

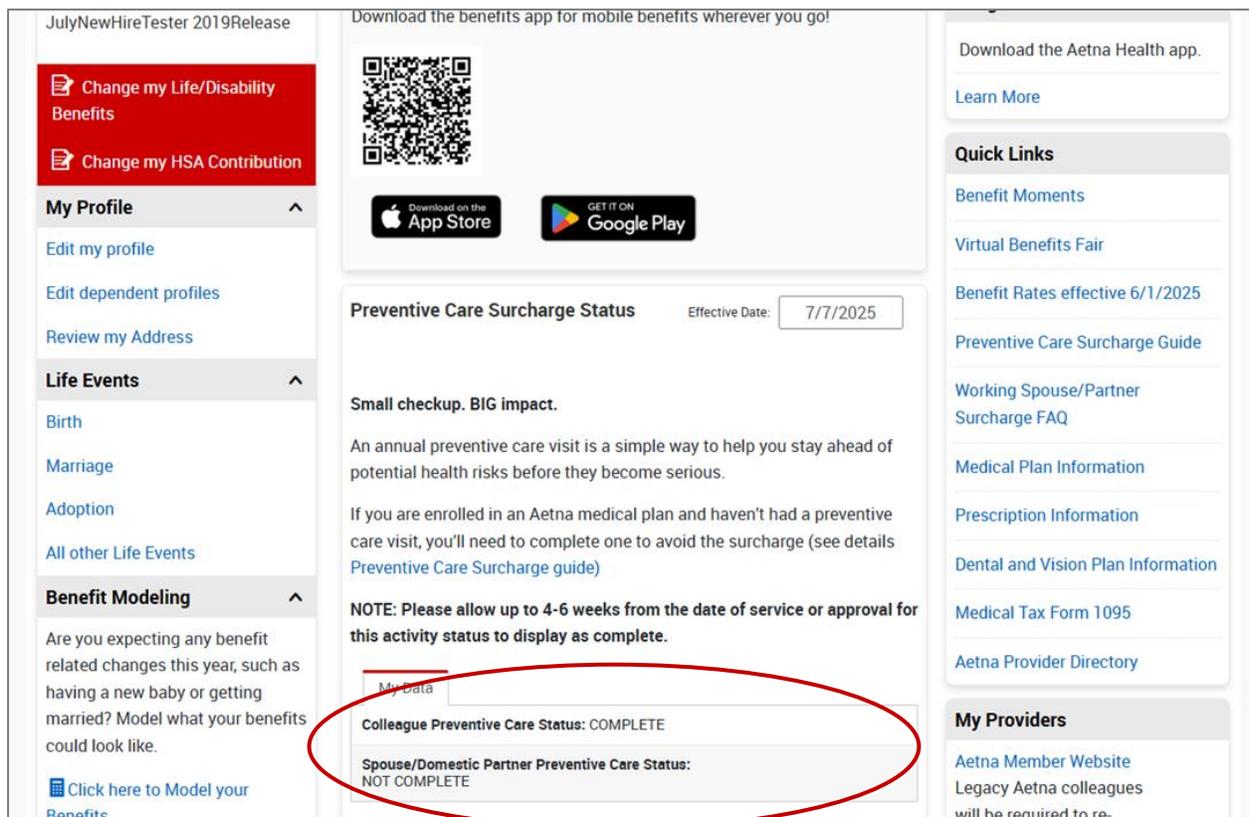
## Check the status of your preventive care visit

Good news! You can now check your completion status in one of two ways. Please note that it may take up to six weeks for your visit to be recorded.

Below are instructions and screen shots to help.

### 1) From your benefits website

- Go to Colleague Zone > My applications > View all > Benefits – Your Benefit Coverage.
- Scroll down the home screen to view your Preventive Care Visit Status for you and your spouse/partner.



