPROPRIATE HOURLY RATE BASED ON ACTUAL HOURS WORKED.
 - **DEDICATED EXHIBIT TECHNICIANS, FLOATERS, STANDBY OR ANY OTHER FORM OF AUDIO/VISUAL LABOUR WILL BE CHARGED AT THE APPROPRIATE HOURLY RATE BASED ON ACTUAL HOURS WORKED.**
- LABOUR RATES (APPLICABLE TO EXHIBITION HALLS ONLY):
- \$ 50 PER HOUR, STRAIGHT TIME, MONDAY – FRIDAY, 7AM – 7PM WITH MINIMUM OF 4 HOURS STRAIGHT TIME
 - * AFTER 8 HOURS OF WORK, PREMIUM RATES APPLIES
 - * ANY WORK FROM MONDAY – FRIDAY 7PM – 11PM, AND SATURDAY, SUNDAY, PUBLIC HOLIDAY 7AM – 11PM AT PREMIUM RATE OF \$75 PER HOUR WILL APPLIES
 - * MIDNIGHT RATE OF \$150 PER HOUR WILL APPLY FOR WORK REQUIRED FROM 11PM – 7AM NEXT DAY
- TWENTY-FOUR (24) HOUR NOTICE IS REQUIRED TO ORDER DEDICATED TECHNICIANS. ORDERS PLACED WITH LESS THAN 24-HOUR NOTICE ARE SUBJECT TO HIGHER RATES.

EQUIPMENT

- ORDERS CANCELLED AFTER SET-UP BEGINS WILL BE SUBJECTED TO CANCELLATION FEE.
- POP-UP ORDERS MAY BE SUBJECT TO ADDITIONAL EQUIPMENT CHARGES BASED ON AVAILABILITY. DELIVERY AND SET-UP OF SUCH ORDERS WILL OCCUR IN THE ORDER THEY ARE RECEIVED.
- BY SIGNING THIS RENTAL AGREEMENT, RENTER HEREBY ASSUMES AND SHALL BEAR THE ENTIRE RISK OF EQUIPMENT ABUSE OR MISUSE, LOSS BY FIRE, THEFT OR MISPLACEMENT, OR ANY OTHER CAUSE OF LOSS OR DAMAGE TO THE RENTAL EQUIPMENT WHILE IN THE RENTER'S POSSESSION. IN THE EVENT OF SUCH OCCURRENCE, THE RENTER SHALL IMMEDIATELY PAY SECC, IN CASH, ALL RENTAL FEES DUE UNDER THE TERMS OF THE RENTAL AGREEMENT PLUS THE VALUE OF THE EQUIPMENT RENTED (BASED ON FAIR MARKET VALUE AT THE TIME OF RENTAL). ALL RENTAL EQUIPMENT SHALL BE CONSIDERED STILL RENTED, WITH RENTAL FEES ACCRUING, UNTIL SUCH PAYMENT IS MADE IN FULL.
- A REPRESENTATIVE MUST BE IN YOUR BOOTH OR MEETING ROOM TO SIGN FOR EQUIPMENT DELIVERY AND RESPONSIBILITY.
- FOR BOOTH ORDERS, ELECTRICAL SERVICE IS NOT INCLUDED IN EQUIPMENT PRICING. PLEASE CALL +65 6688-3888 TO PLACE AN ELECTRICAL ORDER.

EQUIPMENT DELIVERY AND INSTALLATION TIMES ARE PRIORITIZED AFTER THE COMPLETED FORM IS PROCESSED THROUGH SECC ORDER PROCESSING CENTRE. SECC AND SANDS EVENT SERVICES ARE NOT RESPONSIBLE IF EQUIPMENT INSTALLATION DOES NOT MEET EXHIBITOR'S TIMELINE DUE TO ANY UNFORESEEN CIRCUMSTANCES OCCURRING AT SHOW SITE.

PLEASE FAX OR EMAIL SCANNED ORDER FORMS OF ALL FOUR (4) PAGES.

CALCULATING YOUR ORDER:	
AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES (PART 1)	\$
AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES (PART 2)	\$
AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES (PART 3)	\$
AUDIO/VISUAL EQUIPMENT, COMPUTER RENTAL, PERIPHERALS & ACCESSORIES (PART 4)	\$
GRAND TOTAL	\$

PAYMENT MODE Credit card information will be used to guarantee the service request on this order form. (Will be used for any and all Sands Event Services you order in addition to those listed on this form.)

Cheque/ Telegraphic No. _____ MAKE PAYABLE TO: MARINA BAY SANDS PTE LTD. **MUST BE RECEIVED 14 DAYS PRIOR TO EVENT START DATE.**

Cheque Payment:

All cheques should be crossed and made payable to
Marina Bay Sands Pte Ltd
All payments must be sent directly to:
Marina Bay Sands Pte Ltd
Accounts Receivable
Finance Non-Gaming Department
10 Bayfront Avenue
Singapore 018956
Reference: Please include the show name at the back of the cheque. Failure to do so will result in cheque not properly

Telegraphic Transfer:

Please make payment to:
Bank Name: DBS Bank Ltd
A/C No.: 003-909346-2
A/C Name: Marina Bay Sands Pte Ltd
Swift Code: DBSSSGSG
Reference: Please include the event/event date during Telegraphic Transfer. Failure to do so will result with the wire transfer not properly crediting to your event account.
NOTE: Organisation will be responsible for the payment of all charges incurred from the bank.

