

# Authorized Representatives List Template

Part of our responsibility to our clients is to ensure that accounts are being opened by the appropriate person. The Authorized Representatives List requires sign-off from a control person and contains the names of the people authorized to act on the behalf of the entity, as well as the individual who has authority to apply for a Coinbase account on behalf of your entity. Some of this information has already been provided, but we require a single document stating which individuals have express permission from a control person to act on behalf of the company.

Following are the different roles that need to be listed on the form. Please note that each person's job title/position must be included on the form and a color copy of their government-issued photo ID must be included (if not already provided during the application process).

- **Control Person:** This person has significant responsibility to control, manage, or direct affairs of the company/entity, such as a CEO, President, Head of Treasury, General Partner, or any other individual who regularly performs similar functions. **Note: This person is required to sign and date the Authorized Representatives List.**
- **Authorized Applicant:** This person has been authorized to open an account on behalf of the company/entity and will sign the Coinbase contract and user agreement.
- **Authorized Representative(s):** This includes individuals who have a high level of influence within the company/entity and are able to make decisions on behalf of the company/entity, such as senior management, directors, or shareholders. This individual is listed in the application and is authorized to enter into contractual agreement on behalf of the entity.

The following are acceptable forms of government-issued photo IDs:

- Passport (both photo and signature pages)
- Passport Card (US and EU only)
- EU National Identity Card
- Identity Card (Singapore)
- Driver's License (both front and back; non-German accounts only)
- US Military IDs (only if the address on the ID matches the address on the application)

# Authorized Representatives List

**Legal Entity Name:**

**To: Coinbase**

I, \_\_\_\_\_ (Insert Control Person's Name, job title), attest to \_\_\_\_\_ (Insert Authorized Applicant's name, job title) as having the ability to sign and enter into account opening agreements on behalf of \_\_\_\_\_ (Insert entity name) with Coinbase. If not already provided during the application process, please find attached a color copy of their government issued photo ID.

I, \_\_\_\_\_ (Insert Control Person's Name, Job title), attest that the individuals listed below are Authorized Representatives of \_\_\_\_\_ (Insert entity name) and are authorized to enter into agreements on behalf of \_\_\_\_\_ (Insert entity name). If not already provided during the application process, please find attached a color copy of their government issued photo ID.

## Authorized Representatives Table

Name	Title/Position

Thank you,

\_\_\_\_\_  
Signature of Control Person

\_\_\_\_\_  
Print Name of Control Person

\_\_\_\_\_  
Control Person's Title/Role in Company

\_\_\_\_\_  
Date