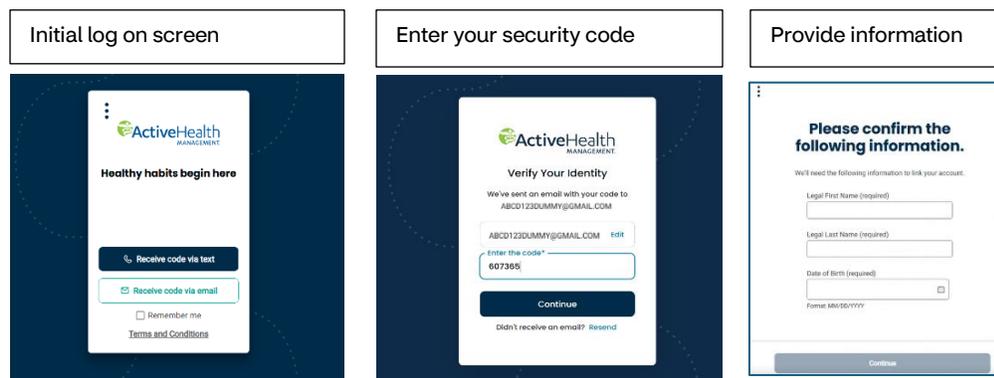
The screenshot shows the Aetna benefits website interface. On the left is a navigation menu with sections: 'My Profile' (Edit my profile, Edit dependent profiles, Review my Address), 'Life Events' (Birth, Marriage, Adoption, All other Life Events), and 'Benefit Modeling' (Are you expecting any benefit related changes this year, such as having a new baby or getting married? Model what your benefits could look like. Click here to Model your Benefits). The main content area is titled 'Preventive Care Surcharge Status' with an 'Effective Date' of 7/7/2025. It includes a QR code and app download buttons for the App Store and Google Play. Below this, there is a section titled 'Small checkup. BIG impact.' explaining the importance of preventive care visits. A note states: 'NOTE: Please allow up to 4-6 weeks from the date of service or approval for this activity status to display as complete.' At the bottom of this section, there are two status boxes: 'My data' (partially obscured), 'Colleague Preventive Care Status: COMPLETE' (circled in red), and 'Spouse/Domestic Partner Preventive Care Status: NOT COMPLETE'. The right sidebar contains 'Quick Links' such as 'Benefit Moments', 'Virtual Benefits Fair', 'Benefit Rates effective 6/1/2025', 'Preventive Care Surcharge Guide', 'Working Spouse/Partner Surcharge FAQ', 'Medical Plan Information', 'Prescription Information', 'Dental and Vision Plan Information', 'Medical Tax Form 1095', and 'Aetna Provider Directory'. At the bottom of the sidebar is 'My Providers' with a link to 'Aetna Member Website'.