Credit Card Payment:

Please complete and submit the Credit Card Authorization Form.

Cash (only applicable for onsite orders)



CREDIT CARD AUTHORISATION/METHOD OF PAYMENT FORM 2020

E-mail or fax forms to:

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TELEPHONE:		FAX:		E-MAIL:	
ORDERED BY: (Print Name)			SIGNATURE:		
IMPORTANT: TO RECEIVE ADVANCE RATES (UNLESS OTHERWISE STATED) MARINA BAY SANDS PTE LTD ("MBS") MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM UTC 12 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. ALL OTHER ORDERS WILL BE PROCESSED AT THE STANDARD RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. ALL ORDERS ARE SUBJECT TO A 7% GST & CANCELLATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. FOR CREDIT CONSIDERATION, ALL SERVICE CONCERNS MUST BE MADE KNOWN DURING THE SHOW.					

METHOD OF PAYMENT & AUTHORISATION (will be used for all Sands Event Services you order or incur):

Credit Card (please complete information below)

Personal Credit Card: American Express MasterCard VISA

Company Credit Card: American Express MasterCard VISA

Credit Card Number:

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Expiration Date: _____ Cardholder's Name: _____

Cardholder's Signature: _____

Cardholder's Billing Address: _____

City/State/Zip: _____

IF YOU WILL NOT BE ATTENDING THE EVENT, PLEASE INDICATE PERSON(S) AUTHORISED TO SIGN ON YOUR BEHALF.

OTHER AUTHORISED SIGNER(S):

Print Name

Signature

Print Name

Signature

I, Cardholder of the credit card (whose details are set out above) / the authorized signatory of the cardholder of the credit card (whose details are set out above), hereby authorise MBS to charge the above-referenced credit card for the services as set out in this Credit Card Authorisation and/or the order forms which are acknowledged by me and/or the authorized signatory of the cardholder of the credit card (the "Amounts"):

Accordingly, I hereby irrevocably and unconditionally authorize MBS to charge to the credit card all the Amounts due and payable and I shall be liable for the payment of all the Amounts so charged to the credit card.

I understand and acknowledge that the primary liability for payment of the Amounts due and payable by [name of contracting party] to MBS resides with [name of contracting party] and any and all liability in respect of the Amounts shall continue and shall only be discharged upon, and only to the extent that MBS has received, payment in full of such Amounts, whether by me or otherwise.

Further, I agree and acknowledge that MBS may, in its sole discretion, have recourse to any other lawful means of obtaining payment and/or securing performance of this undertaking at any time and in any manner whatsoever as MBS may require. I understand that this authorization is irrevocable save with the consent of MBS.

We recommend that this form be sent to us via Fax or secured/encrypted email. While we have implemented procedures to safeguard and secure your information, we are unable to verify the security of electronic transmissions of such information to us and shall not be liable or responsible for any unauthorised access or loss of information submitted to us.

SERVICES TO BE COVERED BY THIS CARD: ALL

- | | | |
|---|--|---|
| <input type="checkbox"/> AUDIO/VISUAL | <input type="checkbox"/> HIGH REACH EQUIPMENT | <input type="checkbox"/> PIPED SERVICES (AIR, WATER, DRAIN) |
| <input type="checkbox"/> BOOTH CLEANING SERVICES | <input type="checkbox"/> INTERNET | <input type="checkbox"/> TELECOMMUNICATIONS – ICT |
| <input type="checkbox"/> BUSINESS CENTRE SERVICES | <input type="checkbox"/> LABOR | <input type="checkbox"/> TELEVISION PROGRAM SERVICES |
| <input type="checkbox"/> CATERING | <input type="checkbox"/> LOGISTIC SERVICES | <input type="checkbox"/> TRUSS/LIGHTING RENTAL |
| <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> MAIL CENTRE SERVICES | <input type="checkbox"/> OTHER _____ |
| <input type="checkbox"/> HANGING APPLICATIONS/RIGGING | <input type="checkbox"/> MATERIAL HANDLING EQUIPMENT | |

OTHER INFORMATION

All invoices need to be settled prior to show close unless special billing privileges have been established with MBS. Credits will not be issued on services installed as ordered even though not used. All orders are subject to a CANCELLATION FEE. Please review all work orders and

invoices prior to leaving show site. For credit consideration, all service concerns must be made known during the show. Please read all forms thoroughly for all instructions and conditions prior to placing orders.

THIS FORM CAN BE USED FOR SERVICES DELIVERED TO THE SANDS EXPO & CONVENTION CENTRE AND/OR
THE MARINA BAY SANDS HOTEL.