## 2) From the ActiveHealth member portal

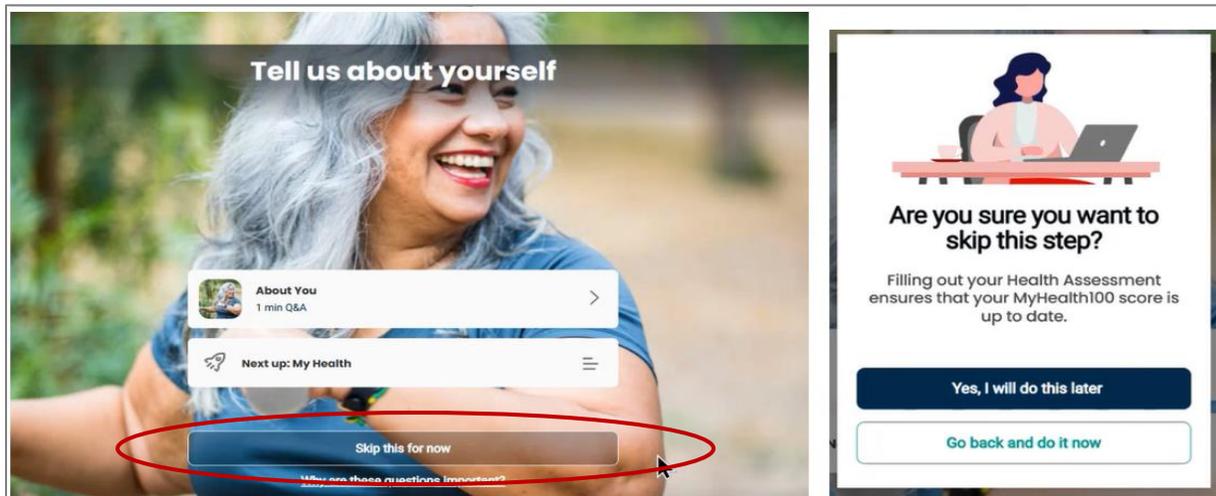
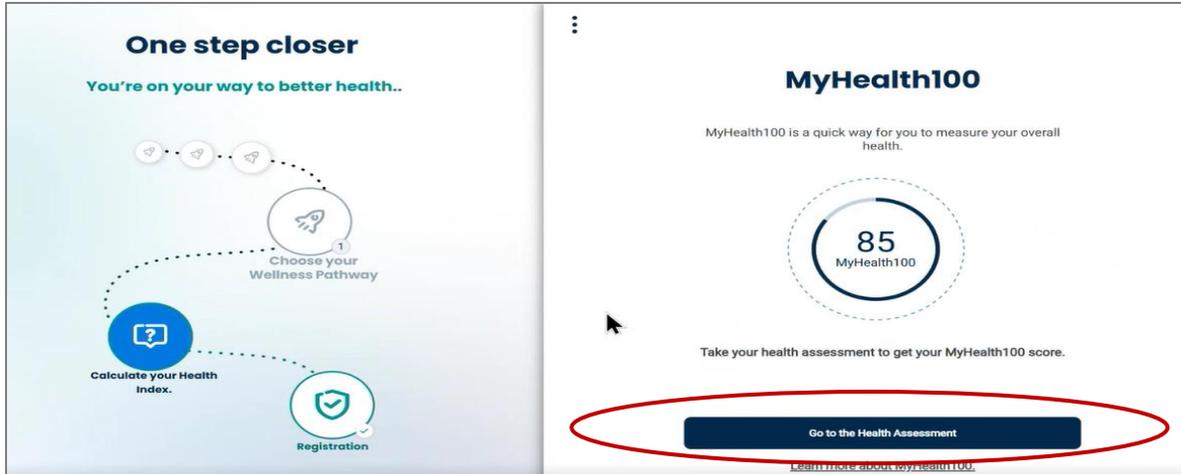
- Access ActiveHealth via single sign-on from Colleague Zone > My applications > View all > ActiveHealth, or directly from the Aetna app, or at [www.MyActiveHealth.com/wellbeing](http://www.MyActiveHealth.com/wellbeing).
- Follow the detailed instructions below to access your account.
- Once on the ActiveHealth home screen, click the gem icon at the top to view your Preventive Care Surcharge status.

### Detailed instructions on using the ActiveHealth portal

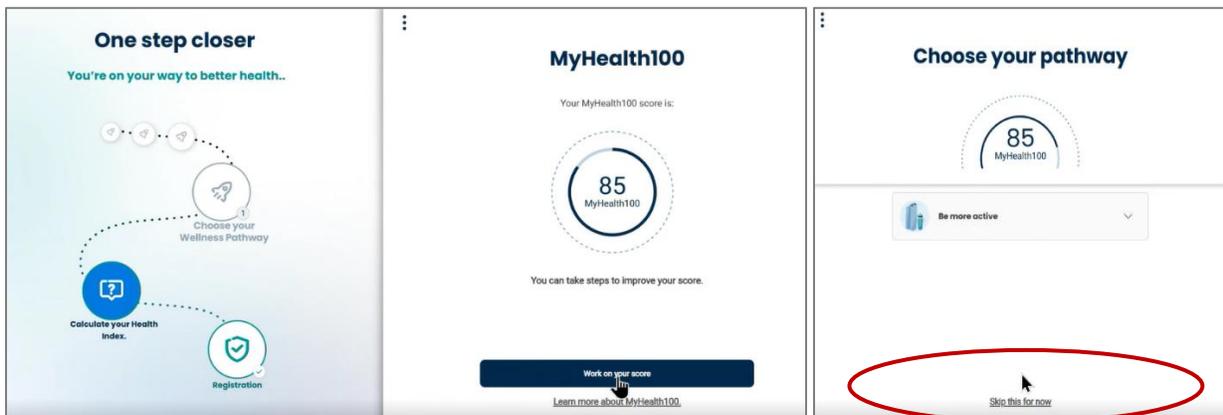
- If accessing ActiveHealth from Colleague Zone or Aetna.com, you will need to provide the security validation.
- If you are using the ActiveHealth website or the MyActiveHealth app, you will need to follow these instructions to set up your account on your first visit, even if you were previously registered with ActiveHealth.
  - Enter your phone number or email address. You will receive a one-time passcode via text or email for security.
  - Provide your name as it shows on your medical insurance card, date of birth and zip code.
  - Follow the onboarding screens below to get started



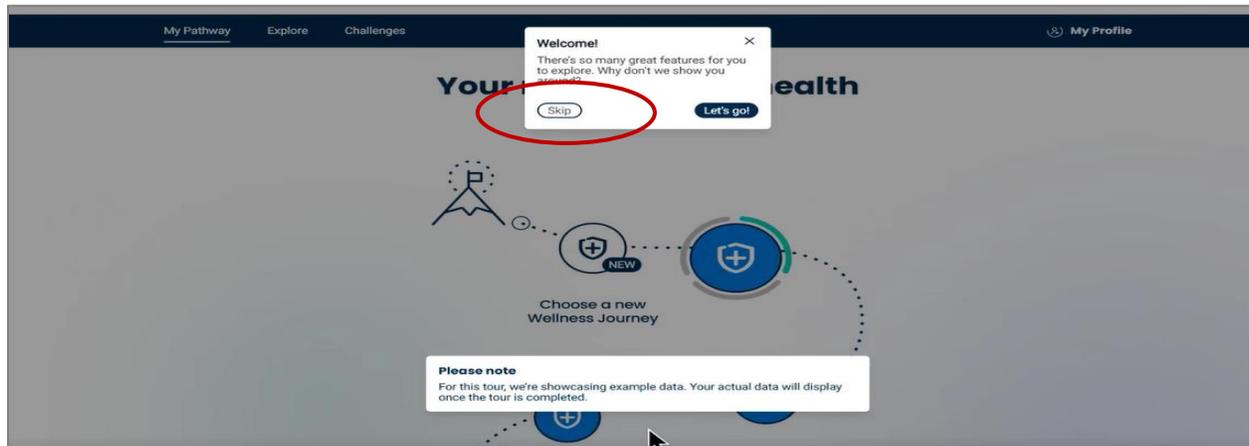
- Once in the ActiveHealth site, you will be prompted to complete a health assessment. This is not a required step. Select the “Go to the Health Assessment” bar and select “Skip this for now” to complete later. See screen shots below.



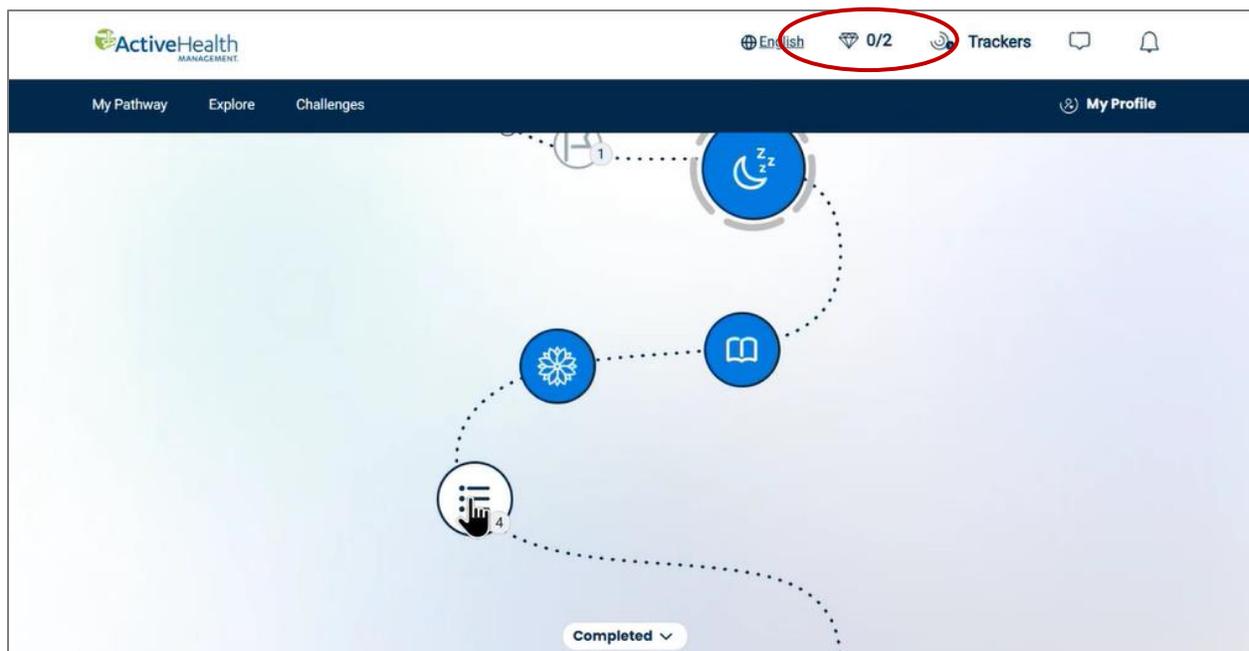
- You will be prompted to select a pathway during the onboard process. This is not required. Click on “Work on your score” and select the skip option.



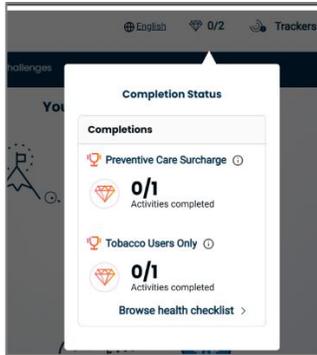
- Next you will be prompted for a quick overview on the site and how to navigate. This tour is recommended, however you do have an option to skip if desired.



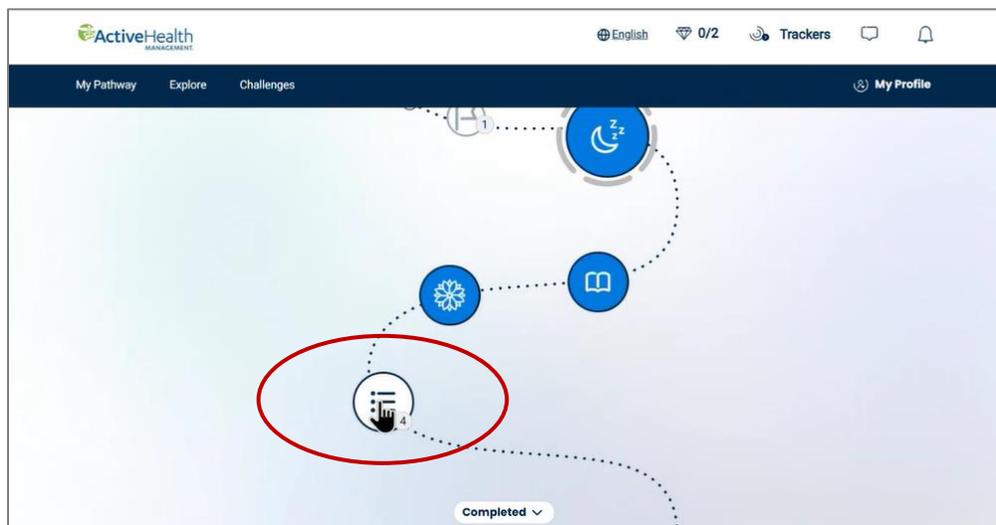
- You will now be able to check your completion status by clicking on the gem at the top or by clicking on the steps.



- From the gem, you will see “**Preventive Care Surcharge 1/1 Activities Completed**” if you have had a preventive care visit.



- **To check the completion status for your spouse/partner**, click the Health Checklist icon within your pathway.



- Select Spouse/Partner Surcharge Completion status to view activities complete